



AGENDA ITEM REQUEST FORM

Name of person(s) requesting item: Loretta Richard - Owner / Mycah - Contractor
(Customers name if applicable)

Contact Information: Mycah Landreneau 337-466-5898
(Customers contact if applicable)

Council Meeting Date Requested: 12/11/25

Action Requested: Information Only Action (Resolution/Ordinance/motion)

Agenda Item Title: Mobile home setbacks

Detailed description of agenda item: The owner would like to request a variance to allow a 13.5' setback for the front and rear.

The mobile home they would like to place is a 14 X 66.
The lot is 100 X 99. That would leave the home 16.5' from front property line
and 16.5' from rear property line. The ordinance states 30' from each property line.

Supporting Documents Attached

- Sufficient Info to draft Reso./Ord. Contract Report Plats/Plans/Renderings
- Proposals/Bids Recommendation Letter
- Other (Please list): 1 _____ 3 _____
2 _____ 4 _____

Submission Authorization

Authorized Sponsor (Staff Member): Kayla Lemke

Date: 12/5/2025

All requests should be submitted to the City Clerk’s Office no later than the Wednesday of the week prior to the City Council meeting. Depending on the nature of the request, some actionable items require more time to draft. Minor requests that are informational and require no research **may** be added prior to distribution, please ask.