



Youngsville LOUISIANA

AGENDA ITEM REQUEST FORM

Name of person(s) requesting item: Jennifer Copell
(Customers name if applicable)

Contact Information: copellproperties@gmail.com
(Customers contact if applicable)

Council Meeting Date Requested: 4/10/25

Action Requested: ☐ Information Only ☒ Action (Resolution/Ordinance/motion)

Agenda Item Title: setback variance request for commercial development

Detailed description of agenda item: Requesting variance on west side of property from the required 5' setback to 2.5' setback. The proposed business is a general business and will be adjacent to an existing general business

Supporting Documents Attached

☐ Sufficient Info to draft Reso./Ord. ☐ Contract ☐ Report ☒ Plats/Plans/Renderings

☐ Proposals/Bids ☐ Recommendation Letter

☐ Other (Please list): 1 _____ 3 _____
2 _____ 4 _____

Submission Authorization

Authorized Sponsor (Staff Member): Haley Leatherwood

Date: 4/1/25

All requests should be submitted to the City Clerk's Office no later than the Wednesday of the week prior to the City Council meeting. Depending on the nature of the request, some actionable items require more time to draft. Minor requests that are informational and require no research **may** be added prior to distribution, please ask.

Handwritten signature and date:
4.2.25