



AGENDA ITEM REQUEST FORM

Name of person(s) requesting item: Josh Abshire  
(Customers name if applicable)

Contact Information: 337-580-8855  
(Customers contact if applicable)

Council Meeting Date Requested: 2/12/26

Action Requested:  Information Only  Action (Resolution/Ordinance/motion)

Agenda Item Title: Variance to request East side setback - 808 Church St.

Detailed description of agenda item: The leasee would like to request a variance to reduce the east side setback by 8' 5" to be able to put his automotive repair business at this location. Royville District, R1 next to GB = Conflict 2 (15ft greenbelt and fence)

**Supporting Documents Attached**

- Sufficient Info to draft Reso./Ord.  Contract  Report  Plats/Plans/Renderings
- Proposals/Bids  Recommendation Letter
- Other (Please list): 1 \_\_\_\_\_ 3 \_\_\_\_\_  
2 \_\_\_\_\_ 4 \_\_\_\_\_

**Submission Authorization**

Authorized Sponsor (Staff Member): Kayla Lemke

Date: 1/14/26

All requests should be submitted to the City Clerk's Office no later than the Wednesday of the week prior to the City Council meeting. Depending on the nature of the request, some actionable items require more time to draft. Minor requests that are informational and require no research **may** be added prior to distribution, please ask.