



AGENDA ITEM REQUEST FORM

Name of person(s) requesting item: Meredith Guidry
(Customers name if applicable)

Contact Information: meredith@aqteam.com
(Customers contact if applicable)

Council Meeting Date Requested: 2/12/26

Action Requested: Information Only Action (Resolution/Ordinance/motion)

Agenda Item Title: Ascension Episcopal School Baseball Field House Variance

Detailed description of agenda item: _____

The AES Baseball Field House Project is requesting a variance for the Sec. 107-5 Architecture - (a) building materials. AES is proposing metal siding for the exterior walls matching existing architecture.

Supporting Documents Attached

Sufficient Info to draft Reso./Ord. Contract Report Plats/Plans/Renderings

Proposals/Bids Recommendation Letter

Other (Please list): 1 _____ 3 _____
2 _____ 4 _____

Submission Authorization

Authorized Sponsor (Staff Member): Lucas Hudspeth

Date: 1/29/26

All requests should be submitted to the City Clerk's Office no later than the Wednesday of the week prior to the City Council meeting. Depending on the nature of the request, some actionable items require more time to draft. Minor requests that are informational and require no research **may** be added prior to distribution, please ask.