



AGENDA ITEM REQUEST FORM

Name of person(s) requesting item: David Robichaux
(Customers name if applicable)

Contact Information: david@parisharc.com
(Customers contact if applicable)

Council Meeting Date Requested: 12/11/2025

Action Requested: Information Only Action (Resolution/Ordinance/motion)

Agenda Item Title: Variance Request to Reduce Rear Setback & Greenbelt Spacing for Hot Food Express at 405 Church St. to 5' (Sec. 105-33 & 130-5).

Detailed description of agenda item: A proposed business, Hot Food Express, wants to construct a new building & paved parking lot at 405 Church St. Developer wants to compensate for the 5' spacing along the east & south property lines by installing an 8' privacy fence along those property lines.

Supporting Documents Attached

Sufficient Info to draft Reso./Ord. Contract Report Plats/Plans/Renderings

Proposals/Bids Recommendation Letter

Other (Please list): 1 _____ 3 _____

2 _____ 4 _____

Submission Authorization

Authorized Sponsor (Staff Member): Garrett Noel

Date: 12/2/2025

All requests should be submitted to the City Clerk's Office no later than the Wednesday of the week prior to the City Council meeting. Depending on the nature of the request, some actionable items require more time to draft. Minor requests that are informational and require no research **may** be added prior to distribution, please ask.