



Animal Shelter Advisory Board

Minutes

Regular Meeting

February 11, 2026 – 6:00 pm

Wylie Municipal Complex – Council Chambers

300 Country Club Road, Bldg. 100

Wylie, TX 75098

CALL TO ORDER

Announce the presence of a Quorum.

Amber Porter called to order the Animal Shelter Advisory Board meeting at 6:04 p.m. Board members present Amber Porter, Chris Marren, Susan Cranford, Tracy Vu, Todd Pickens, and Priscilla Muhoho. Michael Schwerin arrived after the invocation. Quorum is present.

INVOCATION

The invocation was given by Todd Pickens.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

REGULAR AGENDA

- 1. Consider and act upon the Animal Shelter Advisory Board minutes of November 6, 2025.**

Board Action

A motion was made by Chris Marren to accept the Animal Shelter Advisory Board minutes of November 6, 2025, as amended. Todd Pickens seconded to accept the Animal Shelter Advisory Board minutes of November 6, 2025, as amended. A vote was taken, and the motion passed unanimously.

- 2. Consider and place on file the 2025 fourth-quarter statistical information for shelter operations.**

Board Action

A motion was made by Susan Cranford to accept the fourth-quarter statistical information for shelter operations. Michael Schwerin seconded to accept the fourth-quarter statistical information for shelter operations. A vote was taken, and the motion passed unanimously.

3. Consider and place on file the 2025 statistical information for shelter operations.

Board Action

A motion was made by Susan Cranford to accept the 2025 statistical information for shelter operations. Michael Schwerin seconded to accept 2025 statistical information for shelter operations. A vote was taken, and the motion passed unanimously.

4. Consider and place on file the 2025 Texas Department of State Health Services Inspection of Rabies Quarantine Facility completed on November 6, 2025.

Board Action

A motion was made by Michael Schwerin to accept the 2025 Texas Department of State Health Services Inspection of Rabies Quarantine Facility. Susan Cranford seconded to accept 2025 Texas Department of State Health Services Inspection of Rabies Quarantine Facility. A vote was taken, and the motion passed unanimously.

5. Consider and place on file the 2025 Veterinarian Inspection of Rabies Quarantine Facility completed on December 12, 2025.

Board Action

A motion was made by Susan Cranford to accept the 2025 Veterinarian Inspection of Rabies Quarantine Facility. Tracy Vo seconded to accept 2025 Veterinarian Inspection of Rabies Quarantine Facility. A vote was taken, and the motion passed unanimously.

WORK SESSION

WS1. Discuss an Interlocal Cooperation Agreement with Collin College.

Chris Marren introduced Amanda Johnson with Collin College to help discuss the interlocal agreement with Collin College and Wylie Animal Services. Amanda explained how the agreement would work. The board recommended that they would like to see policies and procedures for how the animals will be treated. Once the policies and procedures are in place, they believe that this would be a beneficial agreement for Animal Services.

WS2. Discuss a partnership with Friends of Rescue Animals.

Chris Marren explained how the partnership with Friends of Rescue Animals would work. The Friends of Rescue Animals will coordinate and manage the Animal Services volunteer program and provide services for the City's Trap-Neuter-Release program. The board recommended that we pursue this program and that they would like to see Friends of Rescue Animals' volunteer guidelines.

ADJOURNMENT

Motion was made by Tracy Vu and seconded by Susan Cranford to adjourn the meeting. With no further business before the board, the board's consensus was to adjourn at 7:00 p.m.

ASAB Chair

ATTEST:

Chris Marren, ASAB member