

PROCEEDINGS OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA
TAKEN AT THE CITY COUNCIL REGULAR MEETING HELD ON THURSDAY, JULY 10, 2025 AT 6:00
PM AT YOUNGSVILLE CITY HALL COUNCIL CHAMBERS

1. OPENING

- 1.1 Invocation was led by Pastor Andy Manning, Church Acadiana.
- 1.2 Pledge of Allegiance was led by Simone B. Champagne.

2. ROLL CALL

PRESENT: Mayor Ken Ritter, Shannon D. Bares (Division A), Mayor Pro Tem Lindy Bolgiano (Division B), Matt Romero (Division C), Nicholas Niland (Division D), Simone B. Champagne (Division E).

STAFF: Nicole Guidry (City Clerk), Terry Bourque (COO), Jean Paul Broussard (Police Chief), Wade Trahan (City Attorney), Cathryn Greig (CFO).

3. MINUTES

- 3.1 Approval of June 26, 2025 meeting minutes.

Motion made by Lindy Bolgiano, seconded by Shannon Bares, approving the June 26, 2025 meeting minutes.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

Public Comment was received from James Savell.

4. FINANCE REPORT

- 4.1 Approval of May 2025 finance report.

Motion made by Matt Romero, seconded by Lindy Bolgiano, approving the May 2025 finance report.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

5. PRELIMINARY PLATS (PUBLIC HEARING AND ADOPTION)

- 5.1 Request for Preliminary Plat approval to subdivide Lot 5 (701 A & D Young St.) into Lots 5-A & 5-B, located in Section 8, T11S, R5E, was read aloud and opened for Public Hearing by Mayor Ritter.

Pam Granger, McBade Engineers & Consultants read over the plat recommendation letter dated June 25, 2025.

Hearing no further comments, motion made by Lindy Bolgiano, seconded by Nicholas Niland, granting preliminary plat approval to subdivide Lot 5 (701 A & D Young St.) into Lots 5-A & 5-B, located in Section 8, T11S, R5E, as recommended by Garrett Noel in a letter dated June 25, 2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

6. OTHER BUSINESS

6.1 Teddy Knatt to request the following for Tract 2 of the 300 Block of Briarcliff Dr.:

(a) a variance to waive the required 51% facade requirement, to allow an approximate 1,200 sq. ft. metal building for personal storage; and (b) to request approval to begin the annexation process.

Motion made by Nicholas Niland, seconded by Simone B. Champagne, granting a variance to waive the required 51% facade requirement, to allow an approximate 1,200 sq. ft. metal building for personal storage, for Tract 2 of the 300 Block of Briarcliff Dr.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: Matt Romero

ABSTAINED: None.

ABSENT: None.

Motion Approved.

Motion made by Nicholas Niland, seconded by Simone B. Champagne, granting approval to begin the annexation process for Tract 2 of the 300 Block of Briarcliff Dr.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

6.2 Discuss and consider a variance to waive the façade requirement to allow 70% metal on the stadium field house at Southside High School's football field.

Motion made by Matt Romero, seconded by Lindy Bolgiano, granting a variance to waive the façade requirement to allow 70% metal on the stadium field house at Southside High School's football field.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

7. RESOLUTIONS

7.1 Resolution No. 2025-15 - A Resolution authorizing and directing the Mayor to execute for an on behalf of the City of Youngsville of the Parish of Lafayette, Louisiana, an Act of Substantial Completion from Southern Constructors, LLC, contractor, pertaining to the completion of a contract for Pump Station #3 Upgrade.

Motion made by Lindy Bolgiano, seconded by Simone B. Champagne, adopting Resolution No. 2025-15.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Resolution Approved.

7.2 Resolution No. 2025-16 - A Resolution of the City of Youngsville declaring movable property as surplus and further authorizing the demolition and disposal in accordance with State law.

Motion made by Matt Romero, seconded by Shannon Bares, adopting Resolution No. 2025-16.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Resolution Approved.

8. ORDINANCES FOR PUBLIC HEARING AND FINAL ADOPTION

8.1 Ordinance No. 462.1-2025 - An Ordinance repealing Ordinance No. 462-2021 and enacting a new salary schedule and pay plan for the enforcement officers of the City of Youngsville Police Department, was read aloud and opened for Public Hearing by Mayor Ritter.

Dr. Jenelle Doucet briefed everyone on the proposed revised pay plan provided to the council. She stated that the primary changes requested by the Police Chief are to remove the Asst. Chief of Police position which moves the Deputy Chief of Police to second in command and increases the rank differential from 35% to 40% to accommodate state statute, resulting in net savings of \$62,506.

Chief Broussard requested that the Council amend the ordinance to 1) remove the Records Clerk, Evidence Clerk and Chief's Secretary positions from the plan and be considered for a 3% cost of living increase and 2) consider granting a minimum 2% increase for the 3 uniformed officers that are not aligned within the pay matrix.

At this time, Mayor Ritter informed the public that there are 3 uniformed officers and one office personnel position that does not fall perfectly into the matrix. The Council has the option to either hold the positions where they are until they catch up with the matrix or force an increase that will continue placing these positions out of line within the pay matrix.

Upon hearing comments, suggestions and questions from the members of the Council, Dr. Doucet opined that she feels that the pay plan rules stipulate a 2% general increase for all employees/uniformed personnel within the police department and that the 3 uniformed officers should receive the 2% as well. With regards to the clerical positions, Dr. Doucet stated that she was originally given a draft that included the support staff that was not approved by Council in FY 2021 and if the standard has been to keep these positions off of the pay plan and it has served the city well, she sees no reason that, that cannot continue.

Mayor Ritter pointed out that Exhibit B "Rules for Implementation" also includes highlights with changes provided by Dr. Doucet for the Council's consideration.

Public Comment was received from: Art LeBreton, James Savell, Officer Hardy, unidentified gentleman, Officer Berges and Officer Landry.

Discussion was had on the idea of a bonus for the enforcement officers. It was stated that further research would be conducted for future consideration.

Hearing no further comments, motion made by Matt Romero, seconded by Lindy Bolgiano, adopting Ordinance No. 462.1-2025, as presented tonight with the amendments proposed by Dr. Doucet, but to keep the Records Clerk, Evidence Clerk and Chief's Secretary positions in the plan and further to move the Deputy Chief of Police position to second in command and increase the rank differential due to the elimination of the Assistant Chief of Police position from the plan .

A substitute motion was made by Nicholas Niland, to increase the future annual increase to 3%. The motion died for the lack of a second.

The original motion having been submitted to a vote, the vote thereon was as follows:

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Ordinance Approved.

8.2 Ordinance No. 506-2025 - An Ordinance of the City of Youngsville, Louisiana, amending the Code of Ordinances Chapter 115 "Flood Damage Prevention", Article V "Provisions for Flood Hazard Reduction" to fulfill prerequisites of the CRS Program, was read aloud and opened for Public Hearing by Mayor Ritter.

Hearing no comments, motion made by Shannon Bares, seconded by Simone B. Champagne, adopting Ordinance No. 506-2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Ordinance Approved.

9. MAYOR & COUNCIL ANNOUNCEMENTS

9.1 Mayor/Staff Announcements

- Farmer's Market on Saturday. Dancing with the Stars – July 19th. Eat Sweet Restaurant Weeks starts Aug 1-31.
- Wastewater Treatment plant bids will be opened on July 23.

9.2 Council Announcements

- Mrs. Champagne congratulated Councilwoman Bares on her first grandchild. She stated that she wants to discuss and consider creating council districts on the next agenda.

10. ADJOURNMENT

10.1 Adjourn Meeting

Motion made by Lindy Bolgiano, seconded by Matt Romero, to adjourn the meeting.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

/s/Nicole Guidry

Nicole Guidry, City Clerk

/s/ Ken Ritter

Ken Ritter, Mayor