

**From:** [Cody Louviere](#)  
**To:** [Nicole Guidry](#)  
**Subject:** Council meeting notes for staffing request  
**Date:** Tuesday, March 5, 2024 1:27:08 PM  
**Attachments:** [image001.png](#)

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Asking to add a Sergeant Position to the Youngsville Police Department staffing:  
We currently have one Sergeant that is in charge of all of the following duties.  
Current CID (Criminal Investigations Division) / SRO (School Resource Officers) Sergeant has the following duties

- Supervises 2 Detectives
- Supervises 7 School Resource Officers at 5 different schools
- Rotates weeks of on call with Detectives
  - This makes them subject to getting a case that could further pull him away from other duties.
- Assists in CID with background checks for new hires
- Assists in Internal affairs complaints/cases as they are received through CID
- Assists as an evidence custodian
- Coordinates yearly Inservice training for entire department
- Supervises any incidents that occur at any of the 5 schools that we have SRO's staffed

This is a lot of responsibility for one individual and would be better served having two separate supervisors to properly manage everything. This way we can ensure there is enough time to accomplish all goals and better serve our citizens.

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