

PROCEEDINGS OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA TAKEN AT THE CITY COUNCIL REGULAR MEETING HELD ON THURSDAY, MAY 08, 2025 AT 6:00 PM AT YOUNGSVILLE CITY HALL COUNCIL CHAMBERS

1. OPENING

1.1 Invocation was led by Pastor Chris Williams, The Pentecostals of Youngsville

1.2 Pledge of Allegiance was led by ARCA Interact Club.

2. ROLL CALL

PRESENT: Mayor Ken Ritter, Shannon D. Bares (Division A), Mayor Pro Tem Lindy Bolgiano (Division B) entered meeting at 6:05pm, Matt Romero (Division C), Nicholas Niland (Division D), Simone B. Champagne (Division E).

STAFF: Nicole Guidry (City Clerk), Jean Paul Broussard (Police Chief), Wade Trahan (City Attorney), Cathryn Greig (CFO).

Motion made by Matt Romero, seconded by Simone B. Champagne, to expand the agenda to consider; Item 8.3, Resolution No. 2025-11, A Resolution authorizing the Mayor to execute any and all documents pertaining to the DOTD Transportation Alternatives Program (DOTDTAP) for a sidewalk project along Hwy. 89 and further approving 10% in local match funds.

YEAS: Shannon D. Bares, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Lindy Bolgiano.

Motion Approved.

Prior to the vote, Mr. Romero stated that the purpose of this expansion is to allow the city to apply for grant funding for a sidewalk project along Hwy 89.

3. RECOGNITIONS/PERSONS TO ADDRESS THE MAYOR & COUNCIL

Mayor Ritter asked to allow Mr. Touchet to address the Council first. No opposition was heard.

3.1 Francis Touchet, Jr., Superintendent of Lafayette Parish School System provided a quarterly update, with handouts *LPSS Growth Report Card* and *District Overview, a Spending and Funding Snapshot*.

Mr. Lindy Bolgiano entered the meeting.

Mayor Ritter read a statement from District 9 LPSS Board Member, Jeremy Hidalgo.

3.2 Ms. Jamie Creed introduced and recognized the ARCA High Interact Club for their contributions to the community and their successful first year. Ms. Kali Broussard, President of the ARCA High Interact Club, spoke about their achievements and successes at convention. She thanked the Youngsville Rotary Club for their support.

3.3 Chief Broussard introduced 3 new officers: Victor Guidry, Shane Ashraf and Brandon Barker. He also recognized Howard Bonin who was unable to be present.

3.4 Krewe De Acadian, Charles Schwarma presented the Youngsville Police Department with a \$3,500 donation from the proceeds of the BYOB (Bringing You Our Best) Hamburger & Hotdog Festival. He thanked the city for helping with the use of city facilities and thanked the numerous sponsors.

4. MINUTES

4.1 Approval of April 10, 2025 meeting minutes

Motion made by Matt Romero, seconded by Simone B. Champagne, approving the April 10, 2025 meeting minutes.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

5. FINANCE REPORT

5.1 Approval of March 2025 finance report

Motion made by Shannon D. Bares, seconded by Matt Romero, approving the March 2025 finance meeting minutes.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

6. PRELIMINARY PLATS (PUBLIC HEARING/ACTION)

6.1 Request for Preliminary Plat approval of Parc Bonin, located in Section 7, T11S, R5E.

Mr. Ricks stated that the developer is not requesting any waivers from the ADRC or additional comments.

The Mayor circulated a July 2023 petition from Maxie Duhon Rd. residents opposing the stub out street.

Public Comment was received from Ms. Comeaux, Wayne Johns, Tyler Guilbeau, Tammy Thibodeaux, Brian Wilson and Mary Broussard.

Upon receipt of questions, Phil Devey, Developer, gave insight into his intentions for the proposed development. He stated that he intends to build office space that will hopefully attract CPA Firms, retail, coffee shops, medical, architects, etc. for the front 400'. With uncertainty on the intent of the rear of the property, he noted that he hopes to include a park like setting with two large ponds.

The council discussed the stub out street and future traffic when fully developed.

Motion made by Nicholas Niland, seconded by Shannon D. Bares, granting preliminary plat approval of Parc Bonin, located in Section 7, T11S, R5E, as recommended by Garrett Noel in a letter dated April 28, 2025, but eliminating #16 of the ADRC requiring a stub out street, but shall reserve the stub out area as

common area without a connection to Maxie Duhon Rd., and shall be a condition of the unplotted property that will be brought to the Council at a later date.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

7. OTHER BUSINESS

7.1 Ms. Haley Leatherwood, Assistant to the Mayor proclaimed May 11-17, 2025 as Economic Development Week.

7.2 Miles Credeur to request a variance to the land use regulations to allow a reduction in the greenbelt to 5' and to omit the requirement for a fence for an existing metal building to be used for a woodworking shop, located at 118 Randy Road.

Mr. Credeur stated that he doesn't mind installing a fence.

Motion made by Simone B. Champagne, seconded by Lindy Bolgiano, granting a variance to the land use regulations to allow a reduction in the greenbelt to 5' for an existing metal building to be used for a woodworking shop, located at 118 Randy Road, but requiring a fence along the northern side property line, between the metal building and residents.

A substitute motion was made by Matt Romero to grant a variance to the land use regulations to allow a reduction in the greenbelt to 5' for an existing metal building to be used for a woodworking shop, located at 118 Randy Road, but requiring a fence along the northern side property line, between the metal building and residents & along the rear side of the property. The motion failed for the lack of a second.

The original motion having been submitted to a vote, the vote thereon was as follows:

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: Matt Romero.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

Public Comment was received from Wayne Johns.

8. RESOLUTIONS

8.1 Resolution No. 2025-09 - A Resolution authorizing and directing the Mayor to execute for and on behalf of the City of Youngsville of the Parish of Lafayette, Louisiana, an Act of Substantial Completion from Leleux's Construction, LLC pertaining to the completion of a contract for the Water Line Interconnections 2024.

Motion made by Lindy Bolgiano, seconded by Shannon D. Bares, adopting Resolution No. 2025-09.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Resolution Approved.

8.2 Resolution No. 2025-10 - A Resolution authorizing the Mayor of the City of Youngsville to execute a Water and Sewer Agreement with St. Martin Parish Government to provide water and sewer services to an unincorporated portion of Metairie Place Subdivision.

Motion made by Matt Romero, seconded by Lindy Bolgiano, adopting Resolution No. 2025-10.
YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Resolution Approved.

8.3 EXPANSION: Resolution No. 2025-11 - A Resolution authorizing the Mayor to execute any and all documents pertaining to the DOTD Transportation Alternatives Program (DOTDTAP) for a sidewalk project along Hwy. 89 and further approving 10% in local match funds.

Motion made by Simone B. Champagne, seconded by Shannon D. Bares, adopting Resolution No. 2025-11.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Resolution Approved.

9. ORDINANCES FOR FINAL ADOPTION

9.1 Ordinance No. 367.1-2025 - An Ordinance of the City of Youngsville, Louisiana amending the Code of Ordinances, Chapter 20 "Taxation", Article II. "Hotel Occupancy Tax", Section 20-19 "Tax Levied" to address short-term rentals.

Motion made by Matt Romero, seconded by Lindy Bolgiano, adopting Ordinance No. 367.1-2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Ordinance Approved.

9.2 Ordinance No. 498-2025 - An Ordinance of the City of Youngsville, Louisiana amending the Code of Ordinances, Chapter 155 "Traditional Neighborhood Development" to amend design standards for Traditional Neighborhood Developments.

Motion made by Simone B. Champagne, seconded by Matt Romero, to table Ordinance No. 498-2025 to the June 12, 2025 City Council meeting.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

9.3 Ordinance No. 499-2025 - An Ordinance of the City of Youngsville, Louisiana, amending the Code of Ordinances, Chapter 12 "Nuisances" Article IV "Junked Motor Vehicles", Section 12-140 "Definitions" to revise junked items.

The City Clerk announced that Section 3 of the Ordinance had a typographical error, "(6) Abandoned Recreational Vehicles" was duplicated and shall be struck once and renumbered, #'s (6) – (9).

Motion made by Simone B. Champagne, seconded by Lindy Bolgiano, adopting Ordinance No. 499-2025, as amended.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Ordinance Approved.

9.4 Ordinance No. 500-2025 - An Ordinance of the City of Youngsville, Louisiana amending the Code of Ordinances, Chapter 2 "Administration", Section 2-1. "Court Costs", to establish rules for Mayor's Court.

The City Clerk announced that an amended ordinance was included in the agenda packet with additional revisions (in blue print), made by the City Attorney.

Motion made by Lindy Bolgiano, seconded by Matt Romero, adopting Ordinance No. 500-2025, as amended.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Ordinance Approved.

10. ORDINANCES FOR INTRODUCTION

10.1 Ordinance No. 501-2025 - An Ordinance of the City of Youngsville, Louisiana amending the official map of the City of Youngsville, providing for the annexation of additional land into the corporate limits of the City of Youngsville, Louisiana, being the tract owned by Roslyn Bodoin, consisting of 1.015 acres located in Section 17, Township 11 South, Range 5 East, Lafayette Parish, as shown on that map titled map showing property to be annexed into the City of Youngsville, Louisiana, 337 Briarcliff Rd., prepared by Jonathan L. Bourgeois, Professional Land Surveyor, dated April 2025.

Motion made by Matt Romero, seconded by Nicholas Niland, introducing Ordinance No. 501-2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

10.2 Ordinance No. 502-2025 - An Ordinance of the City of Youngsville, Louisiana declaring its intent to acquire full ownership of immovable property designated as Lot 87 Sugarland Estates.

Motion made by Lindy Bolgiano, seconded by Shannon D. Bares, introducing Ordinance No. 502-2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

10.3 Ordinance No. 503-2025 - An Ordinance of the City of Youngsville, Louisiana amending Chapter 20 "Taxation" Article III "Sales and Use Tax".

Motion made by Matt Romero, seconded by Lindy Bolgiano, introducing Ordinance No. 503-2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

11. MAYOR & COUNCIL ANNOUNCEMENTS

11.1 Mayor/Staff Announcements

- Water/Sewer Projects: Wastewater Treatment Plant - will advertise in a couple of weeks, with anticipation of project completion in Oct. 2026. Pumpstation 4- recommendation for Substantial completion for next agenda. Pump Station 3 - pumps delivered May 2, mobilize next week. Water Treatment Plant - 62% complete. Pump Station 5 - survey to be completed next week.
- Mayor Ritter announced that the City received an A on both city water systems, and both increased by 12 points. He commended Alex Mazerole and his team Stetson, Caiden and Wade.
- Road/Drainage Projects: Fortune Rd. Pavement Preservation - mill and overlay started today; traffic adjustments/redirections will happen. Fortune Rd Extension – the roundabout will be opened with a portion of Hwy. 89 to be closed in the near future, please expect delays. Larriviere Rd Reconstruction - preconstruction meeting last week, project to start after Fortune Rd. Extension is open & should last for one year. Anslem Coulee Detention Pond - waiting on Corps of Engineers permit. Hwy 92 Improvements - waiting on potential grant award, working on left turn lanes for interim solution between Bonin and St Blaise. Prescott Roundabout - 55% complete on design, coordinating drainage with Sugar Mill Pond. Working on TAP for sidewalk project along Hwy 89.
- St. Annes Catholic Church inaugural mass in new church tomorrow.
- Youngsville Farmers Market 8-12 this Saturday at Foster Park.
- Lions Club of Youngsville Fais Do Do Festival on May 10 from 2-10 pm at the Amphitheatre. Proceeds will go towards additional improvements to the playground.
- Guns n Hoses - May 31 from 6-9pm at Sugar Beach.

11.2 Council Announcements

- Mr. Romero applauded the National Day of Prayer presentations. He stated that Rotary Club has given out \$15,000 in scholarships to 10 winners from the City of Youngsville area. He wished everyone a Happy Mother's Day.
- Mr. Niland recognized May as Mental Health Awareness Month.

12. ADJOURNMENT

12.1 Adjourn Meeting

Motion made by Lindy Bolgiano, seconded by Nicholas Niland to adjourn the meeting.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

/s/ Nicole Guidry

Nicole Guidry, City Clerk

/s/ Ken Ritter

Ken Ritter, Mayor