

PROCEEDINGS OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA  
TAKEN AT THE PUBLIC HEARING & CITY COUNCIL REGULAR MEETING HELD ON THURSDAY,  
SEPTEMBER 12, 2024 AT 6:00 PM AT YOUNGSVILLE CITY HALL COUNCIL CHAMBERS

**1. CALL TO ORDER**

**2. OPENING**

2.1 Invocation was led by Pastor Tavis Minnich

2.2 Pledge of Allegiance was led by Girl Scout Troop #239

**3. ROLL CALL**

PRESENT: Mayor Ken Ritter, Shannon D. Bares (Division A), Lindy Bolgiano (Division B), Mayor Pro Tem Matt Romero (Division C), Jamie L. Creed (Division D), Simone B. Champagne (Division E)

ABSENT: None.

STAFF: Nicole Guidry (City Clerk), Terry Bourque (COO), Cody Louviere (Police Chief), Wade Trahan (City Attorney), Cathryn Greig (CFO), Tim Robichaux (Director of Parks & Rec).

**4. RECOGNITIONS/PERSONS TO ADDRESS THE MAYOR & COUNCIL**

4.1 Recognized Girl Scout Troop #239.

4.2 Chief Cody Louviere recognized Officer Zachary Smith upon his graduation from the Acadiana Law Enforcement Academy and for receiving the Top Cadet Award.

4.3 Superintendent Francis Touchet Jr. provided an update on projects within the Lafayette Parish School System as well as future projects. He also gave update on the Southside High School football stadium.

4.4 Todd Istre announced his candidacy for City Council, Division D.

**5. MINUTES**

5.1 Approval of August 8, 2024 meeting minutes

Motion made by Shannon D. Bares, seconded by Lindy Bolgiano, approving the August 8, 2024 meeting minutes.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

**6. FINANCE REPORT**

6.1 Approval of July 2024 Finance report

Motion made by Matt Romero, seconded by Jamie Creed, approving the July 2024 Finance Report.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

## **7. OTHER BUSINESS**

### **7.1 Bid Review - Pump Station #3**

Motion made by Simone B. Champagne, seconded by Lindy Bolgiano, awarding the bid in the amount of \$323,000.00 to Southern Constructors, LLC for Pump Station #3 Upgrade.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

7.2 Discuss and consider rescinding the following condition for Cypress Gardens, Ph. 2, as approved on October 15, 2020: "HOA (Homeowners Association) covenants will reflect that the residents will have control after 80% of the lots are sold with the exception of Architectural control".

The request to rescind the following condition for Cypress Gardens, Ph. 2, as approved on October 15, 2020: "HOA (Homeowners Association) covenants will reflect that the residents will have control after 80% of the lots are sold with the exception of Architectural control", failed for the lack of a motion and second.

## **8. RESOLUTIONS**

8.1 Resolution No. 2024-14 - A Resolution adopting the adjusted millage rates for the City of Youngsville for 2024.

Motion made by Simone B. Champagne, seconded by Matt Romero, adopting Resolution No. 2024-14.

YEAS: Shannon D. Bares, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAINED: Lindy Bolgiano.

ABSENT: None.

Resolution Approved.

Prior to the motion, Mayor Ritter opened the floor for public comment on proposed Resolution No. 2024-14. No comments were received from the public.

8.2 Resolution No. 2024-15 - A Resolution to set forth the adjusted millage rates and roll forward to millage rates not exceeding the maximum authorized rates for the City of Youngsville for 2024. (2/3 vote required)

Motion made by Matt Romero, seconded by Jamie Creed, adopting Resolution No. 2024-15.

YEAS: Matt Romero and Jamie L. Creed.

NAYS : Shannon D. Bares and Simone B. Champagne.

ABSTAINED: Lindy Bolgiano.

ABSENT: None.

Motion Failed.

Prior to the motion, Mayor Ritter opened the floor for public comment on proposed Resolution No. 2024-15. No comments were received from the public.

8.3 Resolution No. 2024-16 - A Resolution authorizing the Mayor to execute a Cooperative Endeavor Agreement with the Parish of Lafayette regarding funding from the State of Louisiana Governor's Office of Homeland Security and Emergency Preparedness to offset eligible costs incurred in connection with severe storms and tornados from May 20-June 9, 2024, subject to Executive Order #JML 24-72.

Motion made by Matt Romero, seconded by Shannon Bares, adopting Resolution No. 2024-16.  
YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.  
NAYS: None.  
ABSTAINED: None.  
ABSENT: None.  
Resolution Approved.

## **9. ORDINANCES FOR INTRODUCTION**

9.1 Ordinance No. 495-2024 - An Ordinance of the City of Youngsville, Louisiana authorizing the City of Youngsville to sell certain immovable surplus property located at 301 Fourth Street, Youngsville, Louisiana, which is not needed for public purposes.

Motion made by Simone B. Champagne, seconded by Lindy Bolgiano, introducing Ordinance No. 495-2024.  
YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.  
NAYS: None.  
ABSTAINED: None.  
ABSENT: None.  
Motion Approved.

## **10. ORDINANCES FOR FINAL ADOPTION**

10.1 Ordinance No. 375.2-2024 - An Ordinance amending Ordinance No. 375-2014 regulating the permitting of golf carts and slow moving vehicles.

Motion made by Simone B. Champagne, seconded by Jamie Creed, adopting Ordinance No. 375.2-2024.

City Attorney Wade Trahan suggested that the Ordinance be amended to include insurance requirements pursuant to R.S. 32:900B, when operating any golf cart on municipal streets.

Motion made by Simone B. Champagne, seconded by Shannon Bares, accepting an amendment to include insurance requirements pursuant to R.S. 32:900B, within Ordinance No. 375.2-2024.  
YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.  
NAYS: None.  
ABSTAINED: None.  
ABSENT: None.  
Motion Approved.

Public comment received from David Jackson.

Ms. Champagne and Ms. Creed agreed to amend their motions to adopt Ordinance No. 375.2-2024, as amended to include insurance requirements pursuant to R.S. 32:900B.

The vote thereon the amended Ordinance was as follows:  
YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.  
NAYS: None.  
ABSTAINED: None.  
ABSENT: None.  
Ordinance Approved.

10.2 Ordinance No. 493-2024 - An Ordinance of the City of Youngsville, Louisiana authorizing the City of Youngsville to sell certain immovable surplus property located at 301 Fourth Street, Youngsville, Louisiana, which is not needed for public purposes. Note: Request to rescind from agenda.

Motion made by Matt Romero, seconded by Shannon Bares, to rescind Ordinance No. 493-2024 from the agenda.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion to Rescind Approved.

Prior to the motion, Mayor Ritter requested that the Council rescind the proposed ordinance as the request must be re-introduced as a new ordinance to comply with publication requirements when declaring surplus of land. He noted that the administration paused on the publications to hear comments relative to downtown development at a public hearing on August 27, 2024.

10.3 Ordinance No. 494-2024 - An Ordinance of the City of Youngsville, Louisiana amending Chapter 24 "Utilities" Section 24-110 "Building Sewers and Connections" relative to sewer specifications.

Motion made by Simone B. Champagne, seconded by Matt Romero, adopting Ordinance No. 494-2024.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Ordinance Approved.

## 11. MAYOR & COUNCIL ANNOUNCEMENTS

### 11.1 Mayor/Staff Announcements

- Road Projects: Fortune - 95% complete with drainage, will start working on base for road extension. Hwy. 89 - work on east side of drainage for 3-6 months. 2024 Roadway Improvements - Velasco paved & working on roadside drainage, patching at Hwy. 89 and Chemin Metairie Pkwy. roundabout mid-October, Nezpique thereafter. Lariviere Rd - DOTD plans submitted on Aug. 12. Hwy 92/Prescott – waiting on Geotech reports, 45% complete on layout. Tractor roundabout working on modifications. E. Milton Improvements – debriefed with grant team for resubmission of RAISE grant, working on temporary solutions prior to grant funding. S. Lariviere and Hwy. 92 Roundabout - Awarded \$3 million in grant funding through a multijurisdictional effort.
- Sports Complex: Overview of current leagues and games. Grand opening of Phase 2 to be held on Sunday, October 6 in conjunction with Youngsville Rotary Patch at the Park.
- Water & Sewer Projects: Water plant construction underway on Iberia St. Pump Station 4 will begin on same site when ground storage tank is complete. Pump Station 3 bid was approved. Waste Water Treatment Plant – advertising on Sept 20 for bids. Finishing survey for Sugar Mill Pond upgrade.
- Police Department: gave kudos to City of Youngsville team for pre-hurricane work. National Night Out will be at Sugar Mill Pond on Tuesday, October 1.
- Eat Sweet Restaurant Week ends Sunday, Sept. 15.
- Finance – Sales tax is up by 5.76%.

### 11.2 Council Announcements

- Mrs. Creed announced that Patch at the Park will be held on October 6 along with the grand opening of Phase II of the Sports Complex. Information is available on the Rotary Club Facebook page.
- Mrs. Champagne stated that September 25 will be the City Council candidates forum & October 2 will be the Police Chief candidates forum at City Hall.

## 12. ADJOURNMENT

## 12.1 Adjourn Meeting

Motion made by Matt Romero, seconded by Shannon Bares, to adjourn the meeting.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

/s/ Nicole Guidry

Nicole Guidry, City Clerk

/s/ Ken Ritter

Ken Ritter, Mayor