

PROCEEDINGS OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA
TAKEN AT THE CITY COUNCIL REGULAR MEETING HELD ON THURSDAY, NOVEMBER 14, 2024 AT
6:00 PM AT YOUNGSVILLE CITY HALL COUNCIL CHAMBERS

1. OPENING

1.1 Invocation was led by Pastor Chris Fuselier, First Baptist Church

1.2 Pledge of Allegiance was led by Matt Romero

2. ROLL CALL

PRESENT: Mayor Ken Ritter, Shannon D. Bares (Division A), Lindy Bolgiano (Division B), Mayor Pro Tem Matt Romero (Division C), Jamie L. Creed (Division D)

ABSENT : Simone B. Champagne (Division E)

STAFF: Nicole Guidry (City Clerk), Terry Bourque (COO), Cody Louviere (Police Chief), Wade Trahan (City Attorney), Cathryn Greig (CFO), Tim Robichaux (Director of Parks & Rec).

3. PERSONS TO ADDRESS THE MAYOR & COUNCIL

3.1 Todd Istre addressed the Council on his candidacy for Youngsville City Council, Division D.

3.2 Cody Louviere addressed the Council on his candidacy for Youngsville Chief of Police.

4. MINUTES

4.1 Approval of October 10, 2024 meeting minutes

Motion made by Shannon D. Bares, seconded by Matt Romero, approving the October 10, 2024 meeting minutes.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion Approved.

5. FINANCE REPORT

5.1 Approval of September 2024 Finance report

Motion made by Matt Romero, seconded by Jamie Creed, approving the September 2024 Finance Report.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion Approved.

6. OTHER BUSINESS

6.1 Bid Review - Wastewater Treatment Plant

Ms. Susan Richard advised that the city received three bids that were much higher than the OPC. She recommended rejecting the public bids. She noted that she will revisit the project to determine potential costs reductions for readvertisement.

Motion made by Matt Romero, seconded by Lindy Bolgiano, to reject all public bids for the Wastewater Treatment Plant.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne

Motion Approved.

6.2 Proclaim November 30, 2024 as Small Business Saturday "Shop the Sweet Life!"

Motion made by Lindy Bolgiano, seconded by Shannon Bares, proclaiming November 30, 2024 as Small Business Saturday "Shop the Sweet Life!"

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion Approved.

Prior to the motion Ms. Leatherwood announced that Shop the Sweet Life will be held on November 30. Game Cards can be picked up from 8:00 am-12:00 pm at McDonald's.

6.3 Lucas Knepper to request a variance from Section 105-57 "Storage, collection and disposal of refuse and garbage.", to allow for a valet trash service in lieu of City trash pickup/cans for Sugar Mill Pond, Phase 27.

Mr. Knepper stated that the plan is to have two 8-yard dumpster enclosures with a valet trash service. There will be a full-time leasing office on site that will oversee the valet trash pickup. Residents will put bags at their door every night or morning and will be picked up daily and put in the dumpster by the valet service.

Motion made by Lindy Bolgiano, seconded by Jamie Creed, granting a variance from Section 105-57 "Storage, collection, and disposal of refuse and garbage.", to allow for a valet trash service in lieu of City trash pickup/cans for Sugar Mill Pond, Phase 27.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion Approved.

6.4 Travis Roberts to request a variance to allow a 5' reduction in the rear setback for the installation of a shed, located at 204 Oak Shadows Drive.

Note: On 7.12.2018 Council approved a 5' reduction in rear setback for a swimming pool.

Motion made by Matt Romero, seconded by Lindy Bolgiano granting a variance to allow a 5' reduction in the rear setback for the installation of a shed, located at 204 Oak Shadows Drive.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion Approved.

7. RESOLUTIONS

7.1 Resolution No. 2024-19 - A Resolution expressing support in the naming of Sugar Mill Pond Regional Detention Pond & Linear Park System in honor of the late Mr. Robert W. Daigle.

Motion made by Matt Romero, seconded by Lindy Bolgiano, adopting Resolution No. 2024-19.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Resolution Approved.

7.2 Resolution No. 2024-20 - A Resolution of condolences to the family of Benjamin "Ben" F. Burley, former Youngsville City Treasurer, who passed away on October 25, 2024.

Motion made by Shannon Bares, seconded by Lindy Bolgiano, adopting Resolution No. 2024-20.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Resolution Approved.

7.3 Resolution No. 2024-21 - A Resolution authorizing the Mayor of the City of Youngsville to execute a Cooperative Endeavor Agreement and all necessary documentation between the Louisiana Department of Treasury, State of Louisiana, and the City of Youngsville pertaining to an appropriation from Act 776 of the 2024 Regular Legislative Session for water and road infrastructure.

Motion made by Lindy Bolgiano, seconded by Matt Romero, adopting Resolution No. 2024-21.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Resolution Approved.

7.4 Resolution No. 2024-22- A Resolution requesting financial assistance from the State of Louisiana under the Fiscal Year 2024-2025 Local Government Assistance Program and Community Water Enrichment Fund Program.

Motion made by Matt Romero, seconded by Jamie Creed, adopting Resolution No. 2024-22.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Resolution Approved.

8. ORDINANCES FOR INTRODUCTION

8.1 Ordinance No. 496-2024 - An Ordinance of the City of Youngsville authorizing the Mayor of the City of Youngsville, Louisiana, to execute a Franchise Agreement with Uniti Fiber GulfCo, LLC.

Motion made by Lindy Bolgiano, seconded by Matt Romero, introducing Ordinance No. 496-2024.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne

Motion Approved.

8.2 Ordinance No. 497-2024 - An Ordinance of the City of Youngsville amending the 2024-2025 Budget in the amount of \$2,719,155 to re-appropriate American Rescue Plan Act (ARPA) Funding.

Motion made by Matt Romero, seconded by Shannon Bares, introducing Ordinance No. 497-2024.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion Approved.

8.3 Ordinance No. 357.3-2024 - An Ordinance amending Ordinance No. 357.2-2024 Performance Land Use Regulations within the city limits of the City of Youngsville, Louisiana.

Motion made by Lindy Bolgiano, seconded by Jamie Creed, introducing Ordinance No. 357.3-2024.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion Approved.

9. MAYOR & COUNCIL ANNOUNCEMENTS

9.1 Mayor/Staff Announcements

- Drainage: Anslem Coulee Pond - 90% plans submitted in August. Received archaeological and environmental, awaiting Corps approval.
- Roads: Larriviere Rd - advertise for bids in Dec. Hwy. 89 - 35% complete, drainage on east side of road completed. Fortune Extension/Roundabout - more than 50% complete. 92/Prescott - 60% design complete. Chemin Agreeable - received geo tech investigation, Phase 1 would be patch, mill & overlay. 2024 Road Improvements -Velasco doing well with traffic & working on roadside drainage work to redirect water, Nezpique is complete, striping and patching to do in other areas as well as Cypress Gardens. Fortune Rd Preservation Project - bid came in 15% below estimate, will move forward.
- Sports Complex: Overview of leagues, games and programs. Holiday Artisan Market on November 30th. Christmas Under the Stars – Sat., Dec. 14. The amphitheater calendar for 2025 CY is in the works. Bridge repairs near soccer fields starts on Monday.
- Water/Sewer: Pump Station 4 starts construction in Dec. after the ground storage tank is complete. Pump Station 3 starts construction in Jan. Water Plant - storage tank in progress. SMP Pump Station in progress. Pump Station 5 - working on design.
- Holiday Artisan Market on November 30th presented by Leadership Class V - all proceeds will go towards benches for the inclusive playground at the Sports Complex. Vendors can register on the Youngsville Chamber website or Facebook, \$80 per booth.
- Mayor recognized and thanked Councilwoman Creed for serving as City Councilwoman, Division D.

9.2 Council Announcements

- Ms. Creed thanked the Council for having confidence and appointing her to Division D.
- Mr. Romero echoed the Mayor's sentiments on Jamie and thanked her for serving. He congratulated Southside High volleyball who made playoffs and Southside High football in their first round of playoffs Friday. He wished everyone a Happy Veterans Day.
- Ms. Bares wished everyone a Happy Thanksgiving Day.

10. ADJOURNMENT

10.1 Adjourn Meeting

Motion made by Lindy Bolgiano, seconded by Jamie Creed, to adjourn the meeting.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion Approved.

/s/ Nicole Guidry

Nicole Guidry, City Clerk

/s/ Ken Ritter

Ken Ritter, Mayor