

PROCEEDINGS OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA
TAKEN AT THE CITY COUNCIL REGULAR MEETING HELD ON THURSDAY, SEPTEMBER 11, 2025 AT
6:00 PM AT YOUNGSVILLE CITY HALL COUNCIL CHAMBERS

1. OPENING

- 1.1 Invocation was led by Pastor Andy Tribe, Youngsville Community Church.
- 1.2 Pledge of Allegiance was led by Lindy Bolgiano.

2. ROLL CALL

PRESENT: Mayor Ken Ritter, Mayor Pro Tem Lindy Bolgiano (Division B), Matt Romero (Division C), Nicholas Niland (Division D), Simone B. Champagne (Division E).

ABSENT: Shannon D. Bares (Division A).

STAFF: Nicole Guidry (City Clerk), Terry Bourque (COO), Jean Paul Broussard (Police Chief), Wade Trahan (City Attorney), Cathryn Greig (CFO).

Mayor Ritter announced the following:

A request for everyone to keep Ms. Sandra Keel & her family in their prayers and thanked the Youngsville Volunteer Fire Department for aiding her father during a medical emergency.

Requested that Ordinance Nos. 498-2025 & 503-2025 be tabled and to address Resolution 2025-21 at this time. No objection was heard.

- 8.1 Resolution No. 2025-21 - A Resolution recognizing the distinguished service of the late Earl Menard and naming the Youngsville Police Department Patrol Center as the "Chief Earl Menard Patrol Center".

Motion made by Matt Romero, seconded by Nicholas Niland, adopting Resolution No. 2025-21.

YEAS: Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Shannon D. Bares.

Resolution Approved.

Public Comment was received from Dawn Durke.

3. MINUTES

- 3.1 Approval of August 14, 2025 meeting minutes.

Motion made by Matt Romero, seconded by Nicholas Niland, approving the August 14, 2025 meeting minutes.

YEAS: Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Shannon D. Bares.

Motion Approved.

- 3.2 Approval of August 22, 2025 special meeting minutes.

Motion made by Nicholas Niland, seconded by Simone B. Champagne, approving the August 22, 2025 special meeting minutes.

YEAS: Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.
ABSENT: Shannon D. Bares.
Motion Approved.

4. FINANCE REPORT

4.1 Approval of July 2025 finance report.

Motion made by Lindy Bolgiano, seconded by Matt Romero, approving the July 2025 finance report.
YEAS: Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.
NAYS: None.
ABSTAINED: None.
ABSENT: Shannon D. Bares.
Motion Approved.

5. ORDINANCES FOR PUBLIC HEARING AND FINAL ADOPTION

5.1 Ordinance No. 498-2025 - An Ordinance of the City of Youngsville, Louisiana amending the Code of Ordinances, Chapter 155 "Traditional Neighborhood Development" to amend design standards for Traditional Neighborhood Developments.

Motion made by Lindy Bolgiano, seconded by Simone B. Champagne, to table Ordinance No. 498.2025.
YEAS: Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.
NAYS: None.
ABSTAINED: None.
ABSENT: Shannon D. Bares.
Motion Approved.

5.2 Ordinance No. 503-2025 - An aggregate amendment and revisions of the City of Youngsville, State of Louisiana's and Youngsville Sales Tax District No. 1's Sales and Use Tax Ordinances totaling 3.50%.

Motion made by Nicholas Niland, seconded by Lindy Bolgiano, to table Ordinance No. 503.2025.
YEAS: Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.
NAYS: None.
ABSTAINED: None.
ABSENT: Shannon D. Bares.
Motion Approved.

5.3 Ordinance No. 507-2025 - An Ordinance of the City of Youngsville establishing and recognizing a Fire Prevention Bureau within the Youngsville Volunteer Fire Department.

Motion made by Matt Romero, seconded by Lindy Bolgiano, adopting Ordinance No. 507-2025, as amended.
YEAS: Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.
NAYS: None.
ABSTAINED: None.
ABSENT: Shannon D. Bares.
Ordinance Approved.

6. PRELIMINARY PLATS (PUBLIC HEARING AND ADOPTION)

6.1 Request for Preliminary Plat approval of Sugar Mill Pond, Phase 29, located in Section 7, T11S, R5E.

Motion made by Simone B. Champagne, seconded by Matt Romero, granting preliminary plat approval of Sugar Mill Pond, Phase 29, located in Section 7, T11S, R5E, as recommended by Garrett Noel in letter dated August 28, 2025.

YEAS: Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Shannon D. Bares.

Motion Approved.

7. OTHER BUSINESS

- 7.1 Walter Comeaux to request a variance to allow a reduction in the required 20' front setback to 15' for Lots 1-6 and 77-82 of Southern Trails Subdivision.

Motion made by Matt Romero, seconded by Lindy Bolgiano, granting a variance to allow a reduction in the required 20' front setback to 15' for Lots 1-6 and 77-82 of Southern Trails Subdivision.

YEAS: Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Shannon D. Bares.

Motion Approved.

- 7.2 Councilwoman Simone B. Champagne provided an update on proposing the division of the City of Youngsville into municipal districts. She stated that she reached out to a demographer & that there isn't sufficient time to finalize such task before next year's election, should the council desire to do so. In addition to the adoption of an ordinance, there would be necessary public input sessions (hearings). She briefed the Council and public on her conversations with the demographer and the general process it would take to achieve such request. She noted that the demographers' cost would be approximately \$13,000. She concluded by advising that she would continue her research and would report back to the council & would further notify the public when a hearing will take place.

8. RESOLUTIONS

- 8.2 Resolution No. 2025-22 - A Resolution of the City of Youngsville authorizing and directing the Mayor to execute an Intergovernmental Agreement between the City of Youngsville and Lafayette City-Parish Consolidated Government for surface improvements to S. Larriviere Road: LA 92 - Chemin Metairie.

Motion made by Matt Romero, seconded by Simone B. Champagne, adopting Resolution No. 2025-22.

YEAS: Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Shannon D. Bares

Resolution Approved.

9. ORDINANCES FOR INTRODUCTION

- 9.1 Ordinance No. 397.1-2025 - An Ordinance amending Chapter 107 "Commercial Development Requirements", Section 107-5. "Architecture" to revise the acceptable building materials for exterior walls.

Motion made by Lindy Bolgiano, seconded by Nicholas Niland, introducing Ordinance No. 397.1-2025.

YEAS: Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Shannon D. Bares.
Motion Approved.

10. MAYOR & COUNCIL ANNOUNCEMENTS

10.1 Mayor/Staff Announcements

- Roads/Drainage: Fortune Rd - poured remaining north side portion of roundabout. Hwy 89 – guard rail and striping remaining on east side lanes & still working on west side, 75% complete. Larriviere Rd - 60% done on drainage on east side. Hwy 92 Improvements – requesting concurrence from FP&C to advertise bids as well as on Chemin Agreeable improvements. Anslem Coulee Detention - waiting on corps of engineers. 2024 Roadway Improvements - patch and striping. Hwy 92 Widening - not selected for Build Grant, debrief next week. Sidewalk application for Hwy 89 - pending selections.
- Water/Sewer: Wastewater Treatment Plant contract signed - preconstruction meeting to be scheduled. Water Plant - 95% complete, will do a start up in the next 2 weeks. Sugar Mill Pond Pump Station - working on route. Pump Station 5 - working on permitting.
- Farmers Market - Saturday 8-12 at Foster Park
- Lauren Daigle Concert - Saturday night - a few general admission tickets left for purchase.
- Rotary Club's Patch at the Park - October 5th.
- Police Department: 889 Calls for the month of August. Geo fence around Sugar Mill Pond – September to September 1926 calls for service.

10.2 Council Announcements - None.

11. ADJOURNMENT

11.1 Adjourn Meeting

Motion made by Lindy Bolgiano, seconded by Matt Romero, to adjourn the meeting.

YEAS: Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Shannon D. Bares.

Motion Approved.

/s/ Nicole Guidry

Nicole Guidry, City Clerk

/s/ Ken Ritter

Ken Ritter, Mayor