

PROCEEDINGS OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA  
TAKEN AT THE CITY COUNCIL REGULAR MEETING HELD ON THURSDAY, MARCH 14, 2024 AT 6:00  
PM AT YOUNGSVILLE CITY HALL COUNCIL CHAMBERS

**1. OPENING**

1.1 Invocation was led by Pastor Andy Tribe, Youngsville Community Church

1.2 Pledge of Allegiance was led by Shannon D. Bares

**2. ROLL CALL**

PRESENT: Mayor Ken Ritter, Shannon D. Bares (Division A), Lindy Bolgiano (Division B), Mayor Pro Tem Matt Romero (Division C), Jamie L. Creed (Division D), Simone B. Champagne (Division E)

ABSENT: None

STAFF: Nicole Guidry (City Clerk), Terry Bourque (Chief Operating Officer), Cody Louviere (Police Chief), Wade Trahan (City Attorney), Cathryn Greig (Chief Financial Officer), Tim Robicheaux (Director of Parks & Rec).

Mayor Ritter announced that Item 3.1 will be moved to the April meeting to be held in conjunction with a public hearing for Mardi Gras feedback. He also stated that Item 7.2 will be tabled to the April meeting at the request of the requestor.

Motion made by Lindy Bolgiano, seconded by Matt Romero, to expand the agenda to consider Other Business, Item 7.8, Dan Hart to request a variance to allow a reduction in a garage setback from 25' to 20', for Lot 36 of Sabal South Subdivision.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Motion Approved.

Mayor Ritter noted that the purpose of the expansion is to allow a setback reduction so that the homeowner to proceed with construction plans.

**3. RECOGNITIONS/PERSONS TO ADDRESS THE MAYOR & COUNCIL**

3.1 Presentation of 2024 Youngsville Mardi Gras Awards: Best Original Float - Awesome 8; Prettiest Float - Monica Meyers, State Farm; Most Spirited Float - Krewe De Bontemp, was tabled to the April 11, 2024 Council meeting.

3.2 Chief Cody Louviere recognized Youngsville Police officers Jade Broussard, Louvenia Landry and Joseph Hardy for their outstanding accomplishments and issued letters of accommodations to those present.

3.3 Todd Istre announced his candidacy for RSCC Member District 23F & RPEC Member District 3.

**4. MINUTES**

4.1 Approval of February 8, 2024 regular meeting minutes

Motion made by Shannon Bares, seconded by Lindy Bolgiano, approving the February 8, 2024 meeting minutes.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Motion Approved.

## **5. FINANCE REPORT**

### **5.1 Approval of January 2024 Finance report**

Motion made by Matt Romero, seconded by Jamie Creed, approving the January 2024 Finance Report.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Motion Approved.

## **6. PRELIMINARY PLATS**

### **6.1 Request for Preliminary Plat approval of Paradise Plaza, located in Section 12, T11S, R4E.**

Motion made by Matt Romero, seconded by Lindy Bolgiano, granting Preliminary Plat approval of Paradise Plaza, located in Section 12, T11S, R4E, as recommended by McBade Engineers in a letter dated February 29, 2024, with the following conditions:

1. There shall be a right in/right out drive;
2. There shall be a minimum of 75 ft from the current Ascension High School entrance; and
3. There shall be a letter of dedication of servitude for private individual detention for each lot, with a cross drainage easement dedicated to the western outfall of the property.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Motion Approved.

## **7. OTHER BUSINESS**

### **7.1 Appointment to the Youngsville Municipal Police Civil Service Board, representing the Governing Authority seat for a 3-year term. (Eligible applicants: Jacob Held, Chad Pellerin & Alphaeus Rangai)**

Mr. Pellerin requested that his name be removed prior to the meeting. Alphaeus Rangai & Jacob Held introduced themselves to the council and public.

Motion made by Matt Romero, seconded by Shannon Bares appointing Jacob Held to the Youngsville Municipal Police Civil Service Board, representing the Governing Authority seat for a 3-year term.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Motion Approved.

### **7.2 Clare Morley to request a variance to allow her to postpone the installation of a sidewalk for a photography studio, located at 2513 Bonin Rd, was tabled to the April 11, 2024 Council meeting.**

- 7.3 Wayne Broussard to request a rear setback variance to encroach the 10' setback easement outlined in Section 105-33, for an accessory building located at 113 Field Crest Pkwy.

Motion made by Lindy Bolgiano, seconded by Matt Romero, granting a 2' rear setback variance for an accessory building located at 113 Field Crest Pkwy.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Motion Approved.

- 7.4 Eddie Raggette to request a setback variance as well as variance to the Land Use Regulations as requested in the attached letter, for a strip mall located at 615 Lafayette Street.

Motion made by Simone B. Champagne, seconded by Matt Romero, granting the following variances as requested for a strip mall located at 615 Lafayette Street:

1. Waiver of any potential land use conflict mitigation provided that the potential use of the spaces are General Business and Neighborhood Business uses;
2. Reduction of front enhanced setback by 10';
3. Reduction of the rear and south side setbacks to 5';
4. Right-in right-out entrance drive access to Lafayette Street.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Motion Approved.

- 7.5 Chad & Jessica Broussard to request a variance to allow a reduction of their garage setback from 25' to 20', for Lot 54 of Sabal South.

Note – owner changed Lot # to #53.

Motion made by Matt Romero, seconded by Simone B. Champagne, granting a variance to allow a reduction in a garage setback from 25' to 20', for Lot 53 of Sabal South.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Motion Approved.

- 7.6 Consider amending the 2023-2024 Budget in the amount of \$933,122.32 to re-appropriate American Rescue Plan Act (ARPA) funding from the Hwy 92 Improvements: Sidewalks, Drainage & Lighting Project to the 2024 Roadway Improvements Project.

Motion made by Lindy Bolgiano, seconded by Shannon Bares, to amend the 2023-2024 Budget in the amount of \$933,122.32 to re-appropriate American Rescue Plan Act (ARPA) funding from the Hwy 92 Improvements: Sidewalks, Drainage & Lighting Project to the 2024 Roadway Improvements Project.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Motion Approved.

- 7.7 Consider a request to amend the Youngsville Police Department budget in the amount of \$48,000 plus benefits to provide funding for an additional first year Sergeant position for the Youngsville Police Department.

Upon receiving questions and hearing concerns from some members of the Council, Chief Louviere explained that this additional position will allow him to divide the current sergeant's duties. He noted that funding is currently budgeted and that someone from within the department would be promoted to this position. This promotion would eliminate additional training. The vacant patrolman spot would then be filled.

Motion made by Lindy Bolgiano to amend the Youngsville Police Department budget in the amount of \$48,000 plus benefits to provide funding for an additional first year Sergeant position for the Youngsville Police Department.

The motion failed for lack of a second.

- 7.8 EXPANSION: Dan Hart to request a variance to allow a reduction in a garage setback from 25' to 20', for Lot 36 of Sabal South Subdivision.

Motion made by Simone B Champagne, seconded by Matt Romero, granting a garage setback from 25' to 20', for Lot 36 of Sabal South Subdivision.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Motion Approved.

Upon questioning, Mr. Hart confirmed that this will be his personal home and that he does not anticipate requesting any other setback variances.

## **8. RESOLUTIONS**

- 8.1 Resolution No. 2024-03 - A Resolution amending and approving permit and development fees for the City of Youngsville.

Motion made by Lindy Bolgiano, seconded by Matt Romero, adopting Resolution No. 2024-03.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Resolution Approved.

- 8.2 Resolution No. 2024-04 - A Resolution authorizing the reduction of commercial permitting fees through December 31, 2024 to facilitate economic development.

Motion made by Matt Romero, seconded by Lindy Bolgiano, adopting Resolution No. 2024-04.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Resolution Approved.

- 8.3 Resolution No. 2024-05 - A Resolution authorizing the Mayor of the City of Youngsville to enter into a Wholesale Water Agreement with Lafayette City-Parish Consolidated Government and Magnolia Water Utility Operating Company, LLC for the purchase and resale of potable water.

Motion made by Lindy Bolgiano, seconded by Jamie Creed, adopting Resolution No. 2024-05.  
YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.  
NAYS: None.  
ABSTAIN: None.  
ABSENT: None.  
Resolution Approved.

**8.4 Resolution No. 2024-06** - A Resolution authorizing an additional \$566,613.44 in funding for Louisiana Facility Planning & Control (FP&C) Project No. 50-MW2-21-01, Fortune Road Extension, as required by the State.

Motion made by Lindy Bolgiano, seconded by Shannon Bares, adopting Resolution No. 2024-06.  
YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.  
NAYS: None.  
ABSTAIN: None.  
ABSENT: None.  
Resolution Approved.

## **9. MAYOR & COUNCIL ANNOUNCEMENTS**

### **9.1 Mayor/Staff Announcements**

- Road Projects: Fortune Road Ext. - roadbed being worked on, began digging detention pond to lay drainage. 2022 Road Improvements - completed majority of paving & doing punch list items. 2024 Road Improvements – to include Velasco, Hwy. 89 & Nezpique, publish ad in 3 weeks to start early summer. Langlinais Road – working on alignments and with utility owners. Submitted a RAISE Grant for Hwy. 92 design. Larriviere Road – working on rights of way, bid in June for widening and raising of road near flashing red light. Guillot/Chemin Metairie Roundabout - design plans at 95%, public works did surface patching, will go out for bid for full depth patching soon, the buildout of the roundabout is contingent upon receipt of grant funding and will work with new base.
- Drainage Projects: Anslem Coulee Pond - completing reports and survey of channel.
- Water Treatment Plant – bid opening to be held May 1.
- Sports Complex: Hosted Dr. Andrews who spoke last week on youth sports injuries. The Southeastern Beach Slam Volleyball Tournament will be held tomorrow at 9:00 & will be streamed and free to attend.

### **9.2 Council Announcements**

- Mr. Bolgiano thanked Jacob Held for serving his community & thanked the home builders for investing in the community. He commended Police, Fire and Public Works for a successful Mardi Gras parade. He noted that the annual Youngsville Chamber Banquet is April 9 at Youngsville Sports Complex with host Gerald Gruenig.
- Mr. Romero – Keep Youngsville Beautiful will host their annual cleanup Saturday, March 23. Participants are to meet at Sugar Beach.
- Mrs. Champagne wished everyone a Happy Easter.

## **10. ADJOURNMENT**

### **10.1 Adjourn Meeting**

Motion made by Matt Romero, seconded by Simone B. Champagne to adjourn the meeting.  
YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.  
NAYS: None.  
ABSTAIN: None.  
ABSENT: None.  
Motion Approved.

/s/ Nicole Guidry

Nicole Guidry, City Clerk

/s/ Ken Ritter

Ken Ritter, Mayor