

PROCEEDINGS OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA  
TAKEN AT THE CITY COUNCIL REGULAR MEETING HELD ON THURSDAY, FEBRUARY 13, 2025 AT  
6:00 PM AT YOUNGSVILLE CITY HALL COUNCIL CHAMBERS

**1. OPENING**

1.1 Invocation was led by Pastor Joe Cormier, First Assembly-Youngsville

1.2 Pledge of Allegiance was led by Shannon D. Bares

Mayor Ritter announced that Item 5.6 will be removed from the agenda per the request of Mr. Blanco.

**2. ROLL CALL**

PRESENT: Mayor Ken Ritter, Shannon D. Bares (Division A), Mayor Pro Tem Lindy Bolgiano (Division B), Nicholas Niland (Division D), Simone B. Champagne (Division E).

ABSENT: Matt Romero (Division C).

It was announced that Mr. Romero was absent due to a work obligation.

STAFF: Nicole Guidry (City Clerk), Terry Bourque (COO), Jean Paul Broussard (Police Chief), Wade Trahan (City Attorney), Cathryn Greig (CFO).

**3. MINUTES**

3.1 Approval of January 9, 2025 meeting minutes

Motion made by Lindy Bolgiano, seconded by Simone B. Champagne, approving the January 9, 2025 meeting minutes.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

**4. FINANCE REPORT**

4.1 Approval of December 2024 finance report

Motion made by Lindy Bolgiano, seconded by Simone B. Champagne, approving the December 2024 finance report.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

**5. OTHER BUSINESS**

5.1 Mayoral Appointment – Magistrate

Mayor Ritter recommended Maria Pitre as Magistrate.

Motion made by Simone B. Champagne, seconded by Lindy Bolgiano, ratifying the recommendation of Maria Pitre as Magistrate.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

- 5.2 Appointment to the Youngsville Municipal Police Civil Service Board, representing the College List Board Member, for the remainder of a term, from a list of applicants submitted by Dr. E. Joseph Savoie, President of the University of Louisiana at Lafayette, in a letter dated January 7, 2025.

Motion made by Simone B. Champagne, seconded by Shannon Bares, appointing James “Bubba” Savell to the Youngsville Municipal Police Civil Service Board, representing the College List Board Member, for the remainder of a three-year term.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

Prior to the vote, the City Clerk advised that the only eligible candidate is Mr. James Savell, Mr. David Bares is no longer interested in the position, Mr. Jake Abadie no longer lives within the municipality and Ms. Sam Kelly is now a public servant.

- 5.3 Appointment to the Youngsville Municipal Police Civil Service Board, representing the College List Board Member, for a three-year term, from a list of applicants submitted by Dr. E. Joseph Savoie, President of the University of Louisiana at Lafayette, in a letter dated February 5, 2025.

Mr. Louis “Randy” Vanicor addressed the council on his nomination from the college.

Motion made by Simone B. Champagne, seconded by Lindy Bolgiano, that the appointment to the Youngsville Municipal Police Civil Service Board, representing the College List Board Member, for a three-year term, be deferred to a future meeting.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

Prior to the vote, the City Clerk advised that Mr. Dave Pierret was ineligible as he serves on the Youngsville Volunteer Fire Board. The Clerk noted that Mr. Doucet was unable to attend to prior obligations and that the Council shall appoint someone to the board no later than May 19.

- 5.4 Recreation Advisory Board Appointments - five (5) members to be recommended and ratified by the City Council.

Motion made by Shannon Bares, seconded by Nicholas Niland, approving Council recommendations for appointments to the Recreation Advisory Board for a two (2) year term beginning February 21, 2025 and ending February 21, 2027 as follows: Division A - Cody Dutile, Division B - Shannon Tanner, Division C - Rocky Richard, Division D - Daniel Deville and Division E - Dale David.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

- 5.5 Roselyn Bodin to request approval to begin annexation of Tract 8-A-1, 1.015 acres, contiguous to 339 Briarcliff Dr.

Motion made by Lindy Bolgiano, seconded by Nicholas Niland, granting approval to begin the annexation process of Tract 8-A-1, 1.015 acres, contiguous to 339 Briarcliff Dr.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

- 5.6 Brian Blanco to request a variance to waive the requirements of Sec. 8-107 "Mobile food establishments park(s)." to allow two mobile food establishments on the property located at 2600 E Milton Ave.

Mayor Ritter announced that this item was removed from the agenda.

- 5.7 Bid Review - Water Line Interconnections

Motion made by Lindy Bolgiano, seconded by Shannon D. Bares, awarding the base bid and Alternate No. 1 in the amount of \$596,086 to LeLeux's Construction LLC for the Water Line Interconnections Project, as amended to amend the 2024-2025 budget in the amount of \$596,086 to facilitate funding for said project.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

- 5.8 Discuss and consider amending the 2024-2025 Youngsville Police Department Budget in the amount of \$24,500 to provide funding for a roof replacement and painting at 304 Fourth St.

Motion made by Lindy Bolgiano, seconded by Simone B. Champagne, to amend the 2024-2025 Youngsville Police Department Budget in the amount of \$24,500 to provide funding for a roof replacement and painting at 304 Fourth St.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

- 5.9 Discuss and consider amending the 2024-2025 budget in the amount of \$2,000,000 for design and land acquisition for the LWI Anslem Coulee Regional Retention Pond project, to be fully refunded by the Louisiana Watershed Initiative Grant Program.

Motion made by Lindy Bolgiano, seconded by Simone B. Champagne, to amend the 2024-2025 budget in the amount of \$2,000,000 for design and land acquisition for the LWI Anslem Coulee Regional Retention Pond project, to be fully refunded by the Louisiana Watershed Initiative Grant Program.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

- 5.10 Discuss and consider amending the 2024-2025 budget in the amount of \$500,000 to appropriate funding for the Hwy. 92/Prescott Blvd. Roundabout project, to be reimbursed by Capital Outlay grant funding.

Motion made by Simone B. Champagne, seconded by Lindy Bolgiano, to amend the 2024-2025 budget in the amount of \$500,000 to appropriate funding for the Hwy. 92/Prescott Blvd. Roundabout project, to be reimbursed by Capital Outlay grant funding.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

- 5.11 Discuss and consider amending the 2024-2025 budget in the amount of \$8,055 to facilitate funding for the Acadiana Criminalistics Laboratory District, in accordance with Resolution No. 2022-19.

Motion made by Shannon D. Bares, seconded by Nicholas Niland, to amend the 2024-2025 budget in the amount of \$8,055 to facilitate funding for the Acadiana Criminalistics Laboratory District, in accordance with Resolution No. 2022-19.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

## **6. RESOLUTIONS**

- 6.1 Resolution No. 2025-02 - A Resolution authorizing the Mayor of the City of Youngsville to execute a Grant Agreement between the U.S. Department of Transportation's Federal Highway Administration and the City of Youngsville under the Fiscal Year 2024 Safe Streets and Roads for All ("SS4A") Grant Program applicable to the Young Street Intersection Safety Improvements and approving 25% in recipient share.

Motion made by Shannon D. Bares, seconded by Simone B. Champagne, adopting Resolution No. 2025-02.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Resolution Approved.

- 6.2 Resolution No. 2025-03 - A Resolution of the City of Youngsville declaring two (2) Ford Explorers from City of Youngsville Police Department as surplus property and authorizing the Mayor to donate the vehicles to the Town of Baldwin Police Department in accordance with LA. R. S. 38:2319.21 (Police Units).

Motion made by Lindy Bolgiano, seconded by Simone B. Champagne, adopting Resolution No. 2025-03.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Resolution Approved.

**6.3 Resolution No. 2025-04** - A Resolution of the City of Youngsville declaring movable property as surplus & assignment for internet auction.

A motion was offered by Lindy Bolgiano, seconded by Shannon D. Bares, to adopt Resolution No. 2025-04, as amended to remove Unit #23 from internet auction and to declare said unit as surplus property and further authorize the Mayor to donate the vehicle “as is, where is” to the Milton Fire Department in accordance with LA R.S. 38:2319.21 (police units).

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Resolution Approved.

**6.4 Resolution No. 2024-05** - A Resolution of the City of Youngsville declaring three (3) Ford Explorers from the Youngsville Police Department as surplus property and authorizing the sale of such surplus property to the City of Jeanerette Police Department in accordance with La. R.S. 38:2319.21 (Police Units).

Motion made by Lindy Bolgiano, seconded by Shannon D. Bares, adopting Resolution No. 2024-05.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Resolution Approved.

## **7. MAYOR & COUNCIL ANNOUNCEMENTS**

### **7.1 Mayor/Staff Announcements**

- **Road Projects**: Hwy. 89 - working in front of Meche’s to finish east additional lane and gas line work on the west site as well as relocating AT&T lines. Fortune Rd. - 75% complete. Hwy. 92/Prescott - 50% done with design. Revised and resubmitted the Raise Grant for E. Milton Widening. Chemin Agreeable – funds are available from the state, working on the first approach. Larriviere Rd - bid opening held yesterday, lowest bidder Glenn Lege Construction.
- **Drainage**: Anslem Coulee Regional Detention Pond - 90% design complete.
- **Water/Sewer Projects**: Wastewater Treatment Plant Upgrade - revised plans and resubmitted to LDH and DEQ, to advertise early March. Pump Station 4 - 10% complete. Pump Station 3 - pump equipment delivery delayed, expected in April. Water Plant - 43% complete. SMP Pump Station - working through property line issues. Pump Station 5 - working on upgrade details
- Mayor Ritter commended Nick Niland for assisting with a medical issue at the sports complex.
- The City is currently working with La. Economic Development to obtain the La. Development Ready Community designation. Feedback is being requested from residents, business owners, and those who work in the city in order to craft a strategic plan for economic development that will complement the city’s Master Plan. Please take a couple of minutes to complete the anonymous survey no later than Friday, February 28, 2025.  
<https://www.cognitofrms.com/LouisianaEconomicDevelopment1/2025CityOfYoungsvilleLDRCCommunitiesCommunityAndBusinessSurvey>
- Mayor Ritter commended COO Terry Bourque and his team for their efforts during the snowstorm. He also thanked Glenn Lege Construction for their complimentary services with snow removal.
- Mardi Gras Parade – March 1 at 11 AM. Barricades will go out next week.

### **7.2 Council Announcements**

- Mr. Niland: February is National Heart Health month, a great time to stay on top of your health. Healthy Kids Running Series kicks off in March. Youngsville Chamber of Commerce will kickoff

the Farmers Market at Foster Park on 3/8 from 8:00 am – noon, vendors can sign up on the Chamber’s website. Requested that motorist exercise patience as bike lanes are not to be utilized to pass a vehicle that is trying to turn.

- Ms. Champagne: thanked Schilling Distributing for bringing the Clydesdale horses to Youngsville. Acknowledged and thanked the Public Works Department and Water Department for working so hard during the snowstorm. Applications for leadership are open until March 7.
- Mr. Bolgiano: commended COO Terry Bourque and the Public Works team for their work during the snowstorm. Heart month – encouraged everyone to familiarize their children with lifesaving methods. Acknowledged the local talent at the Youngsville Middle School talent show.

## **8. ADJOURNMENT**

### **8.1 Adjourn Meeting**

Motion made by Lindy Bolgiano, seconded by Simone B. Champagne, to adjourn the meeting.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

/s/ Nicole Guidry

Nicole Guidry, City Clerk

/s/ Ken Ritter

Ken Ritter, Mayor