

PROCEEDINGS OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA
TAKEN AT THE CITY COUNCIL SPECIAL MEETING HELD ON THURSDAY, JUNE 27, 2024 AT 6:00 PM
AT YOUNGSVILLE CITY HALL COUNCIL CHAMBERS

1. OPENING

1.1 & 1.2 Invocation & Pledge of Allegiance were led by Lindy Bolgiano

2. ROLL CALL

PRESENT: Mayor Ken Ritter, Shannon D. Bares (Division A), Lindy Bolgiano (Division B), Mayor Pro Tem Matt Romero (Division C), Jamie L. Creed (Division D), Simone B. Champagne (Division E)

ABSENT: None.

STAFF: Nicole Guidry (City Clerk), Terry Bourque (Chief Operating Officer), Cody Louviere (Police Chief), Wade Trahan (City Attorney), Cathryn Greig (Chief Financial Officer), Tim Robichaux (Director of Parks & Rec).

3. OTHER BUSINESS

3.1 Bid Review - Youngsville Water Treatment Plant

Motion made by Matt Romero, seconded by Simone B. Champagne, awarding the base bid and Alternates 1, 2 & 3 in the amount of \$8,617,000 to NCMC, LLC for the Youngsville Water Treatment Plant.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Motion Approved.

4. ORDINANCES FOR FINAL ADOPTION

Mayor Ritter announced that a public hearing was held at 5:00 p.m. prior to this meeting to receive comments on Budget Amendment Ordinance No. 490-2024 and Budget Ordinance No. 491-2024 for FY 2024-2025. The following information was presented by Burton Kolder and Brad Kolder, CPA's.

The budget satisfies the legal requirement of filing as set forth under R.S. 39:1316 since the consolidated budget statement uses the uniform revenue and expenditure classifications and includes information similar to the information required by the form Annual Report on the Budget. The budget documents include anticipated revenues and expenditures for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Fund, Municipal Complex Capital Project, Utility Fund and Youngsville Sports Complex Fund. Additionally, the documents provide significant aspects of the budget which are detailed below:

ALL FUNDS

Revenues and expenditures have been increased or decreased over/under the previous year on a line-item basis for each revenue source and expenditure. Salaries for all full-time employees, with the exception for police officers within probation period, and excluding elected officials, have been budgeted for a 3% cost of living increase at a total cost to the City of Youngsville of \$182,000.

Sales tax revenue for the 2024-2025 fiscal year will remain flat compared to full year 2024 estimates.

GENERAL FUND

Projecting a 9.3% increase in ad-valorem taxes for the 2024-2025 fiscal year.

The Police Department's budget includes one additional SRO officer for ARCA, totaling approximately \$66,000 of expenses offset by additional local grant revenue of \$55,000 for the year. Capital projects include Axon Enterprise's second year of contract, 3 additional patrol units, and an upgrade to YPD domain controller/file server.

The Fire Department budget includes a 3% cost of living increase, which will be covered by an anticipated increase in ad valorem taxes. The general appropriation is budgeted accordingly taking into consideration the increase in taxes along with \$257, 000 in annual debt paid by the City for three previously approved firetrucks.

CAPITAL OUTLAY

The budget includes a capital outlay request for numerous items totaling \$36 million. This capital outlay request includes approximately \$20.3 million for roadway & drainage improvements, \$1.5 million to complete the Sports Complex expansion as well as \$585,000 for other improvements to Parks & Recreation and approximately \$13 million to enhance water & sewer utility operations.

UTILITY FUND

The 6/30/25 budget revenues include growth across all utility departments anticipating house count growth and implementation of utility capital development fees. During the 2025 fiscal year, the City is expecting an increase of approximately 5.2% utility customers.

Mayor Ritter opened the floor for public comments and there were none.

Mayor Ritter stated that the administration revised the two proposed ordinances to reflect the most current fund balances. He requested that both upcoming ordinances be adopted as amended to reflect the revised budget presented.

4.1 Budget Amendment Ordinance No. 490-2024- An Ordinance amending the Annual Operating Budget of Revenues and Expenditures for the City of Youngsville, Louisiana for Fiscal Year 2023-2024.

Motion made by Lindy Bolgiano, seconded by Shannon D. Bares, adopting Budget Amendment No. 490-2024, as amended.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Ordinance Approved.

4.2 Budget Ordinance No. 491-2024- An Ordinance Adopting the Annual Operating Budget of Revenues and Expenditures for the City of Youngsville, Louisiana for Fiscal Year 2024-2025.

Motion made by Lindy Bolgiano, seconded by Shannon D. Bares, adopting Budget Ordinance 491-2024, as amended.

Substitute motion made by Matt Romero, seconded by Simone B. Champagne, adopting Budget Ordinance No. 491-2024, as amended and further be amended to require that the three new police units be purchased each 90 days apart and that three existing units shall be declared surplus in conjunction with said procurement

YEAS: Shannon D. Bares, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: Lindy Bolgiano.

ABSTAIN: None.

ABSENT: None.
Ordinance Approved.

5. ADJOURNMENT

5.1 Adjourn Meeting

Motion made by Simone B. Champagne, seconded by Shannon D. Bares, to adjourn the meeting.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Motion approved.

/s/ Nicole Guidry

Nicole Guidry, City Clerk

/s/ Ken Ritter

Ken Ritter, Mayor