



# **PROPOSED BUDGET**

City of Wylie  
Texas

**FY 2024-2025**

**City of Wylie**  
**Fiscal Year 2024-2025**  
**Budget Cover Page**

This budget will raise more revenue from property taxes than last year's budget by an amount of \$3,108,597 which is a 8.14 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,151,646.



## OUR MISSION

Honoring our past  
Embracing our present  
Planning our future



## OUR VISION

**Past:**  
Building on our heritage

**Present:**  
Celebrating our  
home town character

**Future:**  
Creating opportunities  
for our growth



## OUR VALUES

**Integrity:**  
Ethical,  
honest and responsible

**Stewardship:**  
Fiscally accountable

**Respect:**  
Value diversity

**Our Community Deserves Nothing Less**





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# City Summary

FISCAL YEAR  
2024-2025



**Our Mission...**

...to be responsible stewards of the public trust,  
to strive for excellence in public service  
and to enhance the quality of life for all.

August 5, 2024

To the Honorable Mayor and City Council,

On behalf of the City of Wylie staff, and in accordance with the City of Wylie's Charter, Article VII, Section 2, I am pleased to submit the Fiscal Year 24-25 Budget. The proposed tax rate for the Fiscal Year 24-25 budget is \$0.534301 which is the voter approval rate including unused increment.

Council and staff began developing the FY 24-25 budget in April. Budget worksessions with Council were held in June and July to discuss the proposed budget and the needs of the departments to maintain a high level of service to the citizens. The following pages provide an overview of the factors affecting the budget and summaries of the major individual funds, including their purpose, revenue sources and proposed expenditures.

This document would not be possible without the hard work of City Council, city staff, and more specifically the work by Finance Director Melissa Brown, Assistant Finance Director Ron Arp, and Budget Manager Debbie Przyby.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'B. Parker'.

Brent Parker  
City Manager

## Factors Affecting The Budget

**Expanded Levels of Service** Each year, department directors submit a proposed budget that consists of an updated base budget intended to provide for the status quo of service delivery and staffing and also to identify cost increases that maintain the current level of service. In addition, requests for new personnel, new equipment, vehicle replacements and new software are submitted for consideration individually. The requests that are recommended for inclusion in the Fiscal Year (FY) 24-25 Budget are listed within each fund category. Any listed personnel request assumes the total cost of salary, benefits and all associated costs such as uniforms, vehicles and equipment are recommended for funding.

**Strategic Goals** The City's Mission, Vision and Values Statements and eight Strategic Goals continue to provide the direction for our operations, service delivery and long term planning. Each Department's FY 24-25 objectives align with these identified strategies and our success will be measured in our effectiveness in carrying out these goals.

**Compensation** Included in the FY 24-25 budget is a 3% average merit increase for general pay plan employees effective January 2025 and a 4% step increase for public safety employees. A 5% pay plan adjustment at mid-year for public safety employees is also part of the proposed budget to maintain competitive salaries, a primary goal of the council.

**Insurance** A 10 percent increase in healthcare costs is included. In an attempt to keep health insurance costs to a minimum, a second plan option, which includes an HSA with a higher deductible, will be available to employees in FY 24-25.

**Debt Service** The adopted tax rate is the voter approval rate which is a 3.5% increase on maintenance and operation revenue plus a previously banked 2.8 cent unused incremental rate. The incremental rate is foregone revenue from the prior 3 years, demonstrating that the city previously has adopted less than the voter approval rate. No new debt has been issued since the previous tax year. The city's debt rate is .117057, 22% of the total rate.

## General Fund

The General Fund is the largest of the operating funds within the City of Wylie's budget. The primary source of revenue for the General Fund is from property taxes, followed by sales tax and various fees and permits. Because of this, considerable thought is given each year in developing annual projections for these revenue sources that are informed, logical and conservative. The General Fund accounts for resources traditionally associated with government functions that are not required to be accounted for in a separate enterprise or special revenue fund. Operations funded within the General Fund include basic services such as public safety, parks, development services, streets and administration. The FY 24-25 budget for the General Fund was based on a 5 Year Financial Plan that was requested by the city council.

The General Fund revenues and expenditures were presented to Council at the June 25<sup>th</sup> work session with estimated revenue of \$65,573,508 and proposed base budget expenditures of \$64,041,605. The assumptions affecting the budget included additional ad valorem revenue based on a new construction value of \$212 million and a voter approval rate estimated at .580111. A 10% increase over the current

year budgeted sales tax was also included. The General Fund expenditure assumptions included funding for mid-year pay plan adjustments for public safety employees, a 3% merit increase for non-public safety employees, a 4% step increase for public safety and a 10% increase in healthcare costs. \$1,531,904 of new department requests were recommended at that time. The budget was balanced with revenues equal to expenses. Use of fund balance in the amount of \$2,432,100 was planned for one time expenses including various department vehicles and equipment, as well as an ambulance replacement.

The same General Fund revenues and expenditures were presented again at the July 9<sup>th</sup> meeting. The 4B Sales Tax Fund and Utility Fund were also reviewed. No direction was given at that time.

On July 23<sup>rd</sup>, the water and sewer rates for FY 24-25 were approved, based on the Water/Sewer Rate Study completed in 2022. This study incorporated a five year plan for rates required to generate the necessary revenue to support the City's Water/Sewer System. FY 24-25 rates for water will increase 5% and sewer rates will increase 5.5%.

The proposed revenues and recommended department requests were reviewed again at the July 23<sup>rd</sup> work session for General Fund, 4B Fund and Utility Fund. The only change was the addition of \$160,000 for repairing the municipal complex entry doors and inclusion of the carryforward items, which are approved items in the current budget that will not be completed by year end. The council was unanimously in support of the budget as presented.

The certified totals were received from Collin, Rockwall and Dallas counties indicating a taxable value of \$7.7 billion which is a 9.4% increase from the FY 23-24 taxable value. Final values were \$500 million higher than the certified estimate received in April which lowered the expected voter approval rate that was presented to council in June. The new construction was valued at \$216 million. On July 29<sup>th</sup>, the Collin County Tax Assessors Office provided the no new revenue rate and voter approval tax rate calculations at \$0.507537 and \$0.534301 respectively. The adopted tax rate is \$0.534301 based on the voter approval rate, using the full amount of unused increment.

The recommended General Fund personnel and non personnel requests total \$4,124,003 as shown below:

### Recommended General Fund Personnel and Recurring Requests

Department	Description	\$ Amount
Facilities	Operations Support Technician	72,018
Police	Crossing Guard	19,523
Police	Records Clerk	63,245
Emergency Communications	Public Safety Data Analyst	83,104
Code Enforcement	Code Compliance Officer	76,634
Streets	Equipment Operator II (Traffic)	78,023
Streets	Equipment OperatorII (Streets)	78,107
Total Personnel		\$ 470,653



## New/Replacement Equipment (One-Time Uses)

Department	Description	\$ Amount
Facilities	Building Automation System Controls	125,000
Facilities	Municipal Complex Door Repairs For Ada Compliance	160,000
Police	Advanced Body Scan	58,200
Police	Replacement Vehicles	216,000
Police	Camera Replacement	300,000
Fire	Replacement Holmatro Extrication Tools	45,000
Code Enforcement	Code Compliance Officer	52,920
Streets	2023 Hsip Call For Projects - Fm 544 Street Lighting And Signal Coordination	250,000
Various	Computers/Phones etc for new personnel	14,130
Total Requests New/Replacement Equipment		\$ 1,221,250

## Use of Fund Balance - General Fund

Department	Description	\$ Amount
Police	Armored Vehicle	170,000
Police	Veh. Equipment Fy 23/24	662,000
Fire	Replace Fleet Unit #276	140,000
Fire	Replacement Fleet #285 - Support	110,000
Emergency Medical Services	Replacement Ambulance	450,000
Emergency Medical Services	Automated CPR Devices X 5	120,000
Animal Control	Animal Services Vehicle Replacement	91,100
Code Enforcement	Two Code Enforcement Vehicle Replacements	74,000
Streets	15K Lb 2 Post Lift (Fleet)	16,000
Streets	Flashing Pedestrian Crossing At Hensley And Cornerstone	20,000
Streets	Ptz Camera (Stormwater)	60,000
Streets	Utility Truck (Traffic)	72,000
Streets	Skid Loader / Trailer (Stormwater)	75,000
Streets	6 Yard Dump Truck & Sander (Stormwater)	172,000
Streets	EECBG Street Light Retrofits	200,000
Total Use of Fund Balance		\$ 2,432,100
Total Requests		\$ 4,124,003

Every budget year, there are certain projects or purchases that are not able to be completed prior to the end of the budget year. Staff is asked to identify those items that need to be carried forward to the new budget year. This year the General Fund carry forward amount is \$1,980,558.

See below for a list of the items over \$25,000.

### Recommended Carry Forward Requests

Department	Description	\$ Amount
Animal Services	Animal Shelter Remodel	800,000
Fire	Horton Model 623 Ambulance	467,344
Fire	Two Ambulance Chassis only	148,243
Fire	Rebuild of Motor for Unit 302	25,000
Emer Comm	Annual Radio Replacement	126,900
Streets	Sachse Road and Creek Crossing Signal Design	25,850
Streets	Stormwater General Permit Renewal 2024	37,404
Streets	Brown Street Railroad Project	124,630
Streets	3 Year Agreement for Pavement Condition Index	100,000
Various	Items under \$25,000	125,187
Total General Fund		1,980,558

### General Fund Summary

Beginning Fund Balance 10/1/24	25,982,232
Budgeted Revenues FY 24-25	65,636,147
Budgeted Expenditures FY 24-25	(65,636,147)
Use of Fund Balance	(2,432,100)
Carry-Forward of Funds	(1,980,558)
Estimated Ending Fund Balance 9/30/25	21,569,574 <sup>(a)</sup>

a) Policy requirement is 25% of budgeted expenditures. This Ending Fund Balance is 32.9% which is above the 30% recommended by the City's Financial Advisors.

### Utility Fund

The City's water and wastewater utilities are financed and operated in a manner similar to private business enterprises, where costs of providing services to the public are financed primarily through user charges. Departments in this fund include Utility Administration, Water, Wastewater, Engineering and Utility Billing.

A water and wastewater rate study update was conducted which evaluated wholesale cost increases from the North Texas Municipal Water District, operating costs for the City and future capital projects. The rate increases that were recommended as a part of the adopted rate structure are 5.0% increase for water and 5.5% increase for sewer and are factored into the revenue estimates for FY 24-25. A new rate study will be conducted for the Fiscal Year 2025-26 budget.

The recommended Utility Fund personnel and non personnel requests total \$3,125,154 as shown below:

### Recommended Utility Fund Personnel Request

Department	Description	\$ Amount
Utility Administration	Training Coordinator	87,542
Utilities - Water	Gis Analyst	93,646
Utilities - Sewer	Fleet Maintenance Technician	72,370
Utility Billing	Utility Technician	83,026
<b>Total Personnel</b>		<b>\$ 336,584</b>

### Recommended Utility Fund Equipment

Department	Description	\$ Amount
Utility Administration	Training Coordinator	5,420
Utilities - Water	Air Compressor	80,000
Utilities - Water	Chlorine Analyzers	60,000
Utilities - Water	Concrete Saw	65,000
Utilities - Water	Dogwood Drive Waterline Replacement	1,500,000
Utilities - Water	Excavator Replacement	150,000
Utilities - Water	Gis Analyst	1,770
Utilities - Water	Hilltop Lane Waterline Replacement Design	100,000
Utilities - Water	On Call Replacement	72,500
Utilities - Water	Skid Steer Replacement	75,000
Utilities - Water	Water Quality Vehicle	66,000
Utilities - Water	Water Valve Exercise Trailer	130,000
Utilities - Sewer	315 Replacement	67,000
Utilities - Sewer	Bypass Pumping Infrastructure	200,000
Utilities - Sewer	Concrete Saw / Trailer	80,000
Utilities - Sewer	Fleet Maintenance Technician	620
Utilities - Sewer	Skid Steer Replacement	75,000
Utility Billing	Utility Technician	60,260
<b>Total Equipment and One Time Uses</b>		<b>\$ 2,788,570</b>
<b>Total Requests</b>		<b>\$ 3,125,154</b>

As with the General Fund, every budget year there are certain projects or purchases that are not able to be completed prior to the end of the budget year. Staff is asked to identify those items that need to be carried forward to the new budget year. The total amount of carry forward items is \$341,718. See below for the items over \$25,000.



## Recommended Utility Fund Carry Forward Requests

Department	Description	\$ Amount
Engineering	Dogwood Drive Waterline Replacement Design	61,545
Water	4X2 Dump Truck	121,760
Water	Lead and Copper Revision	72,820
Water	Scada Upgrades	49,934
Various	Items under 25,000	35,659
Total Utility Fund		\$ 341,718

## Utility Fund Summary

Beginning Fund Balance 10/1/24	31,581,483
Budgeted Revenues FY 24-25	31,712,578
Budgeted Expenditures FY 24-25	(32,541,432)
Carry-Forward of Funds	(341,718)
Estimated Ending Fund Balance 9/30/25	30,410,911 <sup>(a)</sup>

a) Policy requirement is 90 days of operating expenditures, which is \$8,023,915.

## 4B Sales Tax Revenue Fund

The Wylie Parks and Recreation Facilities Development Corporation (the 4B Corporation) was established to promote park and recreational development within the City. This special revenue fund accounts for the use of the 4B half cent sales tax authorized by State Law and by the Wylie voters in 1994. Departments in this fund include the Brown House, Stonehaven House, Wylie Senior Recreation Center, the Recreation Center, and a portion of the Parks function.

The 4B Corporation Board meets annually to authorize the expenditure of sales tax funds for projects approved by the City Council. The Board is composed of four Councilmembers and three citizen members, one of which is required to be appointed from the Park Board.

Sales tax revenue is projected to increase 10% from projected FY 23-24 for the FY 24-25 budget. The total revenue estimate for this fund also includes the projected revenue generated by Recreation Center operations, including membership and activity fees. Around \$750,000 of personnel expense was moved from the General Fund to 4B in the FY 24-25 budget. A healthy fund balance is projected to be earmarked for future park and recreation projects.

## Recommended 4B Fund Personnel and Equipment Requests

Department	Description	\$ Amount
4B Senior Activities	UPGRADE - Part-Time GSS to Full-Time - CPC	39,867
4B Parks	NEW - Equipment Operator I - Irrigation	69,918
4B Recreation Center	UPGRADE - Part-Time GSS to Full-Time (A)	39,886
4B Recreation Center	UPGRADE - Part-Time GSS to Full-Time (B)	39,886
Total Personnel		\$ 189,557

4B Senior Activities	New - Ford Transit - Cpc	75,000
4B Senior Activities	Upgrade - Part-Time Gss To Full-Time - Cpc	750
4B Parks	Plans - Parking - Community Park	120,000
4B Parks	Construction - Parking - Community Park / South	300,000
4B Parks	New - Equipment Operator I - Irrigation	2,240
4B Parks	New - Playground Shade - Founders Park / Pirate Cove	200,000
4B Parks	New - Ride On Broadcaster - Parks / Athletics	20,000
4B Parks	Parks And Public Works Master Plan	75,000
4B Parks	Plans - Conceptual Drawings - Braddock Park	44,000
4B Parks	Plans - Parking - Founders Park/Pirate Cove	145,000
4B Parks	Renovation - South Field Drainage And Irrigation - Founders Park / South Field	1,000,000
4B Parks	Replace - Playground - Sage Creek Park	60,000
4B Parks	Replace - Front Loader Tractor - Parks / Athletics	40,000
4B Parks	Replace - One-Ton Unit #278 - Parks / Athletics	70,000
4B Parks	Replace - Playground - Riverway Park	70,000
4B Recreation Center	Upgrade - Part-Time Gss To Full-Time (A)	750
4B Recreation Center	Upgrade - Part-Time Gss To Full-Time (B)	750
Total Equipment and One Time Uses		\$ 2,223,490
Total Requests		\$ 2,413,047

## Recommended 4B Fund Carry Forward Requests

Department	Description	\$ Amount
Brown House	Brown House Exterior Repairs	93,000
4B Parks	Brown House Restrooms	300,000
4B Parks	Brown House Design	26,000
4B Parks	Parks Unit 339 Replacement	65,851
4B Parks	Splashpad and Dog Park Design	4,645
Total 4B Sales Tax Fund		\$ 489,496

## 4B Sales Tax Fund Summary

Beginning Fund Balance 10/1/24	5,243,743
Budgeted Revenues FY 24-25	6,214,492
Budgeted Expenditures FY 24-25	(8,730,050)
Carry-Forward of Funds	(489,496)
Estimated Ending Fund Balance 9/30/25	2,238,689 <sup>(a)</sup>

a) Policy requirement is 25% of the budgeted sales tax revenue ( $\$4,990,217 \times .25\% = \$1,247,554$ ).

## Parks Acquisition and Improvement Fund

The Parks Acquisition and Improvement (A&I) Fund is supported through Parkland Dedication Fees paid during the development process. The City is divided into three geographical zones and the accumulated fees are available for projects within those areas. The projected revenues for the A&I Funds in FY 24-25 are \$208,000.

There are no projects in the FY 24-25 budget. There is one carry forward item for the scoreboards at Community Parks in the amount of \$45,000. Although policy does not require a fund balance, the FY 24-25 ending fund balance is projected to be \$1,098,046.

## Sewer Repair and Replacement Fund

The Sewer Repair and Replacement Fund is supported by a \$2.00 per month charge on utility bills. The purpose of the fund is to allow revenue to accrue in order to pay for large sewer repair and maintenance projects. The beginning fund balance is \$3,269,301 with projected revenue for FY 24-25 of \$538,000. A four-phase comprehensive sewer system assessment which included inspections, flow monitoring, and smoke testing was completed in FY 20-21. In FY 24-25, \$1,573,368 was carried forward for the repairs. The FY 24-25 ending fund balance is projected to be \$2,233,933.

## Hotel/Motel Fund

The Hotel Occupancy Tax is levied on a person who pays for a room or space in a hotel costing \$15.00 or more each day. This fund is utilized to support the activities that will draw people to Wylie from other areas and follows the "heads in beds" funding criteria required by State Law. These funds are to be spent on the promotion of the arts, historic preservation, advertising to promote the community, convention and visitor centers, and convention registration. State Law also sets out that a minimum 1/7 of the revenue be utilized for advertising to promote the area, a maximum of 15% for the promotion of the arts, and a maximum of 50% for projects related to historic preservation or restoration.

Proposed revenues for the Hotel/Motel Occupancy Tax Fund are \$271,200. A transfer of \$36,000 to the Public Arts Fund will provide funding for arts projects throughout the city. The Hotel/Motel Fund also includes an allocation of \$38,000 for advertising and promotion. The infrastructure for the Arts Festival and Bluegrass on Ballard are funded through this fund. Although policy does not require a fund balance, the remaining fund balance is approximately \$868,324.



## Public Art Fund

Revenues for the Public Art Fund primarily come from three sources: transfers from the Hotel/Motel Fund, revenues generated from special events such as the Arts Festival and Bluegrass on Ballard and a 1% allocation for art from certain Capital Improvement Project (CIP) budgets. The revenues are utilized to maintain existing public art and to purchase new art that meets the criteria of the adopted Public Arts Program. The FY 24-25 Budget includes a carry forward of \$134,100 for Municipal Complex trail sculptures. The FY 24-25 ending fund balance is projected to be \$488,435 although none is required by adopted policy.

## Fire Training Center Fund

The Fire Training Center Fund was established in FY00-01. The majority of the revenue is from response fees into the county for emergency services rendered. Expenditures are related to training, as well as upkeep and maintenance of the facilities behind Fire Station #2. Revenue is budgeted to be \$52,000 with an ending fund balance of \$157,027. The expense for the New Fire Training Center is being carried forward in the amount of \$496,001.

## Fire Development Fund

The Fire Development Fund receives revenue from fire development fees established by ordinance in 2007. The fund is to be utilized solely for needs directly associated with new growth and development. The ending fund balance is projected to be \$1,374,082.

### Recommended Fire Development Carry-Forward Requests

Department	Description	\$ Amount
Fire Development	Emergency Services Consultant	55,000

## Municipal Court Technology Fund

State law requires the assessment and collection of a Municipal Court Technology Fee, and further requires that those fees be kept in a separate fund. Revenues are estimated to be \$9,140. The ending fund balance will be \$34,548.

## Municipal Court Building Security Fund

A building security fee is collected on each Class C misdemeanor violation issued for the purpose of implementing, improving, and enhancing court security. Permitted expenditures include training and equipment purchases related to court security. Revenues are estimated to be \$11,200 with an ending fund balance of \$33,308.

## FY 2025 Departmental Staffing Summary

### (All Positions Shown As Full-Time Equivalent)

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
<b>General Fund</b>				
City Council	-	-	-	-
City Manager	7.50	7.50	7.50	6.50
City Secretary	3.00	3.00	3.00	3.00
City Attorney	-	-	-	-
Finance	8.00	8.00	8.00	8.00
Facilities	4.00	4.00	6.00	7.00
Municipal Court	5.00	5.00	5.00	5.00
Human Resources	6.00	6.00	6.00	6.00
Purchasing	3.00	3.00	3.00	3.00
Information Technology	6.00	6.00	7.00	8.00
Police	91.00	94.50	101.50	103.00
Fire	71.50	77.50	98.50	78.50
Emergency Communications	16.00	16.00	16.00	17.00
Animal Control	7.50	7.50	7.50	7.50
Emergency Medical Services	-	-	-	20.00
Planning	3.00	3.00	3.00	3.00
Building Inspections	6.00	6.00	5.00	5.00
Code Enforcement	3.00	3.00	2.00	3.00
Streets	21.00	21.00	22.00	24.00
Parks	17.75	17.75	17.75	7.00
Library	27.00	26.50	26.50	26.50
<b>Total General Fund</b>	<b>306.25</b>	<b>315.25</b>	<b>345.25</b>	<b>341.00</b>
<b>Utility Fund</b>				
Utilities Administration	2.00	2.00	2.00	3.00
Utilities - Water	16.00	16.00	17.00	18.00
Utilities - Engineering	6.00	6.00	6.00	6.00
Utilities - Wastewater	12.00	12.00	12.00	13.00
Utility Billing	9.00	9.00	10.00	11.00
<b>Total Utility Fund</b>	<b>45.00</b>	<b>45.00</b>	<b>47.00</b>	<b>51.00</b>
<b>Wylie Economic Development</b>	3.00	4.00	5.50	5.00
<b>Total IFEDC</b>	<b>3.00</b>	<b>4.00</b>	<b>5.50</b>	<b>5.00</b>
<b>4B Sales Tax Fund</b>				
Brown House	4.00	6.50	6.50	4.50
Senior Activities	9.50	9.50	9.50	10.00
Parks	5.00	6.00	7.00	17.75
Recreation Center	27.00	27.00	29.00	30.00
<b>Total 4B Sales Tax Fund</b>	<b>45.50</b>	<b>49.00</b>	<b>52.00</b>	<b>62.25</b>
<b>Hotel Occupancy Tax Fund</b>	-	-	1.00	1.00
<b>Total All Funds</b>	<b>399.75</b>	<b>413.25</b>	<b>450.75</b>	<b>460.25</b>



# Financial Summary

FISCAL YEAR  
2024-2025

## City of Wylie Financial Summary

### Summary of Revenues, Expenditures, and Changes in Fund Balance All Operating and Capital Funds Fiscal Year 2024-2025 Budget

			Debt Service Funds			
			G O Debt Service	4B Debt Service		
			General Fund	Special Revenue Funds		
Estimated Beginning Balances			\$ 25,982,232	\$ 17,907,448	\$ 882,531	\$ 13,653
Revenues:						
	Ad Valorem Taxes	35,230,839	-	9,889,057	-	
	Non-Property Taxes	10,063,234	10,220,434	-	-	
	Franchise Fees	2,955,800	-	-	-	
	Licenses & Permits	1,046,000	40,000	-	-	
	Intergovernmental	5,049,926	-	-	-	
	Service Fees	6,459,688	1,273,000	-	-	
	Court Fees	350,750	25,500	-	-	
	Interest & Misc. Income	1,760,500	4,708,769	90,000	9,000	
Total Revenues		62,916,737	16,267,703	9,979,057	9,000	
	Transfers from Other Funds	2,719,410	36,000	-	390,775	
	TXDOT Proceeds	-	-	-	-	
Total Available		91,618,379	34,211,151	10,861,588	413,428	
Expenditures:						
	General Government	16,174,849	17,250	-	-	
	Public Safety	41,415,118	576,001	-	-	
	Development Services	1,475,299	-	-	-	
	Streets	5,840,022	-	-	-	
	Community Services	5,143,517	9,259,767	-	-	
	Utilities	-	-	-	-	
	Debt Service	-	-	10,548,987	390,775	
	Capital Projects	-	-	-	-	
	Economic Development	-	15,277,656	-	-	
Total Expenditures		70,048,805	25,130,674	10,548,987	390,775	
	Transfers to Other Funds	-	426,775	-	-	
Ending Fund Balance		\$ 21,569,574	\$ 8,653,702	\$ 312,601	\$ 22,653	



## City of Wylie Financial Summary

### Summary of Revenues, Expenditures, and Changes in Fund Balance

#### All Operating and Capital Funds

#### Fiscal Year 2024-2025 Budget

	Capital Projects Funds	Proprietary Fund Utility Fund	Total All Funds
<b>Estimated Beginning Balances</b>	\$ 62,277,906	\$ 34,850,784	\$ 141,914,554
<b>Revenues:</b>			
Ad Valorem Taxes	-	-	45,119,896
Non-Property Taxes	-	-	20,283,668
Franchise Fees	-	-	2,955,800
Licenses & Permits	-	-	1,086,000
Intergovernmental	1,378,554	-	6,428,480
Service Fees	1,610,000	31,210,578	40,553,266
Court Fees	-	-	376,250
Interest & Misc. Income	2,226,766	1,040,000	9,835,035
<b>Total Revenues</b>	5,215,320	32,250,578	126,638,395
Transfers from Other Funds	-	-	3,146,185
TXDOT Proceeds	-	-	-
<b>Total Available Resources</b>	67,493,226	67,101,362	271,699,134
<b>Expenditures:</b>			
General Government	-	-	16,192,099
Public Safety	-	-	41,991,119
Development Services	-	-	1,475,299
Streets	-	-	5,840,022
Community Services	-	-	14,403,284
Utilities	-	28,731,273	28,731,273
Debt Service	-	1,432,467	12,372,229
Capital Projects	46,828,089	1,573,368	48,401,457
Economic Development	-	-	15,277,656
<b>Total Expenditures</b>	46,828,089	31,737,108	184,684,438
Transfers to Other Funds	-	2,719,410	3,146,185
<b>Ending Fund Balance</b>	\$ 20,665,137	\$ 32,644,844	\$ 83,868,511
		Total Revenues	\$ 129,784,580
		Net Decrease (Increase) in Fund Balance	58,046,043
	<b>Total Applicable Funds</b>	\$	187,830,623



## Property Tax Distribution Calculations

### Current Tax Rate

	FY 2024-25 Tax Year 2024	FY 2023-24 Tax Year 2023
<b>Tax Roll:</b>		
Assessed Valuation (100%)	\$ 7,732,424,936	\$ 7,070,918,166
Rate per \$100	0.534301	0.538882
Tax Levy Freeze Adjusted	41,314,424	38,103,905
Tax Levy - Frozen (Disabled / Over 65)*	3,595,472	3,195,898
Total Tax Levy	44,909,896	41,299,803
Percent of Collection	100%	100%
<b>Estimated Current Tax Collections</b>	<b>\$ 44,909,896</b>	<b>\$ 41,299,803</b>
<b>Summary of Tax Collections:</b>		
Current Tax	\$ 41,314,424	\$ 38,103,905
Revenue From Tax Freeze Property	3,595,472	3,195,898
Delinquent Tax	100,000	100,000
Penalty' and Interest		
<b>Total Tax Collections</b>	<b>\$ 45,009,896</b>	<b>\$ 41,399,803</b>

	FY 2023-24 Tax Rate	FY 2023-24 Percent of Total	FY 2023-24 Amount	FY 2023-24 Amount
<b>General Fund:</b>				
Current Tax	\$ 0.417244		\$ 32,263,079	\$ 28,171,386
Revenue From Tax Freeze Property			2,807,760	2,362,825
Delinquent Tax			60,000	60,000
Penalty' and Interest				
<b>Total General Fund</b>	<b>\$ 0.417244</b>	<b>78.09%</b>	<b>\$ 35,130,839</b>	<b>\$ 30,594,211</b>
<b>Debt Service Fund:</b>				
Current Tax	\$ 0.117057		\$ 9,051,345	\$ 9,932,519
Revenue From Tax Freeze Property			787,712	833,073
Delinquent Tax			40,000	40,000
Penalty' and Interest				
<b>Total Debt Service</b>	<b>\$ 0.117057</b>	<b>21.91%</b>	<b>\$ 9,879,056</b>	<b>\$ 10,805,592</b>
<b>Distribution</b>	<b>\$ 0.534301</b>	<b>100.00%</b>	<b>\$ 45,009,896</b>	<b>\$ 41,399,803</b>



## General Fund

FISCAL YEAR  
2024-2025

## General Fund

### Fund Description

The General Fund accounts for resources traditionally associated with governments that are not required to be accounted for in another fund. During the budget process, the General Fund receives extensive scrutiny from City staff, City Council and the Public. The attention is deserved because this fund has many critical issues affecting the community. The issues vary from establishing a tax rate to determining employee staffing and benefits. The following narrative reports the major aspects of the General Fund budget for the concluding and new fiscal year. Operational accomplishments and goals are reported in the departmental narratives.

## GENERAL FUND

## Fund Summary

## General Fund

<b>Audited General Fund Unassigned Ending Balance 09/30/23</b>	<b>\$ 28,554,755</b>
Projected '24 Revenues	\$ 56,286,088
Available Funds	84,840,843
Projected '24 Expenditures	(58,858,611) <sup>(a)</sup>
Estimated Ending Fund Balance 09/30/24	\$ 25,982,232
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$ 25,982,232</b>
Budgeted Revenues '25	65,636,147 <sup>(b)</sup>
Budgeted Expenditures '25	(63,944,242)
Recommend Request (Recurring Expense)	\$ (470,655)
New/Replacement Equipment and One Time Uses	\$ (1,221,250)
Use of Fund Balance	\$ (2,432,100)
Carryforward Expenditures	\$ (1,980,558)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$ 21,569,574 <sup>(c)</sup></b>

a) Carry forward items are taken out of projected 2024 expense and included in 2025 expense. See manager's letter for detailed list totaling 1,980,558. Assumes 2% of expenses unspent.

b) Property tax rate is the voter approval rate, 10% Sales Tax growth and \$1.5 million of EMS revenue.

c) Policy requirement is 25% of budgeted expenditures. This Ending Fund Balance is 32.9%.

## General Fund Summary of Revenues and Expenditures

	2022-2023 Budget	2023-2024 Budget	2023-2024 Projected	2024-2025 Budget
<b>Revenues:</b>				
Ad Valorem Taxes	28,824,988	30,694,211	30,694,211	35,230,839
Sales Taxes	9,223,591	9,073,122	9,073,122	9,980,434
Alcohol Beverage Tax	62,890	40,000	40,000	82,800
Franchise Fees	3,015,867	2,953,146	2,953,146	2,955,800
Licenses & Permits	1,409,965	1,275,000	1,275,000	1,046,000
Intergovernmental Revenue	8,717,961	2,615,790	3,115,800	5,049,926
Service Fees	4,491,105	4,343,203	4,343,203	6,459,688
Court Fees	319,233	340,000	340,000	350,750
Interest & Misc. Income	1,653,890	1,805,195	1,805,195	1,760,500
Transfers from Other Funds (OFS)	3,123,086	2,646,411	2,646,411	2,719,410
<b>Total Revenues</b>	<b>\$ 60,842,576</b>	<b>\$ 55,786,078</b>	<b>\$ 56,286,088</b>	<b>\$ 65,636,147</b>
<b>Expenditures:</b>				
<b>General Government</b>				
City Council	51,979	96,263	96,263	83,048
City Manager	1,255,085	1,406,866	1,406,866	1,453,815
City Secretary	315,110	472,575	472,575	482,613
City Attorney	148,732	170,000	170,000	170,000
Finance	1,204,820	1,461,967	1,461,967	1,507,275
Facilities	1,036,589	1,086,915	1,086,915	1,461,644
Municipal Court	505,966	668,278	668,278	720,968
Human Resources	822,141	956,765	956,765	976,654
Purchasing	283,932	364,757	364,757	364,229
Information Technology	2,014,855	2,286,028	2,286,028	2,480,643
Combined Services	4,265,137	6,444,169	6,444,169	6,473,960
<b>Public Safety</b>				
Police	13,318,250	14,659,064	14,643,284	17,073,286
Fire	12,666,011	16,943,367	16,226,249	14,747,531
Emergency Communications	2,053,328	2,657,616	2,515,716	4,518,919
Animal Control	708,588	1,608,849	808,849	1,752,702
Emergency medical services	-	-	-	3,322,680
<b>Development Services</b>				
Planning	351,740	396,749	396,749	431,938
Building Inspection	446,817	581,030	581,030	594,422
Code Enforcement	230,051	233,062	233,062	448,939
<b>Streets</b>	<b>4,261,461</b>	<b>4,278,544</b>	<b>3,972,784</b>	<b>5,840,022</b>
<b>Community Services</b>				
Parks	2,608,996	2,854,219	2,854,219	2,382,994
Library	2,291,895	2,425,153	2,425,153	2,760,523
<b>Transfers to Other Funds</b>	<b>12,099,649</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Projected Amount Unspent for FY 2024</b>	<b>-</b>	<b>-</b>	<b>(1,213,067)</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 62,941,132</b>	<b>\$ 62,052,236</b>	<b>\$ 58,858,611</b>	<b>\$ 70,048,805</b>



## Budget FY 2024-2025

### 100-General Fund General Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
40110 PROPERTY TAXES - CURRENT	28,616,448	30,534,211	30,534,211	35,070,839
40120 PROPERTY TAXES - DELINQUENT	81,808	60,000	60,000	60,000
40190 PENALTY AND INTEREST - TAXES	126,732	100,000	100,000	100,000
40210 SALES TAX	9,223,591	9,073,122	9,073,122	9,980,434
40220 ALCOHOLIC BEVERAGE TAX	62,890	40,000	40,000	82,800
<b>Total Taxes</b>	<b>38,111,469</b>	<b>39,807,333</b>	<b>39,807,333</b>	<b>45,294,073</b>
41110 FRANCHISE FEE - ELECTRIC	1,995,946	2,070,000	2,070,000	2,070,000
41210 FRANCHISE FEE - GAS	464,841	508,000	508,000	508,000
41310 FRANCHISE FEE - TELEPHONE	15,554	12,646	12,646	12,800
41410 FRANCHISE FEE - CABLE	413,251	240,000	240,000	240,000
41610 FRANCHISE FEE - SANITATION	126,275	122,500	122,500	125,000
<b>Total Franchise Fees</b>	<b>3,015,867</b>	<b>2,953,146</b>	<b>2,953,146</b>	<b>2,955,800</b>
42130 CONTRACTOR REGISTRATION FEES	64,704	50,000	50,000	55,000
42570 PLUMBING PERMITS	26,788	20,000	20,000	21,000
42590 FENCE PERMITS	20,120	30,000	30,000	18,000
42640 ELECTRICAL PERMITS	39,519	40,000	40,000	11,000
42650 NEW DWELLING PERMITS	720,708	500,000	500,000	400,000
42655 NEW COMMERCIAL DEV PERMITS	292,037	500,000	500,000	400,000
42660 MECHANICAL PERMITS	10,744	10,000	10,000	6,000
42670 ADMIN FEE/ INSPECTION	153,450	95,000	95,000	125,000
42910 OTHER PERMITS/ FEES	81,895	30,000	30,000	10,000
<b>Total License and Permits</b>	<b>1,409,965</b>	<b>1,275,000</b>	<b>1,275,000</b>	<b>1,046,000</b>
43110 FEDERAL GOVT LAKE PATROL	45,383	59,287	59,287	56,023
43150 FEDERAL PROCEEDS	6,099,649	-	-	1,893,796
43420 LONE STAR & LIBRARY GRANTS	2,113	-	-	-
43500 COLLIN COUNTY - CHILD SAFETY	66,880	65,800	65,800	65,800
43512 FIRE GRANTS	-	19,197	19,197	-
43513 POLICE GRANTS	25,188	18,300	18,300	11,900
43520 WISD CROSSING GUARD REIMB.	200,020	129,150	129,150	157,167
43525 WISD SRO REIMBURSEMENT	579,576	651,000	651,000	800,000
43527 WISD ATHLETIC EVENT REIMB.	210,341	181,500	181,500	237,684
43530 FIRE SERVICES	1,152,476	1,173,556	1,673,566	1,173,556
43532 FIRE DISPATCHER SERVICES	271,348	276,000	276,000	300,000
43533 FIRE EMS SERVICES	-	-	-	322,000
43535 FIRE SERVICE/ BLDG INSPECTIONS	50	14,000	14,000	5,000
43537 FIRE SERVICE/ PLAN REVIEW FEES	17,575	8,000	8,000	7,000
43560 JAIL SERVICES	27,500	20,000	20,000	20,000
43570 POLICE SEIZED FUNDS	19,862	-	-	-
<b>Total Intergovernmental Revenue</b>	<b>8,717,961</b>	<b>2,615,790</b>	<b>3,115,800</b>	<b>5,049,926</b>

## Budget FY 2024-2025

### 100-General Fund General Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
44121 911 FEES	444,753	450,000	450,000	450,000
44122 ALARM PERMITS	290,504	250,000	250,000	270,000
44123 ANIMAL CONTROL FEES/ FINES	30,617	35,000	35,000	35,000
44126 TRANSPORT/ MEDICAL FEES	59,817	43,571	43,571	1,500,000
44132 DEVELOPMENT FEES	306,775	225,000	225,000	190,000
44141 TRASH	3,217,073	3,229,632	3,229,632	3,902,688
44153 LIGHTING FEES	43,254	40,000	40,000	40,000
44155 LEAGUE ATHLETIC FEES	61,895	30,000	30,000	30,000
44170 MOWING (CODE ENFORCEMENT)	2,060	10,000	10,000	10,000
44181 LIBRARY FINES	34,357	30,000	30,000	32,000
<b>Total Service Fees</b>	<b>4,491,105</b>	<b>4,343,203</b>	<b>4,343,203</b>	<b>6,459,688</b>
45110 MUNICIPAL COURT FINES	232,909	250,000	250,000	275,000
45130 COURT ADMIN/ WARRANT FEES	49,447	45,000	45,000	45,000
45131 CHILD SAFETY FEES	2,641	5,000	5,000	5,000
45133 JUVENILE CASE MANAGER FEE	9,229	9,000	9,000	10,000
45138 TRUANCY PREVENTION & DIVERSION	67	1,000	1,000	500
45139 TEEN COURT PROGRAM	240	-	-	250
45140 CODE FINES	24,700	30,000	30,000	15,000
<b>Total Fines and Forfeitures</b>	<b>319,233</b>	<b>340,000</b>	<b>340,000</b>	<b>350,750</b>
46110 ALLOCATED INTEREST EARNINGS	1,372,591	1,526,221	1,526,221	1,500,000
<b>Total Interest Income</b>	<b>1,372,591</b>	<b>1,526,221</b>	<b>1,526,221</b>	<b>1,500,000</b>
48110 RENTAL INCOME	2,300	3,000	3,000	3,000
48125 PARK PAVILION RENTALS	5,860	4,500	4,500	4,500
48410 MISCELLANEOUS INCOME	266,154	263,195	263,195	233,000
48440 CONTRIBUTIONS/ DONATIONS	6,985	8,279	8,279	20,000
<b>Total Miscellaneous Income</b>	<b>281,299</b>	<b>278,974</b>	<b>278,974</b>	<b>260,500</b>
49131 TRANSFER FROM SPECIAL REVENUE	170,450	-	-	-
49151 TRANSFER FROM UTILITY FUND	2,563,305	2,640,204	2,640,204	2,719,410
49210 PROCEEDS FR SALE OF CAP ASSETS	180,277	-	-	-
49600 INSURANCE RECOVERIES	209,054	6,207	6,207	-
<b>Total Other Financing Sources</b>	<b>3,123,086</b>	<b>2,646,411</b>	<b>2,646,411</b>	<b>2,719,410</b>
<b>Total General Fund Revenues</b>	<b>60,842,576</b>	<b>55,786,078</b>	<b>56,286,088</b>	<b>65,636,147</b>

# CITY COUNCIL

## Department Description

The City Council is presented as a non-departmental account. Funds are appropriated for special projects not directly related to City operations. Also included are expenses incurred by the Mayor and six members of the Council in performing their responsibilities as elected officials of the City.

City Council:	Term of Office:
Matthew Porter, Mayor	May 2023 through May 2026
David R. Duke, Councilmember Place 1	May 2022 through May 2025
David Strang, Councilmember Place 2	May 2024 through May 2027
Jeff Forrester, Mayor Pro Tem	May 2022 through May 2025
Scott Williams, Councilmember Place 4	May 2024 through May 2027
Sid Hoover, Councilmember Place 5	May 2023 through May 2026
Gino Mulliqi, Councilmember Place 6	May 2023 through May 2026

## CITY COUNCIL

## Budget FY 2024-2025

100-General Fund  
City Council

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51240 CITY COUNCIL	23,050	22,800	22,800	22,800
51440 FICA	1,429	1,414	1,414	1,414
51450 MEDICARE	335	331	331	331
51470 WORKERS COMP PREMIUM	289	163	163	50
<b>TOTAL PERSONNEL SERVICES</b>	<b>25,103</b>	<b>24,708</b>	<b>24,708</b>	<b>24,595</b>
52010 OFFICE SUPPLIES	1,277	650	650	650
52130 TOOLS/ EQUIP (NON-CAPITAL)	-	600	600	600
52810 FOOD SUPPLIES	1,570	2,990	2,990	7,600
<b>TOTAL SUPPLIES</b>	<b>2,847</b>	<b>4,240</b>	<b>4,240</b>	<b>8,850</b>
56040 SPECIAL SERVICES	2,813	7,570	7,570	4,450
56080 ADVERTISING	100	2,000	2,000	1,000
56110 COMMUNICATIONS	3,921	5,544	5,544	5,544
56210 TRAVEL & TRAINING	938	29,191	29,191	20,099
56250 DUES & SUBSCRIPTIONS	12,687	18,010	18,010	18,010
56990 OTHER	3,570	5,000	5,000	500
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>24,029</b>	<b>67,315</b>	<b>67,315</b>	<b>49,603</b>
<b>Total City Council</b>	<b>51,979</b>	<b>96,263</b>	<b>96,263</b>	<b>83,048</b>












## City Manager

### Department Description

The function of the City Manager's Office is to provide leadership and direction in carrying out the policies established by City Council and by overseeing the activities of the operating and administrative departments of the City of Wylie. Principal functions of the City Manager's Office include providing support to Council in their policy making role; ensuring that City ordinances, resolutions and regulations are executed and enforced; submitting annual proposed operating and capital budgets; and responding to concerns and requests from citizens and Council.











### Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
 <b>Planning Management</b>	Represent Wylie's position to local, regional and state entities including the North Texas Municipal Water District, Collin County Commissioners Court, Texas Department of Transportation, and the North Central Texas Council of Governments.
 <b>Community Focused Government</b>	
 <b>Infrastructure</b>	
 <b>Planning Management</b>	Represent Wylie's interest regarding regional transportation initiatives including Collin County Future Mobility Study, TXDOT and NCTCOG. Will emphasize work within the downtown historic district as well as major intersections.
 <b>Financial Health</b>	
 <b>Infrastructure</b>	
 <b>Community Focused Government</b>	
 <b>Planning Management</b>	Continue to review long-term capital needs with regard to long-term financial capabilities.
 <b>Financial Health</b>	

### Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
 <b>Community Focused Government</b>	Restructured the CM office with an Executive Assistant being the face of the office when customers arrive in the suite
 <b>Planning Management</b>	The Executive Assistant implemented a more streamline method of producing the weekly report.

## CITY MANAGER

	<b>Infrastructure</b>	Implemented Ride Awake Wylie as the city's new On-Demand Rideshare program in partnership with TRIPP, Uber and MT Connect. Ridership continues to increase month over month. Improvements and updates to the website are ongoing and we are looking at creative ways to leverage the rideshare program for events, city departments, functions, and higher education.
	<b>Community Focused Government</b>	
	<b>Workforce</b>	Implemented a 4-10 work schedule based on each department's need and doability. Hours of operation are 7:30am - 5:30pm. Monday thru Friday. This allows citizens extra time to visit city facilities outside of the normal 8:00am to 5:00pm work schedule.
	<b>Community Focused Government</b>	ACM serves as liaison for the 2024 Individual Career Advancement Navigation (ICAN) Class. 10 employees were selected for the class.
	<b>Economic Growth</b>	The City assumed full responsibility for the annual Taste of Wylie event with the goal of increasing overall donations and funds raised for our food pantries. The event proved successful, raising 27% more funds than the previous year while providing local businesses the opportunity to showcase their business to the community. Several enhancements improved the experience for attendees, sponsors, and restaurants.
	<b>Community Focused Government</b>	Hired our events coordinator with the goal of enhancing existing community events while exploring opportunities for new events. The position has already improved several processes by adding new forms and efficiencies. We have also improved our partnerships with local organizations, including the WDMA, in coordinating, planning, and providing support for events, including the Pedal Car Race, Bluegrass on Ballard, Boo on Ballard, and more. The City has also assumed full responsibility for the Taste of Wylie. A new volunteer program is also being developed.
	<b>Health, Safety, and Well-Being</b>	Social media is one of the primary ways we communicate with our citizens. In the last year, our Facebook reach has increased close to 100%, reaching more than 650K people. Visits to our Facebook page increased 96% to 120K. Instagram visits are also up 53% over last year. We increased our Facebook followers by 2.5K, bringing our total followers to 23.6K.
	<b>Community Focused Government</b>	
	<b>Culture</b>	
	<b>Economic Growth</b>	

## CITY MANAGER

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	1.0	1.0	1.0	-
ADMIN ASSISTANT II	1.0	1.0	-	-
ASSISTANT CITY MANAGER	1.0	1.0	1.0	1.0
CITY MANAGER	1.0	1.0	1.0	1.0
DEPUTY CITY MANAGER	1.0	1.0	1.0	1.0
DIGITAL MEDIA SPECIALIST	1.0	1.0	1.0	1.0
EXECUTIVE ASSISTANT	-	-	1.0	1.0
MARKETING & COMMUNICATIONS DIRECTOR	-	-	-	1.0
PUBLIC ARTS COORDINATOR	0.5	0.5	0.5	0.5
PUBLIC INFORMATION OFFICER	1.0	1.0	1.0	-
<b>Total</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>	<b>6.5</b>

## CITY MANAGER

## Budget FY 2024-2025

100-General Fund  
City Manager

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	876,231	955,798	955,798	972,026
51112 SALARIES - PART TIME	22,446	19,503	19,503	20,742
51130 OVERTIME	3,194	6,500	6,500	7,500
51140 LONGEVITY PAY	3,628	3,914	3,914	7,079
51210 CAR ALLOWANCE	6,618	6,600	6,600	6,000
51310 TMRS	138,774	150,693	150,693	156,534
51350 DEFERRED COMPENSATION	-	6,000	6,000	-
51410 HOSPITAL & LIFE INSURANCE	93,373	112,602	112,602	106,564
51420 LONG-TERM DISABILITY	1,405	3,553	3,553	3,596
51440 FICA	46,974	61,487	61,487	62,827
51450 MEDICARE	12,864	14,380	14,380	14,694
51470 WORKERS COMP PREMIUM	1,319	1,045	1,045	2,128
51480 UNEMPLOYMENT COMP (TWC)	76	2,160	2,160	936
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,206,902</b>	<b>1,344,235</b>	<b>1,344,235</b>	<b>1,360,626</b>
52010 OFFICE SUPPLIES	4,357	4,500	4,500	4,500
52810 FOOD SUPPLIES	934	1,010	1,010	5,260
<b>TOTAL SUPPLIES</b>	<b>5,291</b>	<b>5,510</b>	<b>5,510</b>	<b>9,760</b>
56040 SPECIAL SERVICES	4,420	6,500	6,500	6,500
56080 ADVERTISING	6,248	4,000	4,000	14,000
56110 COMMUNICATIONS	288	456	456	456
56210 TRAVEL & TRAINING	23,698	34,514	34,514	49,270
56250 DUES & SUBSCRIPTIONS	8,238	11,651	11,651	13,203
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>42,892</b>	<b>57,121</b>	<b>57,121</b>	<b>83,429</b>
<b>Total City Manager</b>	<b>1,255,085</b>	<b>1,406,866</b>	<b>1,406,866</b>	<b>1,453,815</b>




## City Secretary


### Department Description

The City Secretary's Office serves as the professional link between the citizens, the local governing bodies, and agencies of the government at all levels in a neutral and impartial manner, rendering equal service to all. Some functions of the office of City Secretary are to give notice of all official public meetings of the City; hold and maintain the seal of the City; administer City elections; codify and quarterly supplement the Code of Ordinances; receive and process applications for advisory boards and commissions; receive all claims against the City; process petitions filed by citizens; receive and process all open records requests; establish and maintain all records management operations for the City; administer Municode Meetings, JustFOIA, and Laserfiche; create electronic forms and workflows to assist the public and departments with efficiency and accessibility; and perform Open Meetings Act, Public Information Act, records management, conflicts of interests, and Code of Conduct training for staff, board and commission members, and City Council.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
 <b>Community-Focused Government</b>	Wylie General Election (May 2025) - Continue contracting with Collin, Dallas, and Rockwall Counties to make it more convenient for the voters.
	Boards and Commissions facilitating.
	Continue with quarterly Code of Ordinance updates.
	Notice and publication processing while focusing on fiscal accountability and customer service.
	Continue records management service for the City.
	Public Information Request processing with a focus on transparency in government.
	Continue to build and provide City forms online and workflows for easy access by the public and faster processing internally.

### Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
 <b>Community-Focused Government</b>	Completed the 2023/2024 Board and Commission appointments and installations utilizing the electronic application with 64 applications received.
	Provided training to all Board and Commission members in Open Meetings, Public Information, Records Management, Conflicts of Interest, Local Government Code 171 and 176, and the City of Wylie Code of Conduct.
	Provided electronic storage and staff assistance in Laserfiche for City documents. From October 1, 2023 to June 25, 2024 25,757 documents, or 124,481 pages, have been added in the Laserfiche system. 9,402 documents, or 25,499 pages, of those documents/pages were brought in utilizing Laserfiche Forms. The total number of documents in the repository is 544,333, or 2,315,252 pages.
	Processed and closed approximately 587 public information requests from October 1, 2023 to June 24, 2024.
	From October 1, 2023 to June 25, 2024 staff created two new workflows and recreated two existing workflows, created five new electronic forms, and recreated one existing electronic form in Laserfiche for various departments.
	Assisted with building, testing, training, and launching the Public Information Act software JustFOIA in February 2024

## CITY SECRETARY

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT II	1.0	1.0	1.0	1.0
CITY SECRETARY	1.0	1.0	1.0	1.0
RECORDS & INFORMATION ANALYST II	-	-	1.0	1.0
RECORDS ANALYST	1.0	1.0	-	-
<b>Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

## Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Number of all City agendas posted including Council, and boards and commissions	183	183	146	130	130
Number of requests for Public Information	688	750	600	800	750
Number of Resolutions for consideration	45	26	33	25	30
Number of Ordinances for consideration	78	55	75	28	55
Number of TABC applications received	12	11	9	4	7
Number of Documents Created in Laserfiche	48,307	49,000	49,000	66,073	45,000
Number of Municode Meetings Portal subscribers	470	470	490	664	700
Number of Board and Commission applications received	75	48	55	64	55

## Efficiency / Effectiveness

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Promote a good relationship with the public by providing courteous and prompt service for Open Records Requests and reply within the first four business days.	350	389	350	331	350
Promote accessibility and efficiency by continuing to create electronic Laserfiche Forms.	8	13	7	5	7
Assist departments with efficiency by building workflow processes in Laserfiche.	3	3	7	1	5

## CITY SECRETARY

## Budget FY 2024-2025

## 100-General Fund

## City Secretary

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	202,067	250,179	250,179	272,126
51140 LONGEVITY PAY	976	1,253	1,253	4,582
51310 TMRS	31,514	38,972	38,972	43,637
51410 HOSPITAL & LIFE INSURANCE	29,368	34,653	34,653	39,189
51420 LONG-TERM DISABILITY	441	942	942	1,007
51440 FICA	11,991	15,589	15,589	17,156
51450 MEDICARE	2,804	3,646	3,646	4,012
51470 WORKERS COMP PREMIUM	306	257	257	581
51480 UNEMPLOYMENT COMP (TWC)	25	810	810	351
<b>TOTAL PERSONNEL SERVICES</b>	<b>279,492</b>	<b>346,301</b>	<b>346,301</b>	<b>382,641</b>
52010 OFFICE SUPPLIES	2,050	2,820	2,820	2,195
52070 COMPUTER SOFTWARE	-	14,010	14,010	5,518
52810 FOOD SUPPLIES	887	1,275	1,275	1,950
<b>TOTAL SUPPLIES</b>	<b>2,937</b>	<b>18,105</b>	<b>18,105</b>	<b>9,663</b>
56040 SPECIAL SERVICES	22,332	26,915	26,915	18,053
56070 ELECTIONS	878	67,850	67,850	51,250
56080 ADVERTISING	3,166	6,000	6,000	6,000
56210 TRAVEL & TRAINING	5,657	6,220	6,220	13,405
56250 DUES & SUBSCRIPTIONS	648	1,184	1,184	1,601
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>32,681</b>	<b>108,169</b>	<b>108,169</b>	<b>90,309</b>
<b>Total City Secretary</b>	<b>315,110</b>	<b>472,575</b>	<b>472,575</b>	<b>482,613</b>

## City Attorney

### Department Description

The City Attorney acts as legal advisor, Attorney, and counselor for the City and all of its officers in matters relating to their official duties. It is the City Attorney's function to advise the City Council and the various departments of the City, as to the scope of the City's authority and to counsel the City of Wylie in legal issues.



CITY ATTORNEY

Budget FY 2024-2025  
100-General Fund  
City Attorney




	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56530 COURT & LEGAL COSTS	148,732	170,000	170,000	170,000
TOTAL CONTRACTURAL SERVICES	148,732	170,000	170,000	170,000
Total City Attorney	148,732	170,000	170,000	170,000

## Finance



### Department Description

The Finance Department's mission is to administer the City's fiscal affairs in accordance with applicable local, state and federal guidelines, to ensure fiscal responsibility to citizens and to provide competent, quality service to external and internal customers. The Finance Department includes accounting, auditing, accounts payable, revenue collections, cash management, debt management, and capital assets. The department prepares an annual comprehensive financial report (ACFR) and assists the City Manager with development of the City's annual operating and capital budgets, as well as development and maintenance of a five and ten year financial plan.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Financial Health</b>	Participation in GFOA's award programs.
		Participation in the Texas State Comptroller's Transparency Star program.
		Review and update Financial, Investment and Debt policies.
		Review bond rating agency requirements to maintain excellent bond ratings in preparation for upcoming issuances.
	<b>Financial Health</b>	Continue to develop and cross train staff with in-house training, professional conferences and Governmental Accounting Academy.
		Review all department processes for possible improvements in efficiency (including paperless alternatives) and customer service (external and internal).
	<b>Workforce</b>	Continue to develop alternatives for working remotely (when necessary) while maintaining the integrity of all systems and continuing to provide excellent customer service.
		Make improvements to new budgeting software using city-wide department feedback from first implementation to reduce time required to produce the budget book and to provide more transparent information online.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	<b>Financial Health</b>	Awarded Certificate of Achievement for Excellence in Financial Reporting by Government Finance Officers Association for the 2023 ACFR
		Awarded Distinguished Budget Presentation Award by Government Finance Officers Association for the 2024 Budget.
		Maintained AA+ bond rating by Standard and Poor Global Ratings. Maintained AA1 bond rating from Moody's Investors Service.
		Implemented EFT payment option for all vendors to streamline the payment process, improve turnaround time for payment, and provide a safeguard of funds.
	<b>Workforce</b>	Implemented new budget software to enhance the budget process for all departments, efficiently produce a well-designed budget book and to also provide more transparency.
		Continued and enhanced monthly team builder events/training

FINANCE

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ACCOUNTANT	2.0	2.0	2.0	2.0
ACCOUNTS PAYABLE SPECIALIST	2.0	2.0	2.0	2.0
ADMIN ASSISTANT II	1.0	1.0	1.0	1.0
ASSISTANT FINANCE DIRECTOR	1.0	1.0	1.0	1.0
BUDGET MANAGER	1.0	1.0	1.0	1.0
FINANCE DIRECTOR	1.0	1.0	1.0	1.0
<b>Total</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>

## FINANCE

## Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Number of Purchase Orders Processed	5,796	5,702	5,900	6,096	6,200
Number of Journal Entries Posted	1,988	2,630	2,100	2,394	2,500

## Efficiency / Effectiveness

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Budget approved by August 5th	August 5th	August 5th	August 4th	August 5th	August 5	August 5th
Budget Book Completed 90 days after adoption of the budget	90 days	90 days	90 days	90 days	90 days	90 days
Provide information to financial advisors, bondholders, underwriters and rating agencies (S&P) to lower city interest expense	S&P = AAA	AA	AA+	AA+	AA+	AA+
Provide information to financial advisors, bondholders, underwriters and rating agencies (Moody's) to lower city interest expense	Moody's = Aaa	Aa2	Aa1	Aa1	Aa1	Aa1
Provide stewardship of financial resources balancing the City's short and long term needs by maintaining the current Net Direct Debt Per Capita per the Debt Management Policy	at or below \$2,000	1,062	1,081	1,113		1,113
Provide stewardship of financial resources balancing the City's short and long term needs by maintaining a healthy General Fund balance (unassigned fund balance as a % of operating budget)	minimum of 35%	65.2%	57.6%	37%		33%
Maintain percent of current property taxes collected (major revenue source)	100%	99.7%	99.9%	100%		100%
Complete and present to the governing body an independent audit within 120 days of fiscal year end.	January 28	January 25	January 24	January 23	January 23	January 28
Provide stewardship of financial resources balancing the City's short and long term needs by maintaining a ratio of Net Direct Debt to Assessed Value of properties in the City per the Debt Management Policy	at or below 4%	0.0109	0.0108	0.0132		0.0132

## FINANCE

## Budget FY 2024-2025

100-General Fund  
Finance

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	594,450	663,015	663,015	715,146
51140 LONGEVITY PAY	2,956	3,328	3,328	7,424
51310 TMRS	93,207	103,283	103,283	113,949
51410 HOSPITAL & LIFE INSURANCE	81,854	94,413	94,413	109,227
51420 LONG-TERM DISABILITY	1,293	2,476	2,476	2,646
51440 FICA	36,368	41,314	41,314	44,799
51450 MEDICARE	8,509	9,662	9,662	10,477
51470 WORKERS COMP PREMIUM	849	689	689	1,517
51480 UNEMPLOYMENT COMP (TWC)	72	2,160	2,160	936
<b>TOTAL PERSONNEL SERVICES</b>	<b>819,558</b>	<b>920,340</b>	<b>920,340</b>	<b>1,006,121</b>
52010 OFFICE SUPPLIES	6,112	8,200	8,200	8,700
52810 FOOD SUPPLIES	700	800	800	1,000
<b>TOTAL SUPPLIES</b>	<b>6,812</b>	<b>9,000</b>	<b>9,000</b>	<b>9,700</b>
54810 COMPUTER HARD/SOFTWARE	-	81,000	81,000	-
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>-</b>	<b>81,000</b>	<b>81,000</b>	<b>-</b>
56040 SPECIAL SERVICES	25,963	30,700	30,700	34,800
56080 ADVERTISING	3,458	6,600	6,600	6,600
56180 RENTAL	-	3,600	3,600	4,000
56210 TRAVEL & TRAINING	6,457	7,500	7,500	9,400
56250 DUES & SUBSCRIPTIONS	1,584	1,715	1,715	2,025
56330 BANK SERVICE CHARGES	3,721	6,200	6,200	6,200
56340 CCARD ONLINE SERVICE FEES	28,859	30,000	30,000	30,000
56350 APPRAISAL FEES	252,723	282,352	282,352	310,544
56510 AUDIT & LEGAL SERVICES	55,685	82,960	82,960	87,885
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>378,450</b>	<b>451,627</b>	<b>451,627</b>	<b>491,454</b>
<b>Total Finance</b>	<b>1,204,820</b>	<b>1,461,967</b>	<b>1,461,967</b>	<b>1,507,275</b>





## Facilities


### Department Description

The Facilities Department is a division of Support Services. It is responsible for the maintenance of all municipal facilities. Facility maintenance functions include general custodial duties and repair or upkeep of offices and public areas, HVAC, plumbing, electrical, and building systems.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Infrastructure</b>		Develop a long-range plan to maintain major systems and projected facility needs.
		Continue to improve building systems at the Public Safety Building and Municipal Complex.
		Improve efficiency of the newly added custodial department.
 <b>Workforce:</b>		Add additional employee to reduce downtime and maintain the efficiency of critical systems by continuing to improve preventative maintenance procedures.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Infrastructure</b>		Improved the HVAC system at the Public Safety Building
		Corrected drainage issue at the Public Safety Building
		Implemented new work order system
		Improved efficiencies at all buildings by continuing to retrofit lighting systems
		Performed major repairs to plumbing systems at the Municipal Complex, Animal Services, and the Recreation Center.
		Collaborating with the Girl Scouts, added new guard shack.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
CUSTODIAN	-	-	2.0	2.0
FACILITIES MANAGER	1.0	1.0	1.0	1.0
MAINTENANCE TECHNICIAN	3.0	3.0	3.0	3.0
OPERATIONS SUPPORT TECHNICIAN	-	-	-	1.0
<b>Total</b>	<b>4.0</b>	<b>4.0</b>	<b>6.0</b>	<b>7.0</b>

### Activity Demand / Activity Workload

Measure	Benchmark	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Respond and complete work orders.	60 per month	702	720	1,018	1,000

## FACILITIES

## Budget FY 2024-2025

100-General Fund  
Facilities







	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	272,196	326,276	295,076	436,260
51130 OVERTIME	360	3,717	3,717	3,717
51140 LONGEVITY PAY	1,960	1,439	1,439	2,960
51310 TMRS	42,768	51,373	46,537	69,762
51410 HOSPITAL & LIFE INSURANCE	46,266	57,328	48,648	89,856
51420 LONG-TERM DISABILITY	420	1,220	1,104	1,615
51440 FICA	16,279	20,548	18,614	27,462
51450 MEDICARE	3,807	4,807	4,355	6,423
51470 WORKERS COMP PREMIUM	1,935	1,245	1,245	5,608
51480 UNEMPLOYMENT COMP (TWC)	38	1,080	1,080	936
<b>TOTAL PERSONNEL SERVICES</b>	<b>386,029</b>	<b>469,033</b>	<b>421,815</b>	<b>644,599</b>
52010 OFFICE SUPPLIES	96	100	100	100
52130 TOOLS/ EQUIP (NON-CAPITAL)	11,923	2,500	1,500	2,700
52210 JANITORIAL SUPPLIES	46,853	54,500	47,000	66,000
52310 FUEL & LUBRICANTS	6,911	7,000	7,000	7,000
52710 WEARING APPAREL & UNIFORMS	497	792	500	500
52740 FLAGS	4,909	5,000	5,000	5,000
52810 FOOD SUPPLIES	12,606	22,500	22,500	28,600
<b>TOTAL SUPPLIES</b>	<b>83,795</b>	<b>92,392</b>	<b>83,600</b>	<b>109,900</b>
54810 COMPUTER HARD/SOFTWARE	-	-	-	620
54910 BUILDINGS	270,385	220,155	221,155	395,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>270,385</b>	<b>220,155</b>	<b>221,155</b>	<b>395,620</b>
56040 SPECIAL SERVICES	296,380	280,335	335,345	311,525
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>296,380</b>	<b>280,335</b>	<b>335,345</b>	<b>311,525</b>
58850 MAJOR TOOLS & EQUIPMENT	-	25,000	25,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>
<b>Total Facilities</b>	<b>1,036,589</b>	<b>1,086,915</b>	<b>1,086,915</b>	<b>1,461,644</b>

## Municipal Court

### Department Description

The court's mission is to provide a fair, impartial and timely adjudication of misdemeanor offenses committed and filed in the City of Wylie. To properly administer this function, the department must schedule offenders to appear before the court, adjudicate the trial, collect fines from guilty offenders, and issue warrants of arrest.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
 <b>Workforce</b>	Staff will continue to participate in continuing education and certification programs through TMCEC.
 <b>Health, Safety and Well-Being</b>	
 <b>Community Focused Government</b>	The Juvenile Case Manager program will continue to expand Teen Court and other programs for youth to reduce recidivism. Teen Court Attorneys will participate in the Teen Court Association of Texas Mock Trial competition.
 <b>Community Focused Government</b>	Continue to schedule Annual Warrant Resolution Open Docket Day.
 <b>Workforce</b>	Continue to participate in National Night Out.
 <b>Workforce</b>	Continue to host training with the Texas Court Clerks Association. Continue to participate in Municipal Court Week.

### Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
 <b>Community Focused Government</b>	All staff continue to participate in continuing education and certification programs through Texas Municipal Courts Education Center. The Juvenile Case Manager maintained Level I Certification, Deputy Clerk obtained Level I Certification, Senior Clerk obtained Level II certification, and Court Administrator maintained Level III certification.
 <b>Health, Safety and Well-Being</b>	Participated in National Night Out, provided information on Alcohol and Drug Awareness programs along with Teen Court and traffic safety promotional items.
 <b>Community Focused Government</b>	Juvenile Case Manager program beginning ninth year for the Wylie Teen Court program. Hosted mock trial competitions for Wylie ISD and Classical Conversations Home School organization.
 <b>Community Focused Government</b>	The Juvenile Case Manager implemented new Diversion program in compliance with new laws. Participated in Municipal Court Week, luncheon for court staff with city management and proclamation presented by the mayor.
 <b>Workforce</b>	Continue to work with Wylie Presiding and Associate Judges, Collin/Dallas/Rockwall County Probation, Collin/Dallas/Rockwall County District Attorney, and arresting agencies to successfully implement and streamline procedures for Emergency Protective Order Modification and Bond Condition Violation hearings scheduled through the Wylie Municipal Court.

MUNICIPAL COURT

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
COURT ADMINISTRATOR	1.0	1.0	1.0	1.0
COURT SUPERVISOR	-	-	-	1.0
DEPUTY COURT CLERK	2.0	2.0	2.0	2.0
JUVENILE CASE MANAGER	1.0	1.0	1.0	1.0
SENIOR DEPUTY COURT CLERK	1.0	1.0	1.0	-
Total	5.0	5.0	5.0	5.0

Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2025 Target
Clearance Rate - the number of outgoing cases as a percentage of the number of incoming cases. Goal is equal to or greater than 95%.	107%	90%	95%	95%

## MUNICIPAL COURT

## Budget FY 2024-2025

100-General Fund  
Municipal Court

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	248,410	306,573	306,573	335,026
51130 OVERTIME	4,743	6,500	6,500	6,500
51140 LONGEVITY PAY	1,036	913	913	2,260
51160 CERTIFICATION INCENTIVE	-	1,200	1,200	-
51250 JUDICIAL PAY	83,801	114,000	114,000	114,000
51310 TMRS	39,547	48,854	48,854	54,215
51410 HOSPITAL & LIFE INSURANCE	42,566	58,736	58,736	65,552
51420 LONG-TERM DISABILITY	830	1,537	1,537	1,240
51440 FICA	20,406	26,610	26,610	28,383
51450 MEDICARE	4,804	6,224	6,224	6,638
51470 WORKERS COMP PREMIUM	549	531	531	961
51480 UNEMPLOYMENT COMP (TWC)	49	2,160	2,160	1,053
<b>TOTAL PERSONNEL SERVICES</b>	<b>446,741</b>	<b>573,838</b>	<b>573,838</b>	<b>615,828</b>
52010 OFFICE SUPPLIES	6,030	6,500	6,500	6,500
52810 FOOD SUPPLIES	3,877	5,500	5,500	6,200
<b>TOTAL SUPPLIES</b>	<b>9,907</b>	<b>12,000</b>	<b>12,000</b>	<b>12,700</b>
56040 SPECIAL SERVICES	4,797	6,000	6,000	6,000
56110 COMMUNICATIONS	418	475	475	475
56210 TRAVEL & TRAINING	8,693	10,500	10,500	10,500
56250 DUES & SUBSCRIPTIONS	165	465	465	465
56510 AUDIT & LEGAL SERVICES	35,245	65,000	65,000	75,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>49,318</b>	<b>82,440</b>	<b>82,440</b>	<b>92,440</b>
<b>Total Municipal Court</b>	<b>505,966</b>	<b>668,278</b>	<b>668,278</b>	<b>720,968</b>





## Human Resources

### Department Description




The City of Wylie Human Resources Department exists to serve the employees of the City to the best of our ability while maintaining the integrity of established policies, procedures, and expectations. We strive to promote the positive aspects of working for this great city while fostering an atmosphere of fairness and employee engagement. These goals are accomplished by a conscious effort to be present and available to departments on casual and formal occasions and be involved at the level required by the individual departments and managers.

The Human Resources team includes our HR Director, Risk Administrator, two HR Analysts, Payroll Specialist, and an Administrative Assistant. This department is responsible for employee relations, policy administration, safety, benefits, recruiting, payroll, tuition reimbursement, city-wide events, wellness programs, and training.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Workforce</b>	Continue to review and update recruiting and retention efforts
		Expand in-person training and succession development
		Streamline payroll processes and expand employee self-service portal
	<b>Health, Safety, and Well-Being</b>	Explore cost containment strategies for all employee benefits while staying competitive

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	<b>Workforce</b>	Increased employee salaries which improved recruitment and retention
		Brought back/revamped pre-Covid employee training/succession development opportunities
	<b>Health, Safety, and Well-Being</b>	Enhanced internal communication via various online platforms to encourage employees to stay informed and engaged.
	<b>Financial Health</b>	Created an in-house subrogation process to collect reimbursements for damaged City properties not covered by liability insurance.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	1.0	1.0	-	-
ADMIN ASSISTANT II	-	-	1.0	1.0
HUMAN RESOURCES ANALYST	2.0	2.0	2.0	2.0
HUMAN RESOURCES DIRECTOR	1.0	1.0	1.0	1.0
PAYROLL SPECIALIST	1.0	1.0	1.0	1.0
RISK ADMINISTRATOR	1.0	1.0	1.0	1.0
<b>Total</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>

HUMAN RESOURCES

Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Annual Turnover	19%	17%	15%	18%	15%
Applications Received/Reviewed	2,168	2,919	2,300	3,967	3,500

## HUMAN RESOURCES

## Budget FY 2024-2025

100-General Fund  
Human Resources

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	473,734	546,745	546,745	529,734
51112 SALARIES - PART TIME	926	8,175	8,175	18,000
51140 LONGEVITY PAY	2,824	3,047	3,047	4,689
51250 TUITION REIMBURSEMENT	23,414	20,000	20,000	25,000
51310 TMRS	75,534	85,217	85,217	84,279
51410 HOSPITAL & LIFE INSURANCE	53,905	68,775	68,775	74,676
51420 LONG-TERM DISABILITY	1,067	1,863	1,863	1,960
51440 FICA	29,934	35,539	35,539	34,250
51450 MEDICARE	7,004	8,089	8,089	8,010
51470 WORKERS COMP PREMIUM	693	550	550	1,160
51480 UNEMPLOYMENT COMP (TWC)	56	1,755	1,755	936
<b>TOTAL PERSONNEL SERVICES</b>	<b>669,091</b>	<b>779,755</b>	<b>779,755</b>	<b>782,694</b>
52010 OFFICE SUPPLIES	2,412	3,000	3,000	3,000
52810 FOOD SUPPLIES	361	2,500	2,500	2,500
<b>TOTAL SUPPLIES</b>	<b>2,773</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>
54810 COMPUTER HARD/SOFTWARE	16,668	17,550	17,550	20,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>16,668</b>	<b>17,550</b>	<b>17,550</b>	<b>20,000</b>
56040 SPECIAL SERVICES	104,376	117,950	117,950	132,450
56080 ADVERTISING	3,539	5,000	5,000	5,000
56210 TRAVEL & TRAINING	23,081	28,000	28,000	28,000
56250 DUES & SUBSCRIPTIONS	2,613	3,010	3,010	3,010
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>133,609</b>	<b>153,960</b>	<b>153,960</b>	<b>168,460</b>
<b>Total Human Resources</b>	<b>822,141</b>	<b>956,765</b>	<b>956,765</b>	<b>976,654</b>


## Purchasing

### Department Description


The mission of the Purchasing Department is to process purchases and bids, and manage contracts for the organization in a timely manner, ensure compliance with policies, procedures, and regulations; facilitate asset disposal; and manage risk requirements and insurance coverage for property, vehicles and general liability, and process liability claims.

To promote fiscal responsibility by obtaining the right product, for the right purpose, at the right time, for the right price. To actively seek fair competition in the procurement process. To ensure ethical compliance with Federal, State and local laws. To treat suppliers fairly and equitably. To increase public confidence in public purchasing.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
 <b>Planning Management:</b>	Council approval of the 2025 Procurement Manual.
	Implement a new contract management software. This software we keep all directors updated with contract types and expiration dates.
	Create a procurement education series for Sourcing Evaluation committee to score request for proposal in Bonfire eProcurement software.
	Update all purchasing templates and forms.
	Develop continuing education plans for buyer and senior buyer to assist with knowledge base and certifications

### Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
 <b>Planning Management:</b>	Job Order Contracting Program implemented; review existing program and the additional firms and utilizing other co-ops.
	Create a procurement education series; 1 hour class on the procurement process and Incode training; this has been rolled out and implemented.
	Filled a staff opening for a Senior Buyer Position.
	Assisted departments with 100+ bids/project orders and quotes; including contract administration of the Dog Park and Splash Pads, Eubanks Lane Improvements, Ballard Water Tank, Hensley/Woodbridge Traffic Signal, working with WFR on various contracts for the new EMS Division (Medical Director, EMS supplies, and EMS billing)

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
BUYER	1.0	1.0	1.0	1.0
PURCHASING MANAGER	1.0	1.0	1.0	1.0
SENIOR BUYER	1.0	1.0	1.0	1.0
<b>Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

## PURCHASING

## Budget FY 2024-2025

100-General Fund  
Purchasing

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	198,381	247,143	247,143	229,382
51140 LONGEVITY PAY	816	959	959	1,063
51310 TMRS	31,234	38,456	38,456	36,341
51410 HOSPITAL & LIFE INSURANCE	18,870	25,831	25,831	38,830
51420 LONG-TERM DISABILITY	454	874	874	849
51440 FICA	12,177	14,437	14,437	14,288
51450 MEDICARE	2,848	3,598	3,598	3,341
51470 WORKERS COMP PREMIUM	307	249	249	484
51480 UNEMPLOYMENT COMP (TWC)	27	810	810	351
<b>TOTAL PERSONNEL SERVICES</b>	<b>265,114</b>	<b>332,357</b>	<b>332,357</b>	<b>324,929</b>
52010 OFFICE SUPPLIES	1,391	2,500	2,500	3,000
<b>TOTAL SUPPLIES</b>	<b>1,391</b>	<b>2,500</b>	<b>2,500</b>	<b>3,000</b>
56040 SPECIAL SERVICES	10,505	16,000	16,000	17,000
56080 ADVERTISING	3,972	4,500	4,500	6,000
56210 TRAVEL & TRAINING	1,475	7,000	7,000	10,900
56250 DUES & SUBSCRIPTIONS	1,475	2,400	2,400	2,400
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>17,427</b>	<b>29,900</b>	<b>29,900</b>	<b>36,300</b>
<b>Total Purchasing</b>	<b>283,932</b>	<b>364,757</b>	<b>364,757</b>	<b>364,229</b>





## Information Technology


### Department Description

The mission of the Information Technology Department is to provide technical support to the organization for current software and equipment as well as planning for future technology initiatives. Support includes assisting in the development and implementation of technology related policies and procedures.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Infrastructure</b>	Create AI policy
		Improve database efficiency for CAD/RMS system
		Buildout fully redundant 911 system
	<b>Workforce</b>	Increase GIS efficiency for the City by adding an employee for Public Works

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	<b>Infrastructure</b>	Migrated Phone System from PRI to SIP
		Upgraded GIS Infrastructure
		Created MDM
		Migrated Public Works and Community Services to new systems

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	-	-	-	1.0
GIS ANALYST	-	-	1.0	1.0
GIS MANAGER	1.0	1.0	1.0	1.0
GIS TECHNICIAN	1.0	1.0	-	-
IT INFRASTRUCTURE MANAGER	1.0	1.0	1.0	1.0
IT SPECIALIST	2.0	2.0	2.0	2.0
IT SYSTEMS SPECIALIST	-	-	1.0	1.0
OPERATIONS DIRECTOR	1.0	1.0	1.0	1.0
<b>Total</b>	<b>6.0</b>	<b>6.0</b>	<b>7.0</b>	<b>8.0</b>

### Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
IT support tickets resolved.	1,656	1,525	1,500	1,480	1,500

## INFORMATION TECHNOLOGY

## Budget FY 2024-2025

100-General Fund  
Information Technology

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	428,809	557,322	557,322	659,963
51130 OVERTIME	13,528	18,000	18,000	18,000
51140 LONGEVITY PAY	1,216	1,476	1,476	3,662
51310 TMRS	69,049	89,404	89,404	107,492
51410 HOSPITAL & LIFE INSURANCE	64,492	85,602	85,602	110,041
51420 LONG-TERM DISABILITY	946	2,078	2,078	2,442
51440 FICA	26,555	35,762	35,762	42,261
51450 MEDICARE	6,211	8,364	8,364	9,884
51470 WORKERS COMP PREMIUM	2,508	1,779	1,779	1,799
51480 UNEMPLOYMENT COMP (TWC)	54	1,890	1,890	1,053
<b>TOTAL PERSONNEL SERVICES</b>	<b>613,368</b>	<b>801,677</b>	<b>801,677</b>	<b>956,597</b>
52010 OFFICE SUPPLIES	826	1,000	1,000	1,000
52130 TOOLS/ EQUIP (NON-CAPITAL)	278,800	156,250	156,250	146,300
<b>TOTAL SUPPLIES</b>	<b>279,626</b>	<b>157,250</b>	<b>157,250</b>	<b>147,300</b>
54810 COMPUTER HARD/SOFTWARE	975,958	1,176,886	1,176,886	1,228,151
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>975,958</b>	<b>1,176,886</b>	<b>1,176,886</b>	<b>1,228,151</b>
56040 SPECIAL SERVICES	32,931	38,540	38,540	35,730
56110 COMMUNICATIONS	6,377	5,405	5,405	6,770
56180 RENTAL	20,306	82,180	82,180	82,180
56210 TRAVEL & TRAINING	11,747	23,300	23,300	23,300
56250 DUES & SUBSCRIPTIONS	-	790	790	615
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>71,361</b>	<b>150,215</b>	<b>150,215</b>	<b>148,595</b>
58810 COMPUTER HARD/SOFTWARE	74,542	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>74,542</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Information Technology</b>	<b>2,014,855</b>	<b>2,286,028</b>	<b>2,286,028</b>	<b>2,480,643</b>





## Police Department

### Department Description




The Wylie Police Department is an organization that is devoted to our mission of providing a professional level of service. We strive to foster support and build relationships with those we serve. This is achieved through the enforcement of state law, city ordinances and by establishing partnerships with the community through programs that involve citizens, churches, and businesses regarding problem solving and crime prevention. Although a low crime rate is something that we are certainly proud of, there is much more to policing than what is measured by a crime rate. People move to Wylie for a better quality of life, which we strive to improve each year. Our budget this year has been designed to help us maintain and improve the quality of life as well as meet the standards that the citizens of Wylie have come to expect and appreciate.

Impacting the quality of life by providing a professional level of service that will foster support and build relationships with those we serve.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Health, Safety, and Well-Being</b>	With the purchase of several new traffic data collectors, the department plans to utilize these devices throughout the city. The department will leverage the data and use it to better allocate resources and address traffic concerns to help reduce traffic collisions. Reduce the crime rate and traffic collisions.
	<b>Community Focused Government</b>	Complete the online platform that will offer citizens the ability to report minor offenses online. This will provide our citizens with a way to report minor criminal offenses without having to come to the police department or wait on an officer to respond to their residence. Continue working to fill vacancies within the department.
	<b>Workforce</b>	Create and implement a training program for new supervisors. Due to being short staffed the department was unable to achieve this goal in FY2024 Develop a task book that employees can work through in order to prepare them for new positions within the department. Attrition over the next several years is a major concern, especially with tenured employees, which requires immediate action to begin preparing for progression within the department.
	<b>Infrastructure</b>	Update the department's strategic plan for the future.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	<b>Community Focused Government</b>	The department has started building the platform for an online reporting system. The department improved its social media platform to push out pertinent information to the citizens. The department completed and received accreditation through the Texas Police Chiefs Association Best Practices.
	<b>Health, Safety, and well-Being</b>	All sworn personnel attended mandated Advanced Law Enforcement Rapid Response Training (ALERRT). The department received grant funding to increase traffic safety and enforcement. The grant helps to target high traffic areas in an effort to reduce the number of vehicle collisions.
	<b>Workforce</b>	The department hired several new officers filling many of the vacant positions. A production company created a recruiting video for the PD that managed to capture the City of Wylie and Police Department culture.

## POLICE DEPARTMENT

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	1.5	1.5	1.5	1.5
ADMIN ASSISTANT II	1.0	1.0	1.0	1.0
ASSISTANT POLICE CHIEF	1.0	1.0	1.0	1.0
BAIL/WARRANT OFFICER - PT	0.5	0.5	0.5	0.5
CRIME VICTIM ADVOCATE	1.0	1.0	1.0	1.0
CRIMINALIST	-	-	-	2.0
CRIMINALIST	2.0	2.0	2.0	-
CROSSING GUARD	4.0	4.0	5.0	5.5
CROSSING GUARD SUPERVISOR	-	1.0	1.0	1.0
DETECTIVE	10.0	10.0	10.0	10.0
DETENTION MANAGER	-	-	-	1.0
DETENTION-1 STEP PLAN	8.0	8.0	8.0	8.0
JAIL MANAGER	1.0	1.0	1.0	-
MENTAL HEALTH COORDINATOR	0.5	1.0	1.0	1.0
POLICE CHIEF	1.0	1.0	1.0	1.0
POLICE CORPORAL	6.0	6.0	-	-
POLICE LIEUTENANT	4.0	4.0	4.0	4.0
POLICE OFFICER	37.0	38.0	43.0	43.0
POLICE RECORDS SUPERVISOR	1.0	1.0	1.0	1.0
POLICE SERGEANT	8.0	9.0	15.0	15.0
QUARTERMASTER	0.5	0.5	0.5	0.5
RECORDS CLERK	2.0	2.0	2.0	3.0
SENIOR POLICE RECORDS CLERK	-	-	1.0	1.0
TRAINING COORDINATOR	1.0	1.0	1.0	1.0
<b>Total</b>	<b>91.0</b>	<b>94.5</b>	<b>101.5</b>	<b>103.0</b>

Police Officer position includes 1 Community Relations Officer, 2 Traffic Officers, 1 Warrant Officer. There are 6 SRO officers and 2 SRO Sergeants.

## Activity Demand / Activity Workload

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Overall Crime Rate (Is figured per 1,000 population)	3% Reduction	23.95 (9% Reduction)	29.38 (23% Increase)	28.5 (3% Reduction)		28.5 (3% Reduction)
Group A Offenses (Figured per 1,000 population)	3% Reduction	20.30 (16% Increase)	21.74 (7% Increase)	21.09 (3% Reduction)		
Traffic Stops - Increase traffic enforcement in high traffic collision areas. Data is figured from October 1 -September 30.	5% Increase	9,469 (Decrease)	10,052 (6% Increase)	10,555 (5% Increase)		10,440 (5% Increase)
Mental Health Related Arrests by Police Officer Without a Warrant (APOWW)	5% Reduction	194 (22% Increase)	189 (2% Reduction)	180 (5% Reduction)		175 (5% Reduction)
Motor Vehicle Collisions (Includes minor, major, and fatal accidents)	3% Reduction	1058 (19% Increase)	1161 (10% Increase)	1,126 (3% Decrease)		995 (3% Decrease)
Calls for Service (CFS)	3% Increase	31,042 (3% Increase)	31,900 (3% Increase)	32,857 (3% Increase)		32,932 (3% Increase)

## POLICE DEPARTMENT

## Budget FY 2024-2025

100-General Fund  
Police

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	7,009,544	7,307,166	7,307,166	8,663,636
51112 SALARIES - PART TIME	310,950	326,863	326,863	401,686
51130 OVERTIME	1,072,717	1,321,185	1,321,185	1,090,459
51140 LONGEVITY PAY	31,916	35,892	35,892	68,566
51150 FIELD TRAINING OFFICER PAY	8,888	19,200	19,200	21,600
51160 CERTIFICATION INCENTIVE	89,775	104,400	104,400	92,400
51170 PARAMEDIC INCENTIVE	2,507	2,500	2,500	-
51310 TMRS	1,272,347	1,286,655	1,286,655	1,574,034
51410 HOSPITAL & LIFE INSURANCE	1,037,921	1,198,257	1,198,257	1,470,164
51420 LONG-TERM DISABILITY	15,453	30,722	30,722	32,221
51440 FICA	504,251	537,000	537,000	640,973
51450 MEDICARE	118,270	125,589	125,589	149,905
51470 WORKERS COMP PREMIUM	132,568	98,986	98,986	110,598
51480 UNEMPLOYMENT COMP (TWC)	1,104	32,130	32,130	14,391
<b>TOTAL PERSONNEL SERVICES</b>	<b>11,608,211</b>	<b>12,426,545</b>	<b>12,426,545</b>	<b>14,330,633</b>
52010 OFFICE SUPPLIES	17,661	16,800	16,800	17,700
52040 POSTAGE & FREIGHT	456	600	600	800
52070 COMPUTER SOFTWARE	-	24,960	9,180	15,780
52130 TOOLS/ EQUIP (NON-CAPITAL)	462,576	406,509	406,509	1,244,686
52210 JANITORIAL SUPPLIES	446	1,500	1,500	500
52250 MEDICAL & SURGICAL	10,102	2,400	2,400	15,400
52310 FUEL & LUBRICANTS	171,351	182,000	182,000	182,000
52710 WEARING APPAREL & UNIFORMS	90,813	217,435	217,435	106,777
52810 FOOD SUPPLIES	19,942	32,150	32,150	37,950
52990 OTHER	72,080	67,480	67,480	90,510
<b>TOTAL SUPPLIES</b>	<b>845,427</b>	<b>951,834</b>	<b>936,054</b>	<b>1,712,103</b>
54510 MOTOR VEHICLES	25,575	22,000	22,000	14,000
54530 HEAVY EQUIPMENT	3,370	6,000	6,000	4,000
54630 TOOLS & EQUIPMENT	7,468	10,000	10,000	10,000
54910 BUILDINGS	-	1,500	1,500	1,500
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>36,413</b>	<b>39,500</b>	<b>39,500</b>	<b>29,500</b>
56040 SPECIAL SERVICES	55,362	50,194	50,194	107,394
56110 COMMUNICATIONS	75,276	69,000	69,000	43,700
56150 LAB ANALYSIS	17,626	28,000	28,000	25,000
56180 RENTAL	32,272	41,620	41,620	48,620
56210 TRAVEL & TRAINING	243,515	255,099	255,099	371,176
56250 DUES & SUBSCRIPTIONS	4,674	7,110	7,110	9,160
56990 OTHER	7,254	15,000	15,000	10,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>435,979</b>	<b>466,023</b>	<b>466,023</b>	<b>615,050</b>

POLICE DEPARTMENT

Budget FY 2024-2025  
100-General Fund  
Police

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
58510 MOTOR VEHICLES	322,830	724,000	724,000	386,000
58850 MAJOR TOOLS & EQUIPMENT	69,390	51,162	51,162	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>392,220</b>	<b>775,162</b>	<b>775,162</b>	<b>386,000</b>
<b>Total Police</b>	<b>13,318,250</b>	<b>14,659,064</b>	<b>14,643,284</b>	<b>17,073,286</b>

General Fund



## Fire Department



### Department Description

The Wylie Fire Rescue is an all-hazard professional fire, rescue, and EMS organization consisting of 78.5 FTEs. The department has five divisions: Administration, Operations, Communications, Prevention, and Emergency Management. The Fire Chief's office and Administration comprises eight administration personnel, including Fire Training and Emergency Management. Fire Prevention consists of 4.5 prevention personnel. Operations comprises both Fire and EMS. However, the EMS section is reflected in its own budget. Operations is the largest division in the organization and is based out of four strategically located fire stations across the city with 60 personnel assigned to it. Currently, the operations division maintains a minimum of 25 personnel on duty at all times, including our ambulance staffing, broken down into 19 assigned to the City's fire/rescue apparatus and six to our ambulances.





The Fire Department's objectives are to protect the lives, property, and environment of our community in the event of a man-made or natural threat; and to provide Advanced Life Support Emergency Medical Services and transport of those in need to the appropriate medical facility. To accomplish these objectives, the department performs the following functions:

In Fiscal Year 2025, the Emergency Medical Department was created and 20 positions including Paramedics and EMTs were moved to the newly created department.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Health, Safety, and Well-Being</b>	Community risk reduction which includes: Plan Reviews, fire inspection, prevention activities, and investigations
		Fire suppression and rescue
		Emergency medical response and transport
		Specialized programs which include: hazardous materials, water rescue, and technical rescue
	<b>Community-Focused Government</b>	Coordination of the community's emergency management activities

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	<b>Health Safety and Well-Being</b>	Prevented loss of life to fire through detectors, awareness, and public education.
		Emergency services are provided to community demands in accordance with ISO 1. Maintained ISO #1 certification.
	<b>Community-Focused Government</b>	Maintained low incidence of fires in high-value and commercial properties.
		Trained, and Mitigated Numerous Hazardous Materials Incidents
	<b>Infrastructure</b>	Acquired 2 Quints, 1 Air/Light Truck, 1 Tahoe, and 2 Pickups.
	<b>Health, Safety, and Well-Being</b>	Replaced a new outdoor warning siren in Old City Park
		Maintained compliance with the Texas Commission on Fire Protection required training and certification.

## FIRE DEPARTMENT



## Infrastructure

Maintained compliance with the Texas Department of State Health Services required training and certifications.

Maintained Best Practices designation by the Texas Fire Chiefs Association.

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	-	1.0	1.0	1.0
ADMIN ASSISTANT II	1.0	1.0	1.0	1.0
ALARM COORDINATOR	1.0	-	-	-
ASSISTANT FIRE CHIEF	1.0	1.0	2.0	2.0
BATTALION CHIEF	4.0	4.0	4.0	4.0
DEPUTY FIRE MARSHAL	-	-	1.0	1.0
EMERGENCY MANAGEMENT COORDINATOR	1.0	1.0	1.0	1.0
EMS PROGRAM MANAGER	-	-	1.0	-
EMT	-	-	9.0	-
FIRE CAPTAIN	12.0	12.0	13.0	13.0
FIRE CHIEF	1.0	1.0	1.0	1.0
FIRE DRIVER	12.0	12.0	12.0	12.0
FIRE INSPECTOR/INVESTIGATOR	2.0	2.0	1.0	1.0
FIRE MARSHAL	1.0	1.0	-	-
FIRE PREVENTION CLERK	1.0	-	-	-
FIREFIGHTER	33.0	39.0	39.0	39.0
PARAMEDIC	-	-	9.0	-
RECORDS ANALYST - FIRE	-	1.0	2.0	1.0
SUMMER INTERN	0.5	0.5	0.5	0.5
SUPPORT SERVICES COORDINATOR	1.0	1.0	1.0	1.0
<b>Total</b>	<b>71.5</b>	<b>77.5</b>	<b>98.5</b>	<b>78.5</b>

## FIRE DEPARTMENT

## Activity Demand / Activity Workload

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2025 Target
Calls for Service	7,300		7,300	7,600	7,700
Respond to all emergency calls in 5:20 seconds 90% of the time.	5:20		5:05	4:58	5:00
Resolve emergencies in under 30 minutes 90% of the time.	30	28	25	30	30
Minimize fire loss and property damage by limiting the spread to 90% of fires to the building of origin and 25% to the room of origin	90			100	100
Prevent loss of life in residential occupancies by verifying the presence and functionality of smoke detectors at all residential responses.	-	-	-	-	-
Maintain staffing and response capability through aggressive recruiting and retention efforts minimizing the need for overtime to properly staff apparatus.	77	77	77	95	95
Maintain a positive community satisfaction rating and solicit feedback to ensure the performance of the department meets the community standards. Our goal is a 95% positive rating on the services provided.	95	98	97	95	95
Prevent fires through a comprehensive inspection and investigation program by inspecting 100% of commercial occupancies.	2,231		2,231	2,882	2,890

## Efficiency / Effectiveness

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2025 Target
Response times across the City	5.20 minutes 90% of time		5.06 minutes	4.9 minutes	4.7 minutes
Reduce total fire losses				2.7 Million	<3.0 Million

## FIRE DEPARTMENT

## Budget FY 2024-2025

100-General Fund  
Fire

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	6,225,185	7,807,382	7,807,382	7,364,343
51112 SALARIES - PART TIME	4,560	6,000	6,000	9,360
51113 BACKUP AMBULANCE	7,494	22,000	22,000	-
51130 OVERTIME	966,023	1,076,090	1,076,090	683,061
51135 FLSA OVERTIME	381,095	743,874	743,874	505,868
51140 LONGEVITY PAY	30,736	33,220	33,220	70,486
51150 FIELD TRAINING OFFICER PAY	-	21,600	21,600	21,600
51160 CERTIFICATION INCENTIVE	62,648	72,000	72,000	68,600
51170 PARAMEDIC INCENTIVE	132,729	189,750	189,750	162,250
51310 TMRS	1,213,495	1,505,550	1,505,550	1,399,778
51410 HOSPITAL & LIFE INSURANCE	911,488	1,233,841	1,233,841	1,207,737
51420 LONG-TERM DISABILITY	13,905	30,929	30,929	27,248
51440 FICA	462,840	602,594	602,594	550,905
51450 MEDICARE	108,337	154,740	154,740	128,841
51470 WORKERS COMP PREMIUM	165,033	161,511	161,511	109,932
51480 UNEMPLOYMENT COMP (TWC)	780	26,730	26,730	9,594
<b>TOTAL PERSONNEL SERVICES</b>	<b>10,686,348</b>	<b>13,687,811</b>	<b>13,687,811</b>	<b>12,319,603</b>
52010 OFFICE SUPPLIES	12,287	15,700	15,700	15,700
52040 POSTAGE & FREIGHT	195	300	300	400
52070 COMPUTER SOFTWARE	-	33,700	33,700	-
52130 TOOLS/ EQUIP (NON-CAPITAL)	181,276	297,835	264,304	273,781
52210 JANITORIAL SUPPLIES	11,065	15,000	15,000	15,000
52250 MEDICAL & SURGICAL	68,132	150,877	130,877	29,600
52310 FUEL & LUBRICANTS	97,296	113,000	113,000	97,000
52380 CHEMICALS	17,412	19,100	19,100	21,050
52630 AUDIO-VISUAL	6,531	14,550	14,550	15,200
52710 WEARING APPAREL & UNIFORMS	151,603	273,474	273,474	206,650
52810 FOOD SUPPLIES	17,435	25,500	25,500	30,500
52990 OTHER	112	1,600	1,600	1,600
<b>TOTAL SUPPLIES</b>	<b>563,344</b>	<b>960,636</b>	<b>907,105</b>	<b>706,481</b>
54250 STREET SIGNS & MARKINGS	-	2,500	2,500	2,500
54510 MOTOR VEHICLES	139,699	136,062	111,062	145,500
54530 HEAVY EQUIPMENT	79,140	90,950	90,950	87,950
54610 FURNITURE & FIXTURES	14,503	20,500	20,500	20,500
54630 TOOLS & EQUIPMENT	32,294	42,950	42,950	44,750
54650 COMMUNICATIONS	45,685	97,556	97,556	74,000
54810 COMPUTER HARD/SOFTWARE	29,296	40,220	40,220	6,000
54910 BUILDINGS	129,755	150,000	127,000	153,000
54990 OTHER	7,566	8,000	8,000	9,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>477,938</b>	<b>588,738</b>	<b>540,738</b>	<b>543,200</b>

FIRE DEPARTMENT

Budget FY 2024-2025  
100-General Fund  
Fire

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56040 SPECIAL SERVICES	64,925	207,945	207,945	73,100
56060 AMBULANCE CONTRACT	198,195	207,000	207,000	-
56110 COMMUNICATIONS	5,318	12,700	12,700	13,600
56180 RENTAL	3,157	1,500	1,500	1,500
56210 TRAVEL & TRAINING	97,755	107,985	107,985	99,260
56250 DUES & SUBSCRIPTIONS	40,928	41,015	41,015	125,200
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>410,278</b>	<b>578,145</b>	<b>578,145</b>	<b>312,660</b>
58510 MOTOR VEHICLES	247,433	1,108,840	493,253	865,587
58850 MAJOR TOOLS & EQUIPMENT	-	19,197	19,197	-
58910 BUILDINGS	280,670	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>528,103</b>	<b>1,128,037</b>	<b>512,450</b>	<b>865,587</b>
<b>Total Fire</b>	<b>12,666,011</b>	<b>16,943,367</b>	<b>16,226,249</b>	<b>14,747,531</b>





## Emergency Medical Services

### Department Description







The Wylie Fire Rescue Emergency Medical Services Division is a professional EMS organization consisting of 20 FTEs including nine emergency medical technicians, nine paramedics, a records analyst, and an EMS Manager. The division is responsible for treating and transporting those needing emergency medical care to the appropriate medical facility. Additionally, they oversee some of the department's outreach programs and provide classes for the community for various medical initiatives. Organizationally, the division reports to the Assistant Chief of Operations and is managed daily by an EMS Manager. EMS division personnel are assigned to Wylie Fire Rescue ambulances, strategically located across three of the City's four fire stations. Currently, the operations division maintains a minimum of 25 personnel on duty at all times including our ambulance staffing, which is broken down to 19 assigned to the city's fire/rescue apparatus and six to our ambulances.

The Fire Department's objectives are to protect the lives, property, and environment of our community in the event of a man-made or natural threat; and to provide Advanced Life Support Emergency Medical Services and transport of those in need to appropriate medical facilities. To accomplish these objectives, the department performs the following functions:

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Health, Safety, and Well-Being</b>	Successfully implement and monitor the EMS billing and revenue process. Provide top-level care and transportation to the most appropriate emergency rooms.
	<b>Infrastructure</b>	Research, invest in, and implement the most advanced and efficient technology/equipment
	<b>Planning Management:</b>	Improve the ambulance fleet and establish a rotation/replacement schedule.
	<b>Community-Focused Government</b>	Provide coordination of the community's emergency medical activities.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	<b>Health, Safety, and Well-Being</b>	New division was funded and created to better serve our citizens.
	<b>Workforce</b>	21 personnel hired to operate the city's ambulances beginning in October 2024
	<b>Culture</b>	Focused on successfully integrating new EMS employees into WFR
	<b>Infrastructure</b>	Acquired and placed in-service the correct number of ambulances to begin providing service to our citizens.
	<b>Financial Health</b>	Completed RFP process and secured a billing company EMS billing
	<b>Community-Focused Government</b>	Completed RFP process and secured a medical contract including a medical control doctor, continuing education hours for all employees, and a quality assurance program to ensure the highest level of care is provided.



EMERGENCY MEDICAL SERVICES

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
EMS PROGRAM MANAGER	-	-	-	1.0
EMT	-	-	-	9.0
PARAMEDIC	-	-	-	9.0
RECORDS ANALYST - FIRE	-	-	-	1.0
<b>Total</b>	-	-	-	<b>20.0</b>

Activity Demand / Activity Workload

Measure	Benchmark	FY 2023 Actual	FY 2024 Actual	FY 2025 Target
Ambulance Calls for Service (CFS)	4,800	5,261		5,500
% of Patients Transported to Hospital	75.00%	73.00%		75.00%
Number of Patients Transported	3,800	2,658		4,000

## EMERGENCY MEDICAL SERVICES

## Budget FY 2024-2025

100-General Fund  
Emergency Medical Services

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	-	-	-	996,130
51130 OVERTIME	-	-	-	173,500
51135 FLSA OVERTIME	-	-	-	483,582
51140 LONGEVITY PAY	-	-	-	1,627
51150 FIELD TRAINING OFFICER PAY	-	-	-	7,200
51160 CERTIFICATION INCENTIVE	-	-	-	1,200
51170 PARAMEDIC INCENTIVE	-	-	-	33,000
51310 TMRS	-	-	-	258,564
51410 HOSPITAL & LIFE INSURANCE	-	-	-	275,783
51420 LONG-TERM DISABILITY	-	-	-	3,686
51440 FICA	-	-	-	105,167
51450 MEDICARE	-	-	-	24,595
51470 WORKERS COMP PREMIUM	-	-	-	19,496
51480 UNEMPLOYMENT COMP (TWC)	-	-	-	2,691
<b>TOTAL PERSONNEL SERVICES</b>	-	-	-	<b>2,386,221</b>
52070 COMPUTER SOFTWARE	-	-	-	15,000
52250 MEDICAL & SURGICAL	-	-	-	117,500
52310 FUEL & LUBRICANTS	-	-	-	25,000
52710 WEARING APPAREL & UNIFORMS	-	-	-	35,850
52810 FOOD SUPPLIES	-	-	-	3,000
<b>TOTAL SUPPLIES</b>	-	-	-	<b>196,350</b>
54510 MOTOR VEHICLES	-	-	-	30,000
54530 HEAVY EQUIPMENT	-	-	-	5,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	-	-	-	<b>35,000</b>
56040 SPECIAL SERVICES	-	-	-	111,200
56110 COMMUNICATIONS	-	-	-	1,000
56210 TRAVEL & TRAINING	-	-	-	13,500
56250 DUES & SUBSCRIPTIONS	-	-	-	9,409
<b>TOTAL CONTRACTURAL SERVICES</b>	-	-	-	<b>135,109</b>
58510 MOTOR VEHICLES	-	-	-	450,000
58850 MAJOR TOOLS & EQUIPMENT	-	-	-	120,000
<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	<b>570,000</b>
<b>Total Emergency Medical Services</b>	-	-	-	<b>3,322,680</b>

## Emergency Communications

### Department Description

The Emergency Communications Division is also known as Public Safety Communications (PSC). Funding is derived from 9- 1-1 fees, alarm fees, intergovernmental grants, interest income, and support from the General Fund. Wylie PSC is only one (1) of four (4) Texas cities providing Direct Alarm Monitoring, removing time from every alarm response. Fire/EMS dispatch is also provided to neighboring agencies to quicken their response to Wylie when needed and for revenue. All dispatchers are licensed Telecommunicators through the Texas Commission of Law Enforcement (TCOLE) as well as certified Emergency Medical Dispatchers.

We the members of the Wylie Fire Rescue place safety as our first priority.

Take pride in meeting and exceeding the expectations of our community.

Encourage innovation and apply technologies that advance the quality of our life and fire service.


Encourage and respect open honesty, honest communication, mutual trust and respect for each other.

Recognize and value the benefits and the diversity of every individual background and experience.


Commit to the professional development of individual members as an investment in the future of our organization.

Depend upon teamwork, with our individual and division working together to ensure our success.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
 <b>Health, Safety and Well-Being</b>	New PSAP Supervisor to attain Emergency Number Profession (ENP) credential.
	Continue to send additional telecommunicators to participate in a week-long intensive leadership conference through the Dispatcher 360 program.
	All telecommunicators obtain NENA Excellence in Dispatch Certifications.
	Establish a 9-1-1 Public Education teaching forum to utilize in educating the public.
	Start transition to NG911 core services to meet state standards set in CSEC's Strategic Plan for Statewide 9-1-1 Services and Next Generation 9-1-1 Master Plan.
	Implement a new recording software to meet NG911 upgrade and new technology associated with NG911 and Rapid Deploy.

### Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
 <b>Health, Safety and Well-Being</b>	Obtained a federally funded grant of \$1,379,045.00 through the Texas Commission on State Emergency Communications (CSEC) and State Bill 8 to assist in the departments transition to Next Generation 911 (NG911)
	Obtained new 911 Mapping Software titled Rapid Deploy, which provides accurate mapping services and the ability to ask for additional incident and location information through the request for live video and text conversation.
	Obtained and implemented new DOR tracking software from Frontline Public Safety Solutions, called DOR Tracker, which has streamlined our process of training new personnel and continues to ensure we are providing our new employees with all the tools they need to succeed.
	Sent two additional telecommunicators to participate in a week-long intensive leadership conference through the Dispatcher 360 program.
	Hired three (3) new dispatch personnel, successfully filling all open positions.
	One (1) Dispatcher received their Communications Training Officer (CTO) certification.
	One (1) Dispatcher received their Master Telecommunicators License.
	Two (2) Dispatchers recieved their Intermediate Telecommunicators License.

## EMERGENCY COMMUNICATIONS

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ASSISTANT COMMUNICATIONS MANAGER	1.0	1.0	1.0	-
COMMUNICATIONS MANAGER	1.0	1.0	1.0	1.0
COMMUNICATIONS SUPERVISOR	2.0	2.0	2.0	3.0
DISPATCHER-1	12.0	12.0	12.0	12.0
PUBLIC SAFETY DATA ANALYST	-	-	-	1.0
<b>Total</b>	<b>16.0</b>	<b>16.0</b>	<b>16.0</b>	<b>17.0</b>

## Activity Demand / Activity Workload

Measure	Benchmark	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Answer percentage of 9-1-1 calls within ten seconds	90 percent within 10 seconds	99.88	99.88	99.88
Maintain an average EMD score within EMD recommended Complaint range	Average Score of 8 or above	8.54	8.83	8.80
Employees have adequate receive to queue time.	Under 1 minute	0.39	0.31	0.30
Employees have an adequate queue to dispatch time.	1 minute or less	0.59	1.20	0.59

## Efficiency / Effectiveness

Measure	Benchmark	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Employees collectively achieve at least 500 TCOLE training hours per year.	500	500	764	500

## EMERGENCY COMMUNICATIONS

## Budget FY 2024-2025

100-General Fund  
Emergency Communications







	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	927,511	889,633	889,633	1,026,421
51112 SALARIES - PART TIME	13,246	80,413	80,413	-
51130 OVERTIME	79,278	87,964	87,964	93,000
51135 FLSA OVERTIME	99,409	100,793	100,793	100,088
51140 LONGEVITY PAY	5,552	4,266	4,266	9,535
51160 CERTIFICATION INCENTIVE	20,116	22,800	22,800	22,800
51310 TMRS	175,695	170,652	170,652	197,263
51410 HOSPITAL & LIFE INSURANCE	145,515	169,219	169,219	218,954
51420 LONG-TERM DISABILITY	1,984	3,459	3,459	3,911
51440 FICA	69,021	71,093	71,093	77,614
51450 MEDICARE	16,142	17,494	17,494	18,152
51470 WORKERS COMP PREMIUM	2,990	2,602	2,602	3,716
51480 UNEMPLOYMENT COMP (TWC)	157	4,590	4,590	2,376
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,556,616</b>	<b>1,624,978</b>	<b>1,624,978</b>	<b>1,773,830</b>
52010 OFFICE SUPPLIES	4,955	6,700	6,700	6,700
52130 TOOLS/ EQUIP (NON-CAPITAL)	9,075	14,575	14,575	17,125
52310 FUEL & LUBRICANTS	1,388	2,200	2,200	2,200
52630 AUDIO-VISUAL	2,021	2,500	2,500	2,500
52710 WEARING APPAREL & UNIFORMS	3,795	6,800	6,800	6,800
52810 FOOD SUPPLIES	1,136	2,500	2,500	2,500
<b>TOTAL SUPPLIES</b>	<b>22,370</b>	<b>35,275</b>	<b>35,275</b>	<b>37,825</b>
54510 MOTOR VEHICLES	71	1,850	1,850	2,000
54530 HEAVY EQUIPMENT	455	8,000	8,000	8,000
54610 FURNITURE & FIXTURES	396	500	500	500
54630 TOOLS & EQUIPMENT	24	500	500	500
54650 COMMUNICATIONS	70,536	377,075	250,175	420,977
54810 COMPUTER HARD/SOFTWARE	73,960	126,687	126,687	426,092
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>145,442</b>	<b>514,612</b>	<b>387,712</b>	<b>858,069</b>
56040 SPECIAL SERVICES	147,395	167,426	167,426	167,670
56110 COMMUNICATIONS	54,331	63,318	63,318	63,318
56120 911-EMERGENCY COMMUNICATIONS	108,288	222,792	207,792	1,600,431
56210 TRAVEL & TRAINING	16,921	26,577	26,577	15,138
56250 DUES & SUBSCRIPTIONS	1,965	2,638	2,638	2,638
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>328,900</b>	<b>482,751</b>	<b>467,751</b>	<b>1,849,195</b>
<b>Total Emergency Communications</b>	<b>2,053,328</b>	<b>2,657,616</b>	<b>2,515,716</b>	<b>4,518,919</b>

## Animal Services









### Department Description

The Animal Services Department’s primary functions are safeguarding public health and safety and ensuring responsible pet ownership. Responsibilities include responsive action, investigation, and enforcement of all local, state, and federal laws pertaining to animals within its jurisdiction. Its mission is to provide sheltered animals with a safe, maintained, and compassionate environment. They will foster and support a coordinated approach with residents, rescue organizations, and wildlife rehabilitators to achieve positive outcomes for as many animals in the community as possible.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Community-Focused Government	Continue achieving positive outcomes for animals while balancing resources, community safety, and expectations.
	Workforce	
	Health, Safety, and Well-Being	Continue to provide our community with a licensed state quarantine facility compliant with all state law regulations.
	Infrastructure	Develop a plan in collaboration with the council, advisory board, and city leadership to effectively address the necessity of a new facility and its optimal location to meet our city’s future requirements.
	Health, Safety, and Well-Being	
	Community-Focused Government	

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Health, Safety, and Well-Being	The Texas Department of State Health Services and annual veterinary facility inspections were positive in all areas without infractions.
	Workforce	
	Infrastructure	
	Workforce	Accomplished an above ninety-five percent positive outcome rate of 95.09% for 2023.
	Community-Focused Government	Completed a needs assessment study through a third-party specialist to evaluate all areas of department operations and provide reporting to reflect immediate and future needs.
	Workforce	
	Infrastructure	
	Community Focused Government	



ANIMAL SERVICES

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ANIMAL SERVICES MANAGER	1.0	1.0	1.0	1.0
ANIMAL SERVICES OFFICER	5.0	5.0	5.0	5.0
KENNEL ATTENDANT	0.5	0.5	0.5	0.5
LEAD ANIMAL SERVICES OFFICER	1.0	1.0	1.0	1.0
<b>Total</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>

Activity Demand / Activity Workload

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2025 Target
Pet Data Pet Licensing	3% Increase	1102 (6% Increase)	1091 (1% Decrease)	1124(3% Increase)	1158(3% Increase)
Calls for Service (CFS)	3% Increase	1968 (20% Increase)	1998 (2% Increase)	2058 (3% Increase)	2120 (3% Increase)
Positive Outcome of Domestic Impounded Animals	90% Live Outcome	96.13%	95.09%	90% Target	90% Target

## ANIMAL SERVICES

## Budget FY 2024-2025

100-General Fund  
Animal Control





	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	320,413	363,961	363,961	410,654
51112 SALARIES - PART TIME	12,860	14,629	14,629	16,266
51130 OVERTIME	34,774	38,409	38,409	53,085
51140 LONGEVITY PAY	1,832	2,135	2,135	3,954
51310 TMRS	55,460	62,698	62,698	73,755
51410 HOSPITAL & LIFE INSURANCE	63,101	76,541	76,541	96,799
51420 LONG-TERM DISABILITY	761	1,471	1,471	1,519
51440 FICA	22,013	25,987	25,987	30,005
51450 MEDICARE	5,148	6,078	6,078	7,017
51470 WORKERS COMP PREMIUM	8,556	5,535	5,535	7,405
51480 UNEMPLOYMENT COMP (TWC)	61	2,160	2,160	1,053
<b>TOTAL PERSONNEL SERVICES</b>	<b>524,979</b>	<b>599,604</b>	<b>599,604</b>	<b>701,512</b>
52010 OFFICE SUPPLIES	5,721	4,895	4,895	4,895
52040 POSTAGE & FREIGHT	483	1,300	1,300	960
52130 TOOLS/ EQUIP (NON-CAPITAL)	11,864	20,843	20,843	22,595
52210 JANITORIAL SUPPLIES	3,091	3,275	3,275	3,575
52250 MEDICAL & SURGICAL	33,702	55,650	55,650	56,450
52310 FUEL & LUBRICANTS	8,557	9,750	9,750	10,500
52380 CHEMICALS	3,081	3,180	3,180	3,180
52710 WEARING APPAREL & UNIFORMS	4,314	5,405	5,405	6,950
52810 FOOD SUPPLIES	776	975	975	975
52990 OTHER	3,912	8,000	8,000	8,000
<b>TOTAL SUPPLIES</b>	<b>75,501</b>	<b>113,273</b>	<b>113,273</b>	<b>118,080</b>
54510 MOTOR VEHICLES	1,500	1,600	1,600	2,400
54630 TOOLS & EQUIPMENT	2,667	3,000	3,000	3,000
54650 COMMUNICATIONS	86	350	350	350
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>4,253</b>	<b>4,950</b>	<b>4,950</b>	<b>5,750</b>
56040 SPECIAL SERVICES	43,315	81,690	81,690	37,350
56150 LAB ANALYSIS	529	600	600	600
56210 TRAVEL & TRAINING	2,831	8,532	8,532	7,210
56680 TRASH DISPOSAL	-	200	200	200
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>46,675</b>	<b>91,022</b>	<b>91,022</b>	<b>45,360</b>
58510 MOTOR VEHICLES	-	-	-	82,000
58910 BUILDINGS	57,180	800,000	-	800,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>57,180</b>	<b>800,000</b>	<b>-</b>	<b>882,000</b>
<b>Total Animal Control</b>	<b>708,588</b>	<b>1,608,849</b>	<b>808,849</b>	<b>1,752,702</b>

## Planning




### Department Description

The Planning Department is responsible for administration of the Planning and Zoning Commission, the Zoning Board of Adjustment, the Historic Review Commission, and the Impact Fee Advisory Committee. It is responsible for the processing and reviewing of requests for changes in zoning, land platting, and commercial site plans. The Planning Department is also responsible for maintaining and recommending updates to the Comprehensive Plan, Zoning Ordinance, and Subdivision Regulations. Additionally, the department performs demographic analysis and other development-related research.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Planning Management	Amend targeted sections of the Zoning Ordinance to include website designs and components
	Health, Safety, and Well-being	Amend sign regulations to further enhance the city's ability to ensure compliance.
	Planning Management	Implement certain goals and strategies from the Comp Plan
	Community Focused Government	Community engagement will focus on downtown this year.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Planning Management	Began targeted updating of Zoning Ordinance based on adopted Comp Plan
	Planning Management	Completed implementation of new application software. Developers and other applicants can now apply, pay, and review staff comments in one web-based place.
	Community Focused Government	Met with several large HOAs to enhance community involvement.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT II	1.0	1.0	1.0	1.0
COMMUNITY SERVICES DIRECTOR	-	1.0	1.0	1.0
PLANNING MANAGER	1.0	-	-	-
SENIOR PLANNER	1.0	1.0	1.0	1.0
<b>Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

## PLANNING

**Activity Demand / Activity Workload**

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Zoning Cases (FY 22 - May YTD)	22	24	24	11	10
Historic Review Commission cases	3	2	4	3	3
Site Plans	15	23	23	18	15
Plats	37	42	42	35	30
Zoning Board of Adjustments variance requests	17	10	10	10	5

## PLANNING

## Budget FY 2024-2025

100-General Fund  
Planning



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	244,787	264,657	264,657	286,915
51140 LONGEVITY PAY	2,132	1,242	1,242	2,669
51160 CERTIFICATION INCENTIVE	-	1,200	1,200	-
51310 TMRS	38,469	41,400	41,400	45,667
51410 HOSPITAL & LIFE INSURANCE	29,971	34,208	34,208	39,313
51420 LONG-TERM DISABILITY	502	1,007	1,007	1,062
51440 FICA	15,078	16,561	16,561	17,954
51450 MEDICARE	3,526	3,873	3,873	4,199
51470 WORKERS COMP PREMIUM	366	286	286	608
51480 UNEMPLOYMENT COMP (TWC)	29	810	810	351
<b>TOTAL PERSONNEL SERVICES</b>	<b>334,860</b>	<b>365,244</b>	<b>365,244</b>	<b>398,738</b>
52010 OFFICE SUPPLIES	838	1,600	2,100	2,000
52710 WEARING APPAREL & UNIFORMS	-	655	155	600
52810 FOOD SUPPLIES	289	500	500	600
<b>TOTAL SUPPLIES</b>	<b>1,127</b>	<b>2,755</b>	<b>2,755</b>	<b>3,200</b>
54910 BUILDINGS	8,000	-	-	-
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>8,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
56040 SPECIAL SERVICES	1,888	10,650	10,650	11,000
56080 ADVERTISING	3,649	7,500	7,500	7,000
56210 TRAVEL & TRAINING	738	8,850	8,850	10,000
56250 DUES & SUBSCRIPTIONS	1,478	1,750	1,750	2,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>7,753</b>	<b>28,750</b>	<b>28,750</b>	<b>30,000</b>
<b>Total Planning</b>	<b>351,740</b>	<b>396,749</b>	<b>396,749</b>	<b>431,938</b>

## Building Inspections



### Department Description

The City of Wylie Building Inspections department performs four essential functions; Permit administration and records retention, Plan Review, Field Inspections, and issuance and maintenance of Certificates of Occupancy

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Community Focused Government	Increase community outreach efforts working with Community Development.
	Workforce	Implement continuing education and training for all positions

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Workforce	Finalized department reorganization under Community Services to better serve the citizens of Wylie
	Community Focused Government	Successfully implemented third-party inspections for better citizen repsonse and lower costs. Implemented on-line permitting, payment, and review software for improved customer service.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
BUILDING INSPECTOR	3.0	3.0	3.0	3.0
CHIEF BUILDING OFFICIAL	1.0	1.0	1.0	1.0
PERMIT TECHNICIAN	1.0	1.0	-	-
PLANS EXAMINER	1.0	1.0	1.0	1.0
Total	6.0	6.0	5.0	5.0

### Activity Demand / Activity Workload

Measure	FY 2025 Target
Building permits average completion within 1/2 the legally required time frame.	75%
Missed inspections if request submitted by 4pm the previous business day.	-



## BUILDING INSPECTIONS

## Budget FY 2024-2025

100-General Fund  
Building Inspection



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	290,688	345,290	345,290	343,678
51130 OVERTIME	382	6,222	6,222	10,000
51140 LONGEVITY PAY	812	1,293	1,293	2,054
51310 TMRS	45,452	54,685	54,685	56,099
51410 HOSPITAL & LIFE INSURANCE	59,706	82,499	82,499	74,254
51420 LONG-TERM DISABILITY	669	1,599	1,599	1,272
51440 FICA	16,636	21,874	21,874	22,055
51450 MEDICARE	3,891	6,287	6,287	5,158
51470 WORKERS COMP PREMIUM	216	551	551	1,450
51480 UNEMPLOYMENT COMP (TWC)	50	1,890	1,890	702
<b>TOTAL PERSONNEL SERVICES</b>	<b>418,502</b>	<b>522,190</b>	<b>522,190</b>	<b>516,722</b>
52010 OFFICE SUPPLIES	1,669	4,518	4,518	5,500
52130 TOOLS/ EQUIP (NON-CAPITAL)	4,457	1,432	1,432	2,000
52310 FUEL & LUBRICANTS	5,531	8,000	12,000	11,000
52710 WEARING APPAREL & UNIFORMS	1,355	2,300	2,300	2,100
52810 FOOD SUPPLIES	497	650	650	500
<b>TOTAL SUPPLIES</b>	<b>13,509</b>	<b>16,900</b>	<b>20,900</b>	<b>21,100</b>
54510 MOTOR VEHICLES	-	540	540	600
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>-</b>	<b>540</b>	<b>540</b>	<b>600</b>
56040 SPECIAL SERVICES	5,015	30,000	20,000	40,000
56110 COMMUNICATIONS	3,819	4,250	4,250	5,000
56210 TRAVEL & TRAINING	5,412	6,400	12,400	10,200
56250 DUES & SUBSCRIPTIONS	560	750	750	800
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>14,806</b>	<b>41,400</b>	<b>37,400</b>	<b>56,000</b>
<b>Total Building Inspection</b>	<b>446,817</b>	<b>581,030</b>	<b>581,030</b>	<b>594,422</b>

## Code Enforcement




### Department Description

We strive to provide prompt, courteous, and professional service. The department works to educate the community in order to gain willing compliance and encourage responsible property maintenance. The department also helps maintain property values and a strong tax base. This goal is accomplished by conducting inspections of residential and commercial properties to ensure proper maintenance and compliance of minimum standards.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Community Focused Government	Update ordinance to reflect current policies
		Contract more mowing to help the city look more appealing
		Issue more tickets for second notice violations in non compliance
	Workforce	Department reorganized under Customer Service .
		Train a new officer in the field
		Add body cams to ensure field safety

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Workforce	Continue to attend training for Code Enforcement to stay current on updated laws and requirements
		Ordered new Code Badges with Code Compliance Name
		Ordered Door tags for code to get first notice of non compliance out quicker to the customer
	Community Focused Government	Created mobile work spaces to improve responsiveness
		Upgraded cell phones to be able to add ticket writer software
		Upgrade GoGov to work more effeciently with field tracking
	Health, Safety, and Welfare	Implemented a permitting and tracking process for Donation Boxes

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
CODE COMPLIANCE OFFICER	-	-	-	3.0
CODE ENFORCEMENT OFFICER	2.0	2.0	2.0	-
PERMIT TECHNICIAN	1.0	1.0	-	-
Total	3.0	3.0	2.0	3.0

## CODE ENFORCEMENT

## Activity Demand / Activity Workload

Measure	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Non-Compliance Notifications-First Notice of Violation	1,080	2,250	2,925	3,400
Public Nuisance		530	612	500
Final Notices-Second Notice of Violation		500	400	1,000
Blocked Sidewalk		53	13	26
Closed Cases		2,675	1,260	1,500
Tickets written				75
High Grass and Weeds	547	785	1,032	1,500
Bulk and Debris	425	480	258	150
Address Numbers		165	54	110
Trees/Vegetation in Public Right of Way		100	303	100
Offenses successfully prosecuted.				75
Junk Vehicle		60	67	60
Fence Maintenance		70	56	50
Off-Street Parking		95	95	90

## CODE ENFORCEMENT

## Budget FY 2024-2025

100-General Fund  
Code Enforcement



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	148,529	131,331	131,331	185,598
51130 OVERTIME	398	3,130	3,130	-
51140 LONGEVITY PAY	1,292	1,382	1,382	2,956
51310 TMRS	23,549	21,056	21,056	29,735
51410 HOSPITAL & LIFE INSURANCE	24,874	21,816	21,816	35,075
51420 LONG-TERM DISABILITY	391	474	474	687
51440 FICA	9,010	8,423	8,423	11,688
51450 MEDICARE	2,107	800	800	2,734
51470 WORKERS COMP PREMIUM	346	240	240	725
51480 UNEMPLOYMENT COMP (TWC)	27	540	540	351
<b>TOTAL PERSONNEL SERVICES</b>	<b>210,523</b>	<b>189,192</b>	<b>189,192</b>	<b>269,549</b>
52010 OFFICE SUPPLIES	1,050	1,350	1,350	1,950
52130 TOOLS/ EQUIP (NON-CAPITAL)	-	400	400	3,500
52310 FUEL & LUBRICANTS	2,131	4,000	4,000	7,600
52710 WEARING APPAREL & UNIFORMS	675	1,800	1,800	2,520
52810 FOOD SUPPLIES	151	160	160	160
<b>TOTAL SUPPLIES</b>	<b>4,007</b>	<b>7,710</b>	<b>7,710</b>	<b>15,730</b>
54510 MOTOR VEHICLES	-	360	360	540
54810 COMPUTER HARD/SOFTWARE	-	-	-	620
54910 BUILDINGS	6,200	-	-	-
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>6,200</b>	<b>360</b>	<b>360</b>	<b>1,160</b>
56040 SPECIAL SERVICES	-	10,000	10,000	10,000
56080 ADVERTISING	-	1,000	1,000	1,000
56110 COMMUNICATIONS	1,653	2,800	2,800	9,900
56210 TRAVEL & TRAINING	350	3,300	3,300	4,900
56250 DUES & SUBSCRIPTIONS	150	200	200	200
56530 COURT & LEGAL COSTS	330	5,500	5,500	5,500
56810 MOWING SERVICES	6,838	13,000	13,000	20,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>9,321</b>	<b>35,800</b>	<b>35,800</b>	<b>51,500</b>
58510 MOTOR VEHICLES	-	-	-	111,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>111,000</b>
<b>Total Code Enforcement</b>	<b>230,051</b>	<b>233,062</b>	<b>233,062</b>	<b>448,939</b>

## Streets Department


### Department Description

The Streets Department comprises four divisions; Street Maintenance, Stormwater, Signs and Signals, and Fleet Services. These 22 employees are responsible for maintaining approximately 338 miles of streets and alleys, sidewalks throughout the city, 200 miles of Stormwater conveyance, 26 traffic signal intersections, 95 School Zone lights, street signs, and roadway markings within city limits, and approximately 155 city vehicles, 28 pieces of heavy equipment and 18 trailers. In addition, the Streets division picks up trash, trims weeds, brush, and trees in public rights-of-ways, and performs mosquito surveillance and fogging.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue mosquito surveillance and control throughout the City for mosquito-borne disease.
		Continue GIS mapping of regulatory street signs and stormwater infrastructure.
		Continue stormwater infrastructure maintenance city-wide, including clearing, repairing, and replacing pipe, culverts, inlets, and channels.
		Complete and submit the Annual Storm Water Report to TCEQ.
		Continue installation and repair of street signs, markings, and striping for school zones, crosswalk areas, lane line delineations, and road closings.
 <b>Infrastructure</b>		Continue severe weather event emergency response for flooding, snow, and ice, including street sanding, potable water protection, and high water barricading.
		Maintain all facets of the traffic signal network for motorists and pedestrians.
		Continue asphalt and concrete repairs as needed to streets, alleys, curbs, and gutters.
		Continue repairing and installing sidewalk panels city-wide as needed.
		Continue asphalt overlay on city streets.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Health, Safety, and Well-Being</b>		Completed annual mosquito surveillance and control throughout the City for mosquito-borne disease.
		Continued replacement of street name and regulatory signs that fail to meet visibility safety standards.
		Maintained all facets of the traffic signal network for motorists and pedestrians, including coordination with TxDOT to maintain State on-system intersections.
		Responded to the May Severe Storm, including removal of down trees and limbs that fell across roadways, alleys and sidewalks and assisting with customer tree damage as needed.
		Completed and submitted the Annual Storm Water Report to TCEQ.
		Performed annual installation and repair of street signs, markings, and striping for school zones, crosswalk areas, lanes line delineations, and road closings.

## STREETS DEPARTMENT



## Infrastructure

Performed stormwater infrastructure maintenance city-wide, including clearing, repairing, and replacing pipe, culverts, inlets, and channels.

Performed asphalt and concrete street repairs as needed to streets, alleys, curbs, and gutters.

Continued program to repair and install sidewalk panels and handicap ramps city-wide as requested or needed.

Performed 2.5 miles of asphalt improvements on the following roads; Pleasant Valley Rd. Donna Dr. Callie Ct. East Stone Rd.

Replaced approximately 1347 linear ft. of alley in the New Port Harbor Subdivision.

Filled approximately 580 potholes on asphalt and concrete streets city-wide.

Performed routine maintenance on 26 traffic lights city-wide.

Completed approximately 80 sidewalk rehabilitation projects totaling 4,990 linear feet.

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
CREW LEADER	4.0	-	-	-
EQUIPMENT OPERATOR I	3.0	10.0	10.0	11.0
EQUIPMENT OPERATOR II	-	4.0	3.0	5.0
FLEET MAINTENANCE TECHNICIAN	1.0	1.0	1.0	1.0
LEAD SIGNAL TECHNICIAN	1.0	1.0	1.0	1.0
MAINTENANCE WORKER	7.0	-	-	-
MAINTENANCE WORKER II	4.0	-	-	-
PUBLIC WORKS SUPERVISOR	-	4.0	5.0	5.0
SIGNAL TECHNICIAN	-	-	1.0	-
STREETS MANAGER	1.0	1.0	1.0	1.0
<b>Total</b>	<b>21.0</b>	<b>21.0</b>	<b>22.0</b>	<b>24.0</b>

## STREETS DEPARTMENT

## Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Street Division: Potholes filled on asphalt & concrete roadways during the fiscal year	308	286	290	580	300
Signs & Signals Division: Amount of total work orders completed and closed during the fiscal year.	85	45	90%	170	90%
Stormwater Division: Inspection of the stormwater outfall system MS4 in various subdivisions during the reporting period.	27	49	40	38	45
Street Division: The number of sidewalk requests that were completed and closed out during the fiscal year.	123	91	120	125	200
Signs & Signals Division: The total number of traffic signals maintained by the City of Wylie.	10	26	26	26	29

## Efficiency / Effectiveness

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Pot-hole Complaints: Survey and repair (fill) damaged area within 24 hrs. of receiving notification of repair needed.	same day response	24 hour response	24 hour response	24 hour response or sooner	24 hour response or sooner	24 hour response or sooner
CDL license Class A: Continuation of training new employees to obtain CDL license within 6 months of hire-in.	6 months	75% employees certified	90% employees certified	employees certified	5 employees certified	100% employees certified
Sidewalk Complaints: Assess, meet with the resident and schedule replacement if needed.	Within 24 hours	36 hours	within 24 hours	within 24 hours	within 24 hours	within 24 hours
Address deficiencies in streets, sidewalks, pavement markings, and stormwater in Zone 1 of the Public Works Map (added for FY24)	100%			100%	85%	100%



## STREETS DEPARTMENT

## Budget FY 2024-2025

100-General Fund  
Streets

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	890,340	1,106,839	1,106,839	1,334,819
51130 OVERTIME	50,860	70,800	70,800	87,000
51140 LONGEVITY PAY	5,064	5,887	5,887	12,529
51310 TMRS	147,094	181,897	181,897	226,184
51410 HOSPITAL & LIFE INSURANCE	189,357	233,000	233,000	304,949
51420 LONG-TERM DISABILITY	2,227	4,276	4,276	4,939
51440 FICA	55,417	72,758	72,758	88,924
51450 MEDICARE	12,961	17,017	17,017	20,796
51470 WORKERS COMP PREMIUM	24,107	16,628	16,628	25,109
51480 UNEMPLOYMENT COMP (TWC)	230	5,940	5,940	2,925
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,377,657</b>	<b>1,715,042</b>	<b>1,715,042</b>	<b>2,108,174</b>
52010 OFFICE SUPPLIES	79	100	100	850
52040 POSTAGE & FREIGHT	68	250	250	300
52070 COMPUTER SOFTWARE	-	-	-	1,240
52130 TOOLS/ EQUIP (NON-CAPITAL)	31,796	33,500	33,500	30,500
52250 MEDICAL & SURGICAL	-	600	600	750
52310 FUEL & LUBRICANTS	33,291	40,000	40,000	50,000
52380 CHEMICALS	2,991	3,900	3,900	4,300
52510 BOTANICAL & AGRICULTURAL	2,000	2,200	2,200	5,000
52710 WEARING APPAREL & UNIFORMS	15,069	13,100	13,100	16,250
52810 FOOD SUPPLIES	1,999	3,300	3,300	4,400
<b>TOTAL SUPPLIES</b>	<b>87,293</b>	<b>96,950</b>	<b>96,950</b>	<b>113,590</b>
54210 STREETS & ALLEYS	1,628,690	258,977	134,347	1,232,268
54220 SIDEWALKS	341,106	360,000	360,000	420,000
54230 DRAINAGE	199,871	175,000	175,000	265,000
54250 STREET SIGNS & MARKINGS	201,078	575,000	575,000	325,000
54530 HEAVY EQUIPMENT	51,605	40,000	40,000	60,000
54630 TOOLS & EQUIPMENT	1,994	2,500	2,500	2,500
54810 COMPUTER HARD/SOFTWARE	-	-	-	1,500
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>2,424,344</b>	<b>1,411,477</b>	<b>1,286,847</b>	<b>2,306,268</b>
56040 SPECIAL SERVICES	47,263	303,800	164,641	430,459
56050 UNIFORM CONTRACT	-	13,000	13,000	19,000
56110 COMMUNICATIONS	16,916	27,400	27,400	31,700
56150 LAB ANALYSIS	-	1,000	1,000	1,000
56180 RENTAL	5,786	12,000	12,000	20,000
56210 TRAVEL & TRAINING	15,100	23,400	23,400	43,200
56250 DUES & SUBSCRIPTIONS	4,122	4,460	4,460	4,660
56570 ENGINEERING/ARCHITECTURAL	37,155	65,106	65,106	300,000
56680 TRASH DISPOSAL	571	5,000	5,000	5,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>126,913</b>	<b>455,166</b>	<b>316,007</b>	<b>855,019</b>

STREETS DEPARTMENT

Budget FY 2024-2025  
100-General Fund  
Streets


	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
58210 STREETS & ALLEYS	27,392	145,000	145,000	20,000
58510 MOTOR VEHICLES	92,670	322,000	322,000	237,000
58570 ENGINEERING/ARCHITECTURAL	23,913	116,909	74,938	41,971
58850 MAJOR TOOLS & EQUIPMENT	101,279	16,000	16,000	158,000
TOTAL CAPITAL OUTLAY	245,254	599,909	557,938	456,971
Total Streets	4,261,461	4,278,544	3,972,784	5,840,022

## GF Parks

### Department Description

The Parks and Recreation Department General Fund Parks supports developing and maintaining parks, landscaped roadway areas, public right-of-ways, and City facilities. Wylie Parks and Recreation's mission is to spark connection with self, family, and community through meaningful park and recreation experiences.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue assessing and adjusting services and amenities to meet the needs of guests.
		Continue to provide top-notch maintenance of Wylie parks, open spaces, and playgrounds.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Health, Safety, and Well-Being</b>		Tree City USA designation for the 11th consecutive year.
		Projects: Split Founders Park irrigation system into 3 separate systems to allow for efficient watering schedules.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT II	1.0	1.0	1.0	1.0
ASSISTANT PARKS AND RECREATION DIRECTOR	-	1.0	1.0	1.0
CREW LEADER	1.0	-	-	-
EQUIPMENT OPERATOR I	1.0	7.0	7.0	-
EQUIPMENT OPERATOR II	-	2.0	2.0	-
IRRIGATION TECHNICIAN	1.0	1.0	1.0	1.0
LEAD CHEMICAL APPLICATOR	2.0	2.0	2.0	2.0
MAINTENANCE WORKER	6.0	-	-	-
MAINTENANCE WORKER II	2.0	-	-	-
PARKS AND RECREATION DIRECTOR	1.0	1.0	1.0	1.0
PARKS AND RECREATION SUPERVISOR	1.0	2.0	2.0	1.0
PARKS MANAGER	1.0	-	-	-
SEASONAL WORKER	0.8	0.8	0.8	-
<b>Total</b>	<b>17.8</b>	<b>17.8</b>	<b>17.8</b>	<b>7.0</b>

### Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Rentals - Participants, Non-profits	1,177	2,000	2,000	3,500	6,500
Rentals - Participants, Community Events	23,650	32,500	30,000	32,000	33,000
Rentals - Participants, Private Parties	4,801	4,000	4,600	4,000	7,000
Playgrounds - Number of	22	23	23	23	23

## GF PARKS

## Budget FY 2024-2025

100-General Fund  
Parks





	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	828,252	912,416	912,416	555,610
51112 SALARIES - PART TIME	3,282	25,000	25,000	-
51130 OVERTIME	15,147	30,000	30,000	12,000
51140 LONGEVITY PAY	4,828	5,394	5,394	8,521
51310 TMRS	130,339	146,911	146,911	90,856
51410 HOSPITAL & LIFE INSURANCE	151,808	181,421	181,421	93,743
51420 LONG-TERM DISABILITY	1,730	3,631	3,631	2,056
51440 FICA	51,587	63,288	63,288	35,720
51450 MEDICARE	12,065	14,105	14,105	8,354
51470 WORKERS COMP PREMIUM	12,650	7,463	7,463	2,783
51480 UNEMPLOYMENT COMP (TWC)	188	5,400	5,400	936
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,211,876</b>	<b>1,395,029</b>	<b>1,395,029</b>	<b>810,579</b>
52010 OFFICE SUPPLIES	3,018	4,030	4,030	5,000
52130 TOOLS/ EQUIP (NON-CAPITAL)	11,980	16,000	16,000	21,000
52210 JANITORIAL SUPPLIES	8,498	10,000	10,000	10,000
52250 MEDICAL & SURGICAL	114	1,500	1,500	1,500
52310 FUEL & LUBRICANTS	34,419	50,800	50,800	50,800
52380 CHEMICALS	21,491	64,000	64,000	64,000
52510 BOTANICAL & AGRICULTURAL	18,708	26,500	26,500	26,500
52550 IRRIGATION SYSTEM PARTS	28,315	29,000	29,000	34,000
52610 RECREATIONAL SUPPLIES	74,911	72,600	72,600	72,600
52710 WEARING APPAREL & UNIFORMS	14,848	17,190	17,190	17,190
52810 FOOD SUPPLIES	2,756	3,300	3,300	3,800
<b>TOTAL SUPPLIES</b>	<b>219,058</b>	<b>294,920</b>	<b>294,920</b>	<b>306,390</b>
54210 STREETS & ALLEYS	5,415	7,000	7,000	7,000
54250 STREET SIGNS & MARKINGS	9,526	10,000	10,000	10,000
54530 HEAVY EQUIPMENT	25,667	25,750	25,750	25,750
54630 TOOLS & EQUIPMENT	2,543	2,600	2,600	2,600
54910 BUILDINGS	8,818	13,000	13,000	18,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>51,969</b>	<b>58,350</b>	<b>58,350</b>	<b>63,350</b>
56040 SPECIAL SERVICES	568,876	635,185	635,185	663,485
56110 COMMUNICATIONS	11,874	16,560	16,560	18,480
56180 RENTAL	10,455	25,000	25,000	25,000
56210 TRAVEL & TRAINING	19,881	26,850	26,850	26,850
56250 DUES & SUBSCRIPTIONS	6,947	7,860	7,860	8,860
56610 UTILITIES-ELECTRIC	136,625	132,465	132,465	148,000
56630 UTILITIES-WATER	370,934	260,000	260,000	310,000
56680 TRASH DISPOSAL	501	2,000	2,000	2,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>1,126,093</b>	<b>1,105,920</b>	<b>1,105,920</b>	<b>1,202,675</b>
<b>Total Parks</b>	<b>2,608,996</b>	<b>2,854,219</b>	<b>2,854,219</b>	<b>2,382,994</b>

## Library Department




### Department Description

The library staff strives to inspire through quality programs such as storytime, inform through a quality collection in a variety of formats and interact as a vibrant part of the community. The Smith Public Library also offers wifi, computers for public use, hotspots, streaming services, services to the business community and meeting spaces. We are organized into four different departments: Technical Services, Circulation, Adult Services and Youth Services. Our outreach efforts include services to Wylie I.S.D. as well as fruitful partnerships with other City departments and local organizations such as the Chamber of Commerce and Collin College.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Community Focused Government</b>	Complete a 5 year strategic plan. Explore partnering with a local non-profit to have a coffee option in the library lobby. Add a homeschool meeting option to the existing Small Business Center space.
	<b>Support and grow our local economy</b>	Partnering with the Chamber of Commerce to provide resources for local businesses.
	<b>Culture</b>	Provide cultural programming such as the DSO Concert truck, art corner and book clubs.
	<b>Workforce</b>	Offer regular training and workshops. Highlight a different library department at our monthly staff meetings to share knowledge.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
		Items Checked Out: 679,223 (including 91,894 digital items) Programs Offered: 509 Program Attendance: 21,481 Library Visits: 194,588 People used our Drive-Thru: 2,914 Holds pulled: 55,145 New cards issued: 6,092 Computer Sessions: 10,836
	<b>Culture</b>	Partnered with the Haley Library to host an American West art and music event.
	<b>Community Focused Government</b>	2023 Achievement of Library Excellence Award from the Texas Municipal Library Directors Association. Implemented a new library app. Implemented a texting option for circulation and program reminders.
	<b>Support and grow our local economy</b>	Partnered with the Wylie Chamber weekly on the Business Card Exchange. Supported small business by participating in WEDC's Entrepreneur's Expo.

## LIBRARY DEPARTMENT

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	1.0	1.0	1.0	1.0
ADULT SERVICES LIBRARIAN	2.0	2.0	2.0	2.0
ASSISTANT LIBRARY DIRECTOR	1.0	1.0	1.0	1.0
CIRCULATION SERVICES SUPERVISOR	1.0	1.0	1.0	1.0
CLERK/SHELVER	2.0	1.5	1.5	2.0
LIBRARY DIRECTOR	1.0	1.0	1.0	1.0
LIBRARY TECHNICIAN	6.0	6.0	6.0	6.0
PUBLIC SERVICES SUPERVISOR	1.0	1.0	1.0	1.0
REFERENCE ASSISTANT	7.0	7.0	7.0	6.5
TECHNICAL SERVICES LIBRARIAN	1.0	1.0	1.0	1.0
TEEN SERVICES LIBRARIAN	1.0	1.0	1.0	1.0
YOUTH SERVICES LIBRARIAN - FT	2.0	2.0	2.0	2.0
YOUTH SERVICES SUPERVISOR	1.0	1.0	1.0	1.0
<b>Total</b>	<b>27.0</b>	<b>26.5</b>	<b>26.5</b>	<b>26.5</b>

## Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Circulation (Check-outs and renewals of physical and digital items)	663,045	679,223	692,807		706,663
Library Visitors (Door Count)	172,570	194,558	204,285		214,499
Holds Processed	52,055	55,142	56,796		58,499
New Registered Borrowers	5,534	6,092	6,396		6,715
Drive-Thru Window	3,249	2,914	2,972		3,031

## Efficiency / Effectiveness

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Texas State Library Annual Report for Accreditation	April 30	April 8	April 30	April 15	April 24	April 15
Texas Municipal Library Directors Association Library of Excellence Application	December 31	December 29	December 30	December 16	December 19	December 15

## LIBRARY DEPARTMENT

## Budget FY 2024-2025

100-General Fund  
Library

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	1,019,869	1,088,150	1,088,150	1,219,608
51112 SALARIES - PART TIME	313,969	386,330	386,330	460,038
51140 LONGEVITY PAY	6,356	7,094	7,094	15,406
51310 TMRS	206,419	227,920	227,920	267,310
51410 HOSPITAL & LIFE INSURANCE	161,947	173,382	173,382	218,140
51420 LONG-TERM DISABILITY	2,431	4,241	4,241	4,513
51440 FICA	81,877	88,883	88,883	105,093
51450 MEDICARE	19,148	21,483	21,483	24,578
51470 WORKERS COMP PREMIUM	2,228	1,346	1,346	2,263
51480 UNEMPLOYMENT COMP (TWC)	319	9,180	9,180	4,212
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,814,563</b>	<b>2,008,009</b>	<b>2,008,009</b>	<b>2,321,161</b>
52010 OFFICE SUPPLIES	41,252	39,500	39,500	37,600
52040 POSTAGE & FREIGHT	4,578	4,800	4,800	4,800
52130 TOOLS/ EQUIP (NON-CAPITAL)	7,868	8,254	8,254	3,700
52620 LIBRARY BOOKS	143,869	151,055	151,055	143,705
52630 AUDIO-VISUAL	114,223	116,450	116,450	153,700
52810 FOOD SUPPLIES	582	725	725	725
<b>TOTAL SUPPLIES</b>	<b>312,372</b>	<b>320,784</b>	<b>320,784</b>	<b>344,230</b>
54810 COMPUTER HARD/SOFTWARE	41,141	43,374	43,374	41,967
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>41,141</b>	<b>43,374</b>	<b>43,374</b>	<b>41,967</b>
56040 SPECIAL SERVICES	37,650	37,145	37,145	37,570
56210 TRAVEL & TRAINING	11,732	13,046	13,046	12,800
56250 DUES & SUBSCRIPTIONS	2,677	2,795	2,795	2,795
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>52,059</b>	<b>52,986</b>	<b>52,986</b>	<b>53,165</b>
58850 MAJOR TOOLS & EQUIPMENT	71,760	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>71,760</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Library</b>	<b>2,291,895</b>	<b>2,425,153</b>	<b>2,425,153</b>	<b>2,760,523</b>



## General Fund Combined Services

### Department Description

This department reflects expenditures incurred by the City's General Fund, as a single entity, in the conduct of its operations. These expenditures include sanitation contracts, insurance premiums, communications, utilities, postage and other miscellaneous expenses.

## GENERAL FUND COMBINED SERVICES

## Budget FY 2024-2025

100-General Fund  
Combined Services

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
52040 POSTAGE & FREIGHT	19,515	20,000	20,000	30,000
<b>TOTAL SUPPLIES</b>	<b>19,515</b>	<b>20,000</b>	<b>20,000</b>	<b>30,000</b>
54510 MOTOR VEHICLES	225,898	226,207	226,207	280,000
54810 COMPUTER HARD/SOFTWARE	4,200	4,200	4,200	-
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>230,098</b>	<b>230,407</b>	<b>230,407</b>	<b>280,000</b>
56040 SPECIAL SERVICES	206,897	475,364	475,364	1,148,815
56110 COMMUNICATIONS	122,548	132,000	132,000	132,000
56310 INSURANCE	348,614	473,000	473,000	520,300
56570 ENGINEERING/ARCHITECTURAL	3,595	1,020	1,020	1,020
56610 UTILITIES-ELECTRIC	262,303	253,890	253,890	304,760
56612 STREET LIGHTING	478,284	524,000	524,000	575,000
56630 UTILITIES-WATER	69,660	87,806	87,806	87,806
56660 UTILITIES-GAS	34,405	52,080	52,080	52,080
56680 TRASH DISPOSAL	2,281,388	2,708,472	2,708,472	3,164,179
56990 OTHER	29,300	140,000	140,000	140,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>3,836,994</b>	<b>4,847,632</b>	<b>4,847,632</b>	<b>6,125,960</b>
57410 PRINCIPAL PAYMENT	171,476	116,082	116,082	32,000
57415 INTEREST EXPENSE	7,054	4,705	4,705	6,000
<b>TOTAL DEBT SERVICE AND CAP. REPL</b>	<b>178,530</b>	<b>120,787</b>	<b>120,787</b>	<b>38,000</b>
58110 LAND-PURCHASE PRICE	-	1,225,343	1,225,343	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>1,225,343</b>	<b>1,225,343</b>	<b>-</b>
59430 TRANSFER TO CAPITAL PROJ FUND	12,099,649	-	-	-
<b>Total Other Financing (Uses)</b>	<b>12,099,649</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Combined Services</b>	<b>16,364,786</b>	<b>6,444,169</b>	<b>6,444,169</b>	<b>6,473,960</b>





# Enterprise Funds

FISCAL YEAR  
2024-2025

## Utility Fund

### Fund Description

The City's water and wastewater utilities are financed and operated in a manner similar to private business enterprises, where costs of providing services to the public are financed primarily through user charges. Departments in the fund include Utility Administration, Water, Wastewater, Utility Billing and Utility Fund Combined Services.

## UTILITY FUND

## Fund Summary

## Utility Fund

<b>Audited Utility Fund Unassigned Ending Balance 09/30/23</b>	<b>\$ 33,451,623</b>
(620) Sewer Repair & Replacement Total Equity	(2,818,652)
<b>Net Fund 611 Unrestricted</b>	<b>30,632,971</b>
Projected '24 Revenues	\$ 30,224,893
Available Funds	60,857,864
Projected '24 Expenditures	(29,276,381) <sup>(a)</sup>
Estimated Ending Fund Balance 09/30/24	\$ 31,581,483
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$ 31,581,483</b>
Budgeted Revenues '25	31,712,578 <sup>(b)</sup>
Budgeted Expenditures '25	(29,416,278)
Recommend Request (Recurring Expense)	\$ (336,584)
New Fleet and Equipment One Time Uses	\$ (2,788,570)
Carryforward Expenditures	\$ (341,718)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$ 30,410,911 <sup>(c)</sup></b>

a) Carry forward items are taken out of projected 2024 expense and included in 2025 expense. See manager's letter for detailed list totaling \$341,718.

b) Assumes 5.00% water rate increase and 5.5% sewer rate increase per the 2023 rate study.

c) Policy requirement is 90 days of operating expenditures. This Ending Fund Balance is 341 days

## Utility Fund

### Summary of Revenues and Expenditures

	2022-2023 Actual	2023-2024 Budget	2023-2024 Projected	2024-2025 Budget
<b>Revenues:</b>				
Service Fees	29,313,693	29,434,997	29,434,997	30,792,578
Interest & Misc. Income	890,922	789,896	789,896	920,000
Other Financing Services	1,544,841	-	-	-
<b>Total Revenues</b>	<b>\$ 31,749,456</b>	<b>\$ 30,224,893</b>	<b>\$ 30,224,893</b>	<b>\$ 31,712,578</b>
<b>Expenditures:</b>				
Utility Administration	399,110	674,435	641,930	660,426
Water	2,272,603	4,100,675	3,853,007	5,440,207
Wastewater	690,615	1,652,186	1,652,186	2,528,815
Engineering	857,029	1,413,584	1,352,039	1,200,802
Utility Billing	1,236,505	1,558,604	1,558,604	1,905,809
Combined Services	17,750,791	20,218,615	20,218,615	21,147,091
<b>Total Expenditures</b>	<b>\$ 23,206,653</b>	<b>\$ 29,618,099</b>	<b>\$ 29,276,381</b>	<b>\$ 32,883,150</b>



## Budget FY 2024-2025

### 611-Utility Fund

#### Utility Fund Revenues




	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
44135 WEEKEND WORK PERMIT FEES	20,975	50,000	50,000	50,000
44511 WATER SALES	14,655,187	14,556,334	14,556,334	14,908,012
44512 SEWER SALES	13,830,700	13,982,284	13,982,284	14,976,566
44514 SEWER SALES - BULK	265,771	320,000	320,000	320,000
44515 PENALTY	197,990	216,000	216,000	216,000
44516 WATER TAP FEES	95,818	69,600	69,600	78,000
44517 SEWER TAP FEES	33,692	14,400	14,400	16,000
44518 TURN ON/ OFF FEES	40,650	40,000	40,000	40,000
44519 WATER SALES - BULK	67,654	39,600	39,600	40,000
44520 UTILITY PRETREATMENT FEES	105,256	146,779	146,779	148,000
<b>Total Service Fees</b>	<b>29,313,693</b>	<b>29,434,997</b>	<b>29,434,997</b>	<b>30,792,578</b>
46110 ALLOCATED INTEREST EARNINGS	850,474	719,896	719,896	850,000
46210 BANK MONEY MARKET INTEREST	28,706	-	-	-
<b>Total Interest Income</b>	<b>879,180</b>	<b>719,896</b>	<b>719,896</b>	<b>850,000</b>
48410 MISCELLANEOUS INCOME	(78,281)	50,000	50,000	50,000
48412 MISC REVENUE UTILITY	21,645	20,000	20,000	20,000
48430 GAIN/(LOSS) SALE OF CAP ASSETS	68,358	-	-	-
48450 CREDIT CARD CONVENIENCE FEES	20	-	-	-
<b>Total Miscellaneous Income</b>	<b>11,742</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>
49131 TRANSFER FROM SPECIAL REVENUE	1,000	-	-	-
49410 CONTRIBUTIONS - WATER	650,309	-	-	-
49420 CONTRIBUTIONS - SEWER	889,251	-	-	-
49600 INSURANCE RECOVERIES	4,281	-	-	-
<b>Total Other Financing Sources</b>	<b>1,544,841</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Utility Fund Revenues</b>	<b>31,749,456</b>	<b>30,224,893</b>	<b>30,224,893</b>	<b>31,712,578</b>

## Utility Administration



### Department Description

The Utility Administration Department is responsible for supplying supervision, technical, administrative and direct support to Public Works.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue implementation of a system-wide wastewater infrastructure rehabilitation program, outlined by the completed CMOM inspection.
		Continue implementation of the Water Conservation Plan, Water Resource and Emergency Management Plan, and StormWater Management Plan (SWMP).
		Continue compliance with all regulatory agency reporting and documentation.
 <b>Infrastructure</b>		Continue the program for city-wide pavement rehabilitation using the 2021 results of the Pavement Assessment project.
 <b>Workforce</b>		Continue to work towards department-wide licensing.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Health, Safety, and Well-Being	Completed all TCEQ, TWDB, and NTMWD water sample collections and reporting requirements.
		Processed approximately 1300 service requests to divisions
		Completed Stormwater MS4 inspection with TCEQ
	Infrastructure	Executed agreement with a vendor to assist in rehabilitation of Stone Road
		Identified areas of drainage that are in need of repair
		Executed agreement with a vendor to assist with manhole rehabilitation
		Executed agreement with a vendor to assist with phase 3 of the Lead and Copper Rule Revision

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT II	1.0	1.0	1.0	1.0
PUBLIC WORKS DIRECTOR	1.0	1.0	1.0	1.0
TRAINING COORDINATOR	-	-	-	1.0
<b>Total</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>3.0</b>

## UTILITY ADMINISTRATION

## Budget FY 2024-2025

## 611-Utility Fund

## Utility Administration


	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	185,637	184,495	184,495	258,294
51130 OVERTIME	3,328	-	-	-
51140 LONGEVITY PAY	376	154	154	492
51160 CERTIFICATION INCENTIVE	-	1,200	1,200	1,200
51310 TMRS	28,553	28,806	28,806	40,999
51410 HOSPITAL & LIFE INSURANCE	25,913	29,873	29,873	44,122
51420 LONG-TERM DISABILITY	440	929	929	956
51440 FICA	10,235	11,523	11,523	16,119
51450 MEDICARE	2,394	2,694	2,694	3,770
51470 WORKERS COMP PREMIUM	452	1,076	1,076	548
51480 UNEMPLOYMENT COMP (TWC)	27	540	540	351
<b>TOTAL PERSONNEL SERVICES</b>	<b>257,355</b>	<b>261,290</b>	<b>261,290</b>	<b>366,851</b>
52010 OFFICE SUPPLIES	3,903	3,600	3,600	6,400
52070 COMPUTER SOFTWARE	-	-	-	620
52130 TOOLS/ EQUIP (NON-CAPITAL)	-	600	600	700
52710 WEARING APPAREL & UNIFORMS	-	480	480	1,500
52810 FOOD SUPPLIES	1,070	1,300	1,300	2,100
<b>TOTAL SUPPLIES</b>	<b>4,973</b>	<b>5,980</b>	<b>5,980</b>	<b>11,320</b>
54810 COMPUTER HARD/SOFTWARE	65,799	263,730	263,730	130,300
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>65,799</b>	<b>263,730</b>	<b>263,730</b>	<b>130,300</b>
56040 SPECIAL SERVICES	7,683	16,000	16,000	25,000
56080 ADVERTISING	-	250	250	250
56210 TRAVEL & TRAINING	(135)	500	500	2,700
56250 DUES & SUBSCRIPTIONS	63,435	77,650	77,650	91,500
56570 ENGINEERING/ARCHITECTURAL	-	32,035	13,580	18,455
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>70,983</b>	<b>126,435</b>	<b>107,980</b>	<b>137,905</b>
58570 ENGINEERING/ARCHITECTURAL	11,800	17,000	2,950	14,050
58995 CONTRA CAPITAL OUTLAY	(11,800)	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>17,000</b>	<b>2,950</b>	<b>14,050</b>
<b>Total Utility Administration</b>	<b>399,110</b>	<b>674,435</b>	<b>641,930</b>	<b>660,426</b>

## Utilities - Water



### Department Description

The Water Department's goal is to continuously supply safe, uninterrupted potable water service to Wylie residents and businesses. The City purchases water from the North Texas Municipal Water District (NTMWD). Department staff is responsible for maintaining approximately 190 miles of water distribution mains including approximately 16,000 service connections, three (3) pump stations, and three (3) elevated storage tanks. Typical duties include monthly sampling of water, operating and maintenance of valves and fire hydrants, hydrant meter program tracking, performing routine inspections of pump stations, and responding to water main emergency repairs. The Water Department is also responsible for maintaining water quality through routine testing, monitoring the backflow testing program, performing customer service inspections, flushing hydrants, reporting to regulatory agencies, supporting the cross-connection control program, and close coordination with the NTMWD.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue to implement the Cross Connection Control Program.
		Continue Unidirectional Flushing (UDF) in the distribution system.
		Continue to GPS locate all water mains, valves, and fire hydrants.
		Prepare the Consumer Confidence Report and submit it to the Texas Commission on Environmental Quality (TCEQ).
		Prepare the Water Conservation Report and submit it to the North Texas Municipal Water District (NTMWD).
		Complete the Lead Copper Rule Revision Phase 1 & 2 Per EPA and TCEQ
		Complete the Lead Copper Rule Revision Phase 3 Per EPA and TCEQ
		Prepare the Water Use Survey and Water Loss Audit Reports and submit them to the Texas Water Development Board (TWDB).
		Complete the City of Wylie Water Conservation and Drought Contingency Plans Per TCEQ and Texas Water Development Board

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Health, Safety, and Well-Being</b>		Performed interior inspection and cleaning of water storage reservoirs.
		Collected GPS data of water mains, valves, and fire hydrants.
		Continued with valve exercise and maintenance program.
		Completed Consumer Confidence Report and submitted to the TCEQ.
		Completed Water Conservation Report and submitted to the NTMWD.
		Completed Water Use Survey and Water Loss Audit and submitted to the TWDB.
		Completed the Lead Copper Rule Revision Phase 1&2
 <b>Infrastructure</b>		Completed the City of Wylie Water Conservation and Drought Contingency Plans
		Prepare the Water Use Survey and Water Loss Audit Reports and submit them to the Texas Water Development Board (TWDB).
		Complete the City of Wylie Water Conservation and Drought Contingency Plans Per TCEQ and Texas Water Development Board

## UTILITIES - WATER

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
CREW LEADER	2.0	-	-	-
EQUIPMENT OPERATOR I	2.0	6.0	6.0	6.0
EQUIPMENT OPERATOR II	-	4.0	4.0	4.0
GIS ANALYST	-	-	-	1.0
MAINTENANCE WORKER	6.0	-	-	-
MAINTENANCE WORKER II	2.0	-	-	-
PUBLIC WORKS SUPERVISOR	-	2.0	2.0	2.0
UTILITIES MANAGER	1.0	1.0	1.0	1.0
WATER QUALITY MANAGER	-	-	-	1.0
WATER QUALITY SPECIALIST	2.0	2.0	3.0	3.0
WATER UTILITY SUPERVISOR	1.0	1.0	1.0	-
<b>Total</b>	<b>16.0</b>	<b>16.0</b>	<b>17.0</b>	<b>18.0</b>

## UTILITIES - WATER

### Activity Demand / Activity Workload

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Water Division - Total of miles of water mains maintained	100%	188	188	188	190	100%
Water Division - Total of fire hydrants maintained	100%	1,800	1,938	100%	1,981	100%
Water Division - Water Leaks Repaired (Main Lines)	100%	1	10	100%	8	100%
Water Division - Water Leak Repaired (Service Lines)	100%	22	50	100%	51	100%
Water Division - Water Leaks Repaired (Curb Stop)	100%	32	47	100%	42	100%
Water Division - Water Leaks Repaired (CO-OP Main)	100%	4	14	100%	35	100%

### Efficiency / Effectiveness

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Water Division - Provide and monitor adequate water pressure and volume delivered for the City's water distribution system and fire protection needs (Maintain an average water pressure of 45 PSI in the Upper and Lower Pressure Planes of the Water System) (% of time system meets 45 PSI)	45 PSI	45 PSI	45 PSI	45 PSI	45 PSI	45 PSI
Water Division - Provide responsive service during the regular hours to customer requests and inquiries within prescribed parameters (Response times: water main break or sewer backups - 30 minutes)	30 Min	30 Min	30 Min	30 Min	30 Min	30 Min
Water Division - Provide responsive service after hours to customer requests and inquiries within prescribed parameters (Response times: water main break or sewer backups - 1 hour)	1 Hour	1 Hour	1 Hour	1 Hour	1 Hour	1 Hour
Water Division - Provide water quality management services (Provide water quality testing per TCEQ requirements)	100%	100%	100%	100%	100%	100%

## UTILITIES - WATER

## Budget FY 2024-2025

## 611-Utility Fund

## Utilities - Water

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	765,045	976,358	976,358	1,115,795
51130 OVERTIME	40,317	50,000	50,000	87,000
51140 LONGEVITY PAY	5,128	5,765	5,765	12,094
51160 CERTIFICATION INCENTIVE	138	-	-	-
51310 TMRS	121,933	157,975	157,975	191,588
51410 HOSPITAL & LIFE INSURANCE	131,210	189,482	189,482	216,513
51420 LONG-TERM DISABILITY	1,903	3,655	3,655	4,128
51440 FICA	47,829	63,189	63,189	75,323
51450 MEDICARE	11,186	14,779	14,779	17,616
51470 WORKERS COMP PREMIUM	12,595	15,313	15,313	11,609
51480 UNEMPLOYMENT COMP (TWC)	170	4,590	4,590	2,223
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,137,454</b>	<b>1,481,106</b>	<b>1,481,106</b>	<b>1,733,889</b>
52010 OFFICE SUPPLIES	188	200	200	1,000
52040 POSTAGE & FREIGHT	36	200	200	300
52070 COMPUTER SOFTWARE	-	-	-	620
52130 TOOLS/ EQUIP (NON-CAPITAL)	26,407	53,300	53,300	29,500
52250 MEDICAL & SURGICAL	-	800	800	1,000
52310 FUEL & LUBRICANTS	37,687	63,000	63,000	75,600
52350 METER/SERVICE CONNECT SUPPLIES	53,423	70,675	70,675	102,100
52380 CHEMICALS	5,126	10,600	10,600	16,600
52510 BOTANICAL & AGRICULTURAL	1,540	4,000	4,000	8,000
52710 WEARING APPAREL & UNIFORMS	13,165	10,500	10,500	12,700
52810 FOOD SUPPLIES	2,166	2,550	2,550	3,400
<b>TOTAL SUPPLIES</b>	<b>139,738</b>	<b>215,825</b>	<b>215,825</b>	<b>250,820</b>
54210 STREETS & ALLEYS	24,550	30,000	30,000	35,000
54250 STREET SIGNS & MARKINGS	662	3,400	3,400	6,500
54310 UTILITY PLANT - WATER	301,096	78,500	78,500	203,500
54330 WATER MAINS & FIRE HYDRANTS	288,825	75,000	75,000	92,500
54530 HEAVY EQUIPMENT	33,827	40,000	40,000	68,000
54630 TOOLS & EQUIPMENT	191	2,000	2,000	5,000
54810 COMPUTER HARD/SOFTWARE	-	3,300	3,300	11,150
54910 BUILDINGS	16,683	6,000	6,000	6,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>665,834</b>	<b>238,200</b>	<b>238,200</b>	<b>427,650</b>

## UTILITIES - WATER

## Budget FY 2024-2025

611-Utility Fund  
Utilities - Water

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56040 SPECIAL SERVICES	128,358	367,404	291,430	212,814
56050 UNIFORM CONTRACT	-	10,000	10,000	15,000
56110 COMMUNICATIONS	2,381	3,780	3,780	6,600
56150 LAB ANALYSIS	-	200	200	200
56180 RENTAL	1,112	5,000	5,000	10,000
56210 TRAVEL & TRAINING	12,094	26,200	26,200	35,800
56250 DUES & SUBSCRIPTIONS	7,357	8,640	8,640	8,740
56610 UTILITIES-ELECTRIC	177,883	200,000	200,000	275,000
56680 TRASH DISPOSAL	392	500	500	1,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>329,577</b>	<b>621,724</b>	<b>545,750</b>	<b>565,154</b>
58310 WATER MAINS/HYDRANTS & ETC	-	136,000	136,000	1,500,000
58510 MOTOR VEHICLES	-	610,000	488,240	246,760
58570 ENGINEERING/ARCHITECTURAL	11,572	10,949	10,949	100,000
58850 MAJOR TOOLS & EQUIPMENT	1,133,870	786,871	736,937	615,934
58995 CONTRA CAPITAL OUTLAY	(1,145,442)	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>1,543,820</b>	<b>1,372,126</b>	<b>2,462,694</b>
<b>Total Utilities - Water</b>	<b>2,272,603</b>	<b>4,100,675</b>	<b>3,853,007</b>	<b>5,440,207</b>






## Engineering Department


### Department Description

The Engineering Department oversees the planning, design, and construction of capital improvement projects (CIPs), and reviews development engineering plans and subdivision plats. The Department coordinates with other departments on the identification and design of projects and evaluates the impact of development on existing infrastructure. The Department also communicates with developers, engineers, citizens, the Texas Department of Transportation, the North Texas Municipal Water District, the North Central Texas Council of Governments, and surrounding local governments to achieve project and objective completion. Functions of the Department include construction inspection, CIP management, development project management, and the implementation of design and construction standards.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Health, Safety, and Well-Being	Continue to provide design review and construction and right-of-way inspections of residential subdivisions, commercial projects, and utility installations throughout the City.
		Begin construction of the Dogwood Drive Waterline Replacement project.
		Begin design of the Hilltop Waterline Replacement project.
	Infrastructure	Begin design of the Rush Creek Lift Station expansion project.
		Continue construction activities relating to the Eubanks Lane Improvements project.
		Continue construction activities relating to the McMillen Drive Improvements project.
		Continue construction activities related to the E FM 544 Improvements project.
		Begin construction of the Park Boulevard Improvements project.
		Begin construction of three (3) new traffic signals.
		Begin design of the expansion of Kreymer Lane from Hwy 78 to Troy Road.
		Continue development of a city-wide Stormwater Fee.
	Economic Growth	Continue design of downtown improvements as approved by budget. Projects anticipated are the Birmingham Street Extension, Jackson Avenue Improvements, Ballard Street Improvements, and additional traffic signals.
		Begin design of the DOE LED Streetlight Retrofit project.
		Continue to coordinate with TxDOT on FM 2514 and Country Club/ FM 544 Intersection projects through construction.
		Continue Impact Fee Study Updates.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Health, Safety, and Well-Being	Provided construction and right-of-way inspections on residential, commercial, and utility construction city-wide.
		Completed construction of the Newport Harbor, East Brown, and Nortex Pump Station Backup Generators project.
		Completed design of a traffic signal at Creek Crossing Lane and Sachse Road.

## ENGINEERING DEPARTMENT



## Infrastructure

Completed construction of the Ballard 1.5 Million Gallon Elevated Storage Tank.

Completed design and acquisitions for the E FM 544 Improvements project.

Completed design of the Dogwood Drive Waterline Replacement project.

Coordinated with TxDOT and Collin County on HSIP Intersections, FM 2514, Park Boulevard Extension, and Country Club at FM 544 Intersection Projects.



## Planning Management

Completed design of the Park Boulevard Improvements project.

Completed development of the Wastewater System Model.

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
CITY ENGINEER	1.0	1.0	1.0	1.0
ENGINEERING CONSTRUCTION SUPVR / ADA COORDINATOR	1.0	1.0	1.0	1.0
ENGINEERING DEVELOPMENT MANAGER	1.0	1.0	1.0	1.0
ENGINEERING INSPECTOR	-	-	2.0	2.0
ENGINEERING PROJECT MANAGER	1.0	1.0	1.0	1.0
RIGHT-OF-WAY INSPECTOR	1.0	1.0	-	-
UTILITIES INSPECTOR	1.0	1.0	-	-
<b>Total</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>

## Activity Demand / Activity Workload

Measure	FY 2023 Actual	FY 2024 Target	FY 2024 Estimate	FY 2025 Target
Track and Report the Number of Site Plan / SUP Plans Reviewed	36	33	37	35
Track and Report the Number of Right-of-Way Permits Issued	83	222	150	200
Track and Report the Number of Right-of-Way Inspections Performed	150	150	150	200
Track and Report the Number of Construction Inspections Performed	574	2207	1,050	1200
Track and Report the Number of Capital Improvements Projects Managed	19	20	18	20
Track and Report the Number of Civil Plans Reviewed and Authorized for Construction	21	34	30	35

## Efficiency / Effectiveness

Measure	Benchmark	FY 2023 Actual	FY 2024 Target	FY 2024 Estimate	FY 2025 Target
Percent(%) of Civil Construction Plan Reviews Performed in 10 Business Days	100%	80%	50%	85%	90%
Percent(%) of Site Plan or Pre-Development Plan In-House Reviews Performed in 5 Business Days	100%	90%	80%	90%	100%

## ENGINEERING DEPARTMENT

## Budget FY 2024-2025

## 611-Utility Fund

## City Engineer



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	570,168	583,757	583,757	577,699
51130 OVERTIME	25,593	40,000	40,000	30,000
51140 LONGEVITY PAY	2,528	2,787	2,787	3,977
51145 SICK LEAVE BUYBACK	-	-	-	-
51310 TMRS	86,966	97,114	97,114	96,461
51410 HOSPITAL & LIFE INSURANCE	71,534	83,479	83,479	94,683
51420 LONG-TERM DISABILITY	1,077	1,956	1,956	2,137
51440 FICA	33,389	38,846	38,846	37,924
51450 MEDICARE	7,809	9,084	9,084	8,869
51470 WORKERS COMP PREMIUM	1,206	1,591	1,591	1,428
51480 UNEMPLOYMENT COMP (TWC)	54	1,620	1,620	819
<b>TOTAL PERSONNEL SERVICES</b>	<b>800,324</b>	<b>860,234</b>	<b>860,234</b>	<b>853,997</b>
52010 OFFICE SUPPLIES	1,055	1,200	1,200	1,200
52070 COMPUTER SOFTWARE	-	3,346	1,066	3,000
52130 TOOLS/ EQUIP (NON-CAPITAL)	1,959	1,534	1,534	1,600
52310 FUEL & LUBRICANTS	7,449	9,750	9,750	12,000
52710 WEARING APPAREL & UNIFORMS	2,072	2,100	2,100	2,100
52810 FOOD SUPPLIES	326	754	900	900
<b>TOTAL SUPPLIES</b>	<b>12,861</b>	<b>18,684</b>	<b>16,550</b>	<b>20,800</b>
54510 MOTOR VEHICLES	-	540	540	780
54810 COMPUTER HARD/SOFTWARE	1,000	-	-	-
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>1,000</b>	<b>540</b>	<b>540</b>	<b>780</b>
56040 SPECIAL SERVICES	-	376	230	200
56080 ADVERTISING	-	200	200	200
56110 COMMUNICATIONS	1,446	1,800	1,800	2,280
56210 TRAVEL & TRAINING	3,592	8,470	8,470	9,000
56250 DUES & SUBSCRIPTIONS	700	2,000	2,000	2,000
56570 ENGINEERING/ARCHITECTURAL	33,163	405,240	405,240	250,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>38,901</b>	<b>418,086</b>	<b>417,940</b>	<b>263,680</b>
58570 ENGINEERING/ARCHITECTURAL	15,626	116,040	56,775	61,545
58995 CONTRA CAPITAL OUTLAY	(11,683)	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>3,943</b>	<b>116,040</b>	<b>56,775</b>	<b>61,545</b>
<b>Total City Engineer</b>	<b>857,029</b>	<b>1,413,584</b>	<b>1,352,039</b>	<b>1,200,802</b>

## Utilities - Wastewater



### Department Description

The goal of the Wastewater Division is to supply uninterrupted wastewater services to Wylie residents and businesses. The City delivers its sewage to the City's treatment plant operated under contract by NTMWD. The department's staff is responsible for maintaining approximately 222.08 miles of sewer collection lines and ten (10) lift stations. Typical duties include routine inspections of pumps and lift stations, emergency repairs to sewer mains, high-pressure jetting of mains, and responding to sewer stoppages.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue to perform wastewater collection system repairs and rehabilitation of severe inflow and infiltration deficiencies identified during the Capacity Management Operations and Maintenance (CMOM) assessment.
		Continue to perform grease trap inspections at commercial sites.
		Operate and maintain the collection system to prevent Sanitary Sewer Overflows (SSOs).
		Perform smoke testing as needed to identify Inflow and Infiltration (I/I) in the wastewater collection system.
 <b>Infrastructure</b>		Continue to submit reports to the TCEQ regarding the condition of the City's wastewater collection system.
		Camera inspect, clean, and repair wastewater lateral lines, manholes, and main lines identified during the CMOM study as having severe inflow and infiltration issues.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Health, Safety, and Well-Being	Performed systematic camera inspections and jetting of main lines as a preventive maintenance measure city-wide.
		Performed approximately 109 commercial grease trap inspections to maintain system integrity by preventing grease accumulation in main lines.
		Responded to emergency calls during the May 28, 2024 High WindsThunder Storm.
	Infrastructure	Replaced (2) lift station pumps at Readwood Lift Station
		Relined 1,600 linear feet of a 15 inch sewer main Kreymer East Estates.
		Performed 37 repairs to the wastewater conveyance system.
		Performed camera inspections of approximately 72,834 feet of the wastewater conveyance system.
		Performed approximately 78,320 feet of sewer main cleaning.
		Rehab 12 Manholes cured in place citywide that have Inflow and Infiltration issues.

## UTILITIES - WASTEWATER

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
CREW LEADER	2.0	-	-	-
EQUIPMENT OPERATOR I	2.0	6.0	6.0	6.0
EQUIPMENT OPERATOR II	-	4.0	4.0	4.0
FLEET MAINTENANCE TECHNICIAN	-	-	-	1.0
MAINTENANCE WORKER	6.0	-	-	-
MAINTENANCE WORKER II	2.0	-	-	-
PUBLIC WORKS SUPERVISOR	-	2.0	2.0	2.0
<b>Total</b>	<b>12.0</b>	<b>12.0</b>	<b>12.0</b>	<b>13.0</b>

## Activity Demand / Activity Workload

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Wastewater Division - Total Linear feet of Wastewater mains Hydro-Jetted	200,000	25,398 LF	105,434 LF	100,000LF	78,380LF	100,000LF
Wastewater Division - Total linear feet of mains camera inspected	40,000	6,125	7,210	2,000 LF	72,834LF	60,000LF
Wastewater Division - Total Grease Trap Inspections	100%	150	135	100	109	100
Wastewater Division - Total number of Sewer Lateral Lines Repaired	100%	24	49	100%	37	100%
Wastewater Division - Total number of manholes maintained		2,865	3,755	100%	3,817	100%
Wastewater Division - Total of miles of Wastewater Collection System Mains maintained		204 Miles	219 miles	100%	222.08 Miles	100%

## Efficiency / Effectiveness

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Wastewater Division - Provide responsive service during the regular hours to customer requests and inquiries within prescribed parameters (Response times: sewer backups - 30 minutes)	30 Min	30 Min	30 Min	30 Min	30 Min	30 Min
Wastewater Division - Provide responsive service after hours to customer requests and inquiries within prescribed parameters (Response times: sewer backups - 1 hour)	1 Hour	1 Hour	1 Hour	1 Hour	1 Hour	1 Hour

## UTILITIES - WASTEWATER

## Budget FY 2024-2025

## 611-Utility Fund

## Utilities - Sewer

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	394,253	581,580	581,580	681,882
51130 OVERTIME	21,352	38,000	38,000	72,500
51140 LONGEVITY PAY	2,372	2,240	2,240	4,663
51310 TMRS	63,769	96,383	96,383	119,702
51410 HOSPITAL & LIFE INSURANCE	75,460	119,438	119,438	162,764
51420 LONG-TERM DISABILITY	965	2,223	2,223	2,523
51440 FICA	24,991	38,552	38,552	47,061
51450 MEDICARE	5,845	9,017	9,017	11,007
51470 WORKERS COMP PREMIUM	10,247	11,395	11,395	7,560
51480 UNEMPLOYMENT COMP (TWC)	130	3,240	3,240	1,638
<b>TOTAL PERSONNEL SERVICES</b>	<b>599,384</b>	<b>902,068</b>	<b>902,068</b>	<b>1,111,300</b>
52010 OFFICE SUPPLIES	199	200	200	1,000
52040 POSTAGE & FREIGHT	-	100	100	250
52070 COMPUTER SOFTWARE	-	-	-	620
52130 TOOLS/ EQUIP (NON-CAPITAL)	21,923	12,000	12,000	22,000
52250 MEDICAL & SURGICAL	-	600	600	1,000
52310 FUEL & LUBRICANTS	19,510	24,300	24,300	31,500
52380 CHEMICALS	3,491	8,500	8,500	12,500
52510 BOTANICAL & AGRICULTURAL	1,090	2,500	2,500	2,500
52710 WEARING APPAREL & UNIFORMS	10,643	7,600	7,600	8,900
52810 FOOD SUPPLIES	568	1,800	1,800	2,400
<b>TOTAL SUPPLIES</b>	<b>57,424</b>	<b>57,600</b>	<b>57,600</b>	<b>82,670</b>
54210 STREETS & ALLEYS	8,966	30,000	30,000	30,000
54250 STREET SIGNS & MARKINGS	835	2,000	2,000	4,500
54350 METER & SERVICE CONNECTIONS	3,033	10,000	10,000	14,500
54410 UTILITY PLANT - SEWER	68,662	116,523	116,523	220,000
54430 SANITARY SEWERS	40,173	76,805	76,805	185,000
54530 HEAVY EQUIPMENT	39,630	51,610	51,610	92,500
54630 TOOLS & EQUIPMENT	169	2,500	2,500	2,500
54910 BUILDINGS	368	6,000	6,000	15,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>161,836</b>	<b>295,438</b>	<b>295,438</b>	<b>564,000</b>

## UTILITIES - WASTEWATER

## Budget FY 2024-2025

## 611-Utility Fund

## Utilities - Sewer







	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56040 SPECIAL SERVICES	118,322	189,579	189,579	223,800
56050 UNIFORM CONTRACT	-	10,000	10,000	15,000
56080 ADVERTISING	-	500	500	500
56110 COMMUNICATIONS	628	2,000	2,000	3,800
56180 RENTAL	1,801	6,000	6,000	6,000
56210 TRAVEL & TRAINING	9,125	23,525	23,525	27,225
56250 DUES & SUBSCRIPTIONS	83	2,820	2,820	4,020
56570 ENGINEERING/ARCHITECTURAL	-	761	761	-
56610 UTILITIES-ELECTRIC	41,625	55,000	55,000	75,000
56680 TRASH DISPOSAL	-	500	500	500
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>171,584</b>	<b>290,685</b>	<b>290,685</b>	<b>355,845</b>
58510 MOTOR VEHICLES	-	-	-	60,000
58850 MAJOR TOOLS & EQUIPMENT	-	106,395	106,395	355,000
58995 CONTRA CAPITAL OUTLAY	(299,613)	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>(299,613)</b>	<b>106,395</b>	<b>106,395</b>	<b>415,000</b>
<b>Total Utilities - Sewer</b>	<b>690,615</b>	<b>1,652,186</b>	<b>1,652,186</b>	<b>2,528,815</b>

## Customer Service



### Department Description

Customer Service is a division of the Finance Department. It is responsible for the billing and collection of utility fees, revenue collections for all departments, utility customer service, permitting applications and contractor registrations. Our mission is to ensure all citizens and utility and permit customers that we uphold respectful and responsive customer service.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Community Focused Government	75% Watersmart adoption rate
	Financial Health	65% of customers on paperless billing
	Community Focused Government	Update building ordinance to include adding Certificate of Insurance on all main contractor registrations so we can better verify who is doing the work on the permit being pulled.
	Workforce	
	Workforce	Implement Citizen Serve Implement Invoice Cloud Contract to allow Citizen Serve payments
	Community Focused Government	50% of customers on auto pay

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Community Focused Government	70% Watersmart adoption rate
		60% of customers on paperless billing
		Complete updated contract with CWD
		Implemented customer auto draft and the ability to schedule a single credit card payment online.
	Workforce	Implemented Cloud Store to allow customers to pay for additional fees such as hydrants, open records, festival, PD records, tap fees
		Complete cross training of new Utility clerks in the field to learn how to better answer customer field related questions
		Run bulk program through Meter Services without getting code enforcement involved
		Provide training to other departments that could utilize the metering software so they can better help citizens with leak and backflow questions
		Crosstrained employees on all 9 softwares used on a daily basis to complete all task between permits and UB



## CUSTOMER SERVICE

**Workforce**

64% of customers paying on Invoice Cloud Customer Portal.

42% of customers on Auto Pay

Moved Permits under utility billing

Restructured department to Customer Service

Crosstrain employees on permits, ub and code compliance

**Community Focused Government**

Added Ipads at the UB windows to allow customers to set up services electronically to allow for more paperless activity

New Ipads for meter services to allow for mobile service orders to read better and more user friendly in the field without service interruptions

**Staffing**

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
AMI ANALYST	1.0	-	-	-
AMI FIELD SPECIALIST	1.0	1.0	1.0	1.0
CUSTOMER SERVICE MANAGER	-	-	1.0	1.0
CUSTOMER SERVICE REPRESENTATIVE	-	-	4.0	3.0
CUSTOMER SERVICE SUPERVISOR	-	-	1.0	1.0
SENIOR CUSTOMER SERVICE REPRESENTATIVE	-	-	1.0	2.0
SENIOR UTILITY BILLING CLERK	1.0	1.0	-	-
UTILITY BILLING CLERK	3.0	3.0	-	-
UTILITY BILLING SUPERVISOR	-	1.0	-	-
UTILITY FIELD TECHNICIAN	-	-	-	1.0
UTILITY SERVICES MANAGER	1.0	1.0	-	-
UTILITY TECHNICIAN	2.0	2.0	2.0	2.0
<b>Total</b>	<b>9.0</b>	<b>9.0</b>	<b>10.0</b>	<b>11.0</b>

**Activity Demand / Activity Workload**

Measure	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Number of new active customers	3,041	1,500	2,382	1,500
Number of new build meter sets	199	245	377	400
Number of paperless billing	3,500	4,700	10,813	11,000
Number of Watersmart Users	7,500	10,000	13,356	14,000
Number of Invoice Cloud Online Portal Users			13,880	15,000
Number of completed Service Orders			7,248	9,000
Number of Re reads			5,232	5,500
Number of Cut off			1,102	2,000

## CUSTOMER SERVICE

## Budget FY 2024-2025

611-Utility Fund  
Customer Service

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	475,128	517,392	517,392	660,525
51130 OVERTIME	138	13,000	13,000	24,800
51140 LONGEVITY PAY	2,360	2,820	2,820	6,765
51160 CERTIFICATION INCENTIVE	2,607	3,600	3,600	3,600
51230 CLOTHING ALLOWANCE	-	-	-	720
51310 TMRS	71,306	83,206	83,206	108,940
51410 HOSPITAL & LIFE INSURANCE	81,911	93,201	93,201	147,685
51420 LONG-TERM DISABILITY	907	1,940	1,940	2,444
51440 FICA	27,646	33,283	33,283	42,830
51450 MEDICARE	6,466	7,784	7,784	10,017
51470 WORKERS COMP PREMIUM	2,594	3,814	3,814	3,885
51480 UNEMPLOYMENT COMP (TWC)	85	2,430	2,430	1,404
<b>TOTAL PERSONNEL SERVICES</b>	<b>671,148</b>	<b>762,470</b>	<b>762,470</b>	<b>1,013,615</b>
52010 OFFICE SUPPLIES	2,819	7,850	7,850	7,850
52130 TOOLS/ EQUIP (NON-CAPITAL)	-	1,150	1,150	3,050
52310 FUEL & LUBRICANTS	6,140	12,000	12,000	16,000
52350 METER/SERVICE CONNECT SUPPLIES	121,439	140,000	140,000	140,000
52710 WEARING APPAREL & UNIFORMS	423	2,460	2,460	2,460
52810 FOOD SUPPLIES	-	700	700	700
<b>TOTAL SUPPLIES</b>	<b>130,821</b>	<b>164,160</b>	<b>164,160</b>	<b>170,060</b>
54510 MOTOR VEHICLES	-	720	720	960
54810 COMPUTER HARD/SOFTWARE	51,792	60,000	60,000	73,220
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>51,792</b>	<b>60,720</b>	<b>60,720</b>	<b>74,180</b>
56040 SPECIAL SERVICES	60,649	99,950	99,950	111,650
56080 ADVERTISING	-	15,000	15,000	15,000
56110 COMMUNICATIONS	4,823	7,000	7,000	11,000
56180 RENTAL	1,580	2,500	2,500	3,000
56210 TRAVEL & TRAINING	5,378	7,000	7,000	7,000
56250 DUES & SUBSCRIPTIONS	-	304	304	304
56330 BANK SERVICE CHARGES	3,693	3,500	3,500	3,500
56340 CCARD ONLINE SERVICE FEES	306,621	436,000	436,000	444,500
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>382,744</b>	<b>571,254</b>	<b>571,254</b>	<b>595,954</b>
58510 MOTOR VEHICLES	-	-	-	52,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>52,000</b>
<b>Total Customer Service</b>	<b>1,236,505</b>	<b>1,558,604</b>	<b>1,558,604</b>	<b>1,905,809</b>

## Utility Fund Combined Services

### Department Description

This department reflects expenditures incurred by the City's Utility Fund, as a single entity, in the conduct of its operations. These expenditures include water purchases, sewer treatment costs, debt service, communications, postage, insurance premiums and engineering fees.

## UTILITY FUND COMBINED SERVICES

## Budget FY 2024-2025

611-Utility Fund  
Combined Services

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
52040 POSTAGE & FREIGHT	60,633	72,000	72,000	60,000
<b>TOTAL SUPPLIES</b>	<b>60,633</b>	<b>72,000</b>	<b>72,000</b>	<b>60,000</b>
54510 MOTOR VEHICLES	846	-	-	-
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>846</b>	<b>-</b>	<b>-</b>	<b>-</b>
56040 SPECIAL SERVICES	6,245	37,989	37,989	161,553
56310 INSURANCE	124,197	160,644	160,644	176,000
56410 PENSION EXPENSE	(53,339)	-	-	-
56530 COURT & LEGAL COSTS	12,102	60,000	60,000	60,000
56630 UTILITIES-WATER (SERVICES)	6,338,042	7,554,692	7,554,692	7,563,377
56640 UTILITIES-SEWER	7,749,458	8,259,444	8,259,444	8,974,284
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>14,176,705</b>	<b>16,072,769</b>	<b>16,072,769</b>	<b>16,935,214</b>
57110 DEBT SERVICE-BOND DEBT	-	775,000	775,000	810,000
57210 DEBT SERVICE-INTEREST	318,450	288,044	288,044	251,869
57410 PRINCIPAL PAYMENT	-	320,345	320,345	320,345
57415 INTEREST EXPENSE	56,853	50,253	50,253	50,253
57610 DEPRECIATION EXPENSE	2,841,840	-	-	-
57611 AMORTIZATION EXPENSE	(56,086)	-	-	-
<b>TOTAL DEBT SERVICE AND CAP. REPL</b>	<b>3,161,057</b>	<b>1,433,642</b>	<b>1,433,642</b>	<b>1,432,467</b>
58995 CONTRA CAPITAL OUTLAY	(2,211,755)	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>(2,211,755)</b>	<b>-</b>	<b>-</b>	<b>-</b>
59111 TRANSFER TO GENERAL FUND	2,563,305	2,640,204	2,640,204	2,719,410
<b>Total Other Financing (Uses)</b>	<b>2,563,305</b>	<b>2,640,204</b>	<b>2,640,204</b>	<b>2,719,410</b>
<b>Total Combined Services</b>	<b>17,750,791</b>	<b>20,218,615</b>	<b>20,218,615</b>	<b>21,147,091</b>

## Sewer Repair and Replacement Fund

### Department Description

The Sewer Repair and Replacement Fund was established several years ago to create a source of funds that can be used for large sewer repair and maintenance projects. Utility customers are charged \$2.00 per month on their utility bills and these revenues are accrued in an account for maintenance of the wastewater system.

Fund Summary

SWR REPAIR & REPLACEMENT

Audited Sewer Repair and Replacement Fund Unassigned Ending Balance 09/30/23	\$	2,818,652
Projected '24 Revenues	\$	486,834
Available Funds		3,305,486
Projected '24 Expenditures		(36,185)
Estimated Ending Fund Balance 09/30/24	\$	3,269,301
Estimated Beginning Fund Balance - 10/01/24	\$	3,269,301
Budgeted Revenues '25		538,000
Budgeted Expenditures '25		(1,573,368)
Estimated Ending Fund Balance 09/30/25	\$	2,233,933

## Proposed Budget FY 2025

### 620-Swr Repair & Replacement

#### Swr Repair & Replacement Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
44512 SEWER SALES	405,345	412,000	412,000	418,000
<b>TOTAL SERVICE FEES</b>	<b>405,345</b>	<b>412,000</b>	<b>412,000</b>	<b>418,000</b>
46110 ALLOCATED INTEREST EARNINGS	85,401	74,834	74,834	120,000
<b>TOTAL INTEREST INCOME</b>	<b>85,401</b>	<b>74,834</b>	<b>74,834</b>	<b>120,000</b>
<b>Total Swr Repair &amp; Replacement Revenues</b>	<b>490,746</b>	<b>486,834</b>	<b>486,834</b>	<b>538,000</b>

### 620-Swr Repair & Replacement

#### Swr Repair & Replacement Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
58410 SANITARY SEWER	299,613	1,500,000	36,185	1,573,368
<b>TOTAL CAPITAL OUTLAY</b>	<b>299,613</b>	<b>1,500,000</b>	<b>36,185</b>	<b>1,573,368</b>
<b>Total Swr Repair &amp; Replacement Expenditures</b>	<b>299,613</b>	<b>1,500,000</b>	<b>36,185</b>	<b>1,573,368</b>







## Special Revenue Other Funds

FISCAL YEAR  
2024-2025

## Wylie Economic Development Corporation

The Wylie citizens, as authorized by the Texas State Legislature, created the Wylie Economic Development Corporation (WEDC) via the passage of a half-cent sales tax increase in 1990. Funds received by the WEDC are used solely to enhance and promote economic development within the Wylie community.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT II	-	1.0	1.0	1.0
BRE DIRECTOR	1.0	1.0	1.0	1.0
MKT & COMMS COORDINATOR	-	-	0.5	-
OFFICE MANAGER	-	-	1.0	1.0
SENIOR ASSISTANT	1.0	1.0	-	-
WEDC ASSISTANT DIRECTOR	-	-	1.0	1.0
WEDC EXEC DIRECTOR	1.0	1.0	1.0	1.0
<b>Total</b>	<b>3.0</b>	<b>4.0</b>	<b>5.5</b>	<b>5.0</b>

The primary objectives of the WEDC are to increase local employment opportunities while enhancing and diversifying the City of Wylie's tax base. The WEDC currently employs five full-time professional staff members that report directly to the Executive Director, and the Director reports to a 5-member Board of Directors appointed by the Wylie City Council. Ex-Officio Members of the Board include the sitting Mayor and current City Manager. Meetings typically occur on the third Wednesday of each month at 7:30 a.m. and on an as-needed basis at WEDC offices located at 250 S. Highway 78.

The Wylie City Council provides oversight of the WEDC via approval of Bylaws, appointment of Board Members, approval of annual budgets, review of monthly expenditures and project approval. The City of Wylie Finance Department processes all financial functions of the WEDC and coordinates an annual Financial Audit by an independent, third-party firm.

WEDC Board of Directors	Current Appointment	Term Expires
Melisa Whitehead, President	06/2022	06/2025
Demond Dawkins, Vice President	06/2024	06/2027
Blake Brininstool, Treasurer	06/2024	06/2027
Whitney McDougall, Secretary	07/2023	06/2025
Harold Smith, Board Member	06/2024	06/2026

WYLIE ECONOMIC DEVELOPMENT CORPORATION

Fund Summary

Wylie Economic Development Corp

Audited Wylie Economic Development Corp Fund Ending Balance 09/30/23	\$	12,625,730
Projected '24 Revenues		4,846,361
Available Funds		17,472,091
Projected '24 Expenditures		(9,102,034)
Estimated Ending Fund Balance 09/30/24	\$	8,370,057
Estimated Beginning Fund Balance - 10/01/24	\$	8,370,057 (a)
Budgeted Revenues '25		9,228,547
Budgeted Expenditures '25		(15,277,656)
Estimated Ending Unassigned Fund Balance 09/30/25	\$	2,320,948 (d)

a) Sales Tax is a 10% higher than FY24 and includes \$4.1 MM in Gain/Loss Sale or Property.

## WYLIE ECONOMIC DEVELOPMENT CORPORATION

## Budget FY 2024-2025

**111-Wylie Economic Development Corp**  
**Wylie Economic Development Corp Revenues**

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
40210 SALES TAX	4,611,796	4,536,561	4,536,561	4,990,217
<b>Total Taxes</b>	<b>4,611,796</b>	<b>4,536,561</b>	<b>4,536,561</b>	<b>4,990,217</b>
46110 ALLOCATED INTEREST EARNINGS	381,356	112,000	350,000	112,000
<b>Total Interest Income</b>	<b>381,356</b>	<b>112,000</b>	<b>350,000</b>	<b>112,000</b>
48110 RENTAL INCOME	116,558	48,600	4,800	4,800
48410 MISCELLANEOUS INCOME	996	1,250	-	-
48430 GAIN/(LOSS) SALE OF CAP ASSETS	75,397	2,655,970	(45,000)	4,121,530
<b>Total Miscellaneous Income</b>	<b>192,951</b>	<b>2,705,820</b>	<b>(40,200)</b>	<b>4,126,330</b>
<b>Total Wylie Economic Development Corp Revenues</b>	<b>5,186,103</b>	<b>7,354,381</b>	<b>4,846,361</b>	<b>9,228,547</b>

## WYLIE ECONOMIC DEVELOPMENT CORPORATION

## Budget FY 2024-2025

111-Wylie Economic Development Corp  
Development Corp-WEDC Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	338,686	460,570	440,500	470,558
51130 OVERTIME	2,812	-	-	-
51140 LONGEVITY PAY	916	1,200	1,200	2,808
51310 TMRS	52,556	71,611	68,500	74,650
51410 HOSPITAL & LIFE INSURANCE	50,062	81,169	81,000	79,944
51420 LONG-TERM DISABILITY	679	1,714	1,600	1,741
51440 FICA	19,752	28,245	27,000	29,349
51450 MEDICARE	4,619	6,691	6,400	6,864
51470 WORKERS COMP PREMIUM	1,089	2,100	2,100	994
51480 UNEMPLOYMENT COMP (TWC)	40	1,600	1,600	585
<b>TOTAL PERSONNEL SERVICES</b>	<b>471,211</b>	<b>654,900</b>	<b>629,900</b>	<b>667,493</b>
52010 OFFICE SUPPLIES	6,450	5,000	5,000	5,000
52040 POSTAGE & FREIGHT	248	300	300	300
52810 FOOD SUPPLIES	2,637	3,000	3,000	3,000
<b>TOTAL SUPPLIES</b>	<b>9,335</b>	<b>8,300</b>	<b>8,300</b>	<b>8,300</b>
54610 FURNITURE & FIXTURES	2,074	2,500	2,500	2,500
54810 COMPUTER HARD/SOFTWARE	3,475	7,650	7,650	7,650
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>5,549</b>	<b>10,150</b>	<b>10,150</b>	<b>10,150</b>
56030 INCENTIVES	855,812	1,929,250	1,179,250	1,741,250
56040 SPECIAL SERVICES	12,167	37,270	67,270	87,270
56041 SPECIAL SERVICES-REAL ESTATE	336,302	234,500	234,500	71,000
56042 SPECIAL SERVICES-INFRASTRUCTURE	51,143	10,324,000	4,683,333	9,020,667
56080 ADVERTISING	133,089	196,125	226,125	226,125
56090 COMMUNITY DEVELOPMENT	61,566	66,200	66,200	74,450
56110 COMMUNICATIONS	5,669	7,900	7,900	7,900
56180 RENTAL	27,000	27,000	27,000	27,000
56210 TRAVEL & TRAINING	56,489	73,000	77,000	95,500
56250 DUES & SUBSCRIPTIONS	53,399	60,733	60,733	91,053
56310 INSURANCE	6,449	6,800	6,800	6,800
56510 AUDIT & LEGAL SERVICES	28,282	53,000	53,000	53,000
56570 ENGINEERING/ARCHITECTURAL	389,189	530,175	530,175	855,300
56610 UTILITIES-ELECTRIC	2,746	2,400	2,400	2,400
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>2,019,302</b>	<b>13,548,353</b>	<b>7,221,686</b>	<b>12,359,715</b>
57410 PRINCIPAL PAYMENT	575,973	600,096	600,096	606,744
57415 INTEREST EXPENSE	656,025	631,902	631,902	625,254
<b>TOTAL DEBT SERVICE AND CAP. REPL</b>	<b>1,231,998</b>	<b>1,231,998</b>	<b>1,231,998</b>	<b>1,231,998</b>
58110 LAND-PURCHASE PRICE	345,442	1,000,000	-	1,000,000
58995 CONTRA CAPITAL OUTLAY	(345,442)	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>1,000,000</b>	<b>-</b>	<b>1,000,000</b>
<b>Total Development Corp-Wedc</b>	<b>3,737,395</b>	<b>16,453,701</b>	<b>9,102,034</b>	<b>15,277,656</b>

## 4B Sales Tax Revenue Fund

### Department Description

The Wylie Parks and Recreation Facility Development Corporation promotes park and recreation development within the City of Wyle. This special revenue fund is restricted by State legislation to improve the city's appeal as a place to live, work, and visit. It is supported by a half-cent of sales tax collected within the city's boundaries. This fund includes 4B Brown House, 4B Community Park Center, 4B Parks, 4B Recreation Center, 4B Stonehaven House, and 4B Combined Services.

## 4B SALES TAX REVENUE FUND

## Fund Summary

## 4B Sales Tax Revenue Fund

<b>Audited 4B Sales Tax Revenue Fund Ending Balance 09/30/23</b>	<b>\$ 6,848,645</b>
Projected '24 Revenues	5,717,351
Available Funds	12,565,996
Projected '24 Expenditures	(7,322,253) <sup>(a)</sup>
Estimated Ending Fund Balance 09/30/24	\$ 5,243,743
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$ 5,243,743</b>
Budgeted Revenues '25	6,214,492 <sup>(b)</sup>
Budgeted Expenditures '25	(5,817,003)
Recommend Request (Recurring Expense)	\$ (189,557)
New Fleet and Equipment One Time Uses	\$ (2,723,490)
Carryforward Expenditures	\$ (489,496)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$ 2,238,689 <sup>(c)</sup></b>

a) Carry forward items are taken out of projected 2024 expense and included in 2025 expense. See manager's letter for detailed list totaling \$489,496.

b) Total includes sales tax revenue and revenue from the Recreation Center.

c) Policy requirement is 25% of budgeted sales tax revenue ( $\$4,990,217 \times 25\% = \$1,247,554$ )



## 4B SALES TAX REVENUE FUND

### 4B Sales Tax Revenue Fund

#### Summary of Revenues and Expenditures

	2022-2023 Actual	2023-2024 Budget	2023-2024 Projected	2024-2025 Budget
<b>Revenues:</b>				
Sales Taxes	4,611,796	4,536,561	4,536,561	4,990,217
Service Fees	1,067,672	940,000	940,000	945,000
Interest & Misc. Income	236,049	219,939	219,939	279,275
Transfers from Other Funds (OFS)	-	20,851	20,851	-
<b>Total Revenues</b>	<b>\$ 5,915,517</b>	<b>\$ 5,717,351</b>	<b>\$ 5,717,351</b>	<b>\$ 6,214,492</b>
<b>Expenditures:</b>				
Brown House	253,853	419,695	329,315	493,030
Senior Center	574,537	750,737	750,737	886,340
4B Parks	1,100,638	3,778,793	3,382,297	4,519,282
Recreation Center	2,069,214	2,472,126	2,472,126	2,760,879
Stonehaven House	5,500	121,000	-	121,000
Combined Services	1,663,050	387,778	387,778	439,015
<b>Total Expenditures</b>	<b>\$ 5,666,792</b>	<b>\$ 7,930,129</b>	<b>\$ 7,322,253</b>	<b>\$ 9,219,546</b>



## 4B SALES TAX REVENUE FUND

## Budget FY 2024-2025

## 112-4B Sales Tax Revenue Fund

## 4B Sales Tax Revenue Fund Revenues



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
40210 SALES TAX	4,611,796	4,536,561	4,536,561	4,990,217
<b>Total Taxes</b>	<b>4,611,796</b>	<b>4,536,561</b>	<b>4,536,561</b>	<b>4,990,217</b>
44150 RECREATION MEMBERSHIP FEES	647,661	600,000	600,000	600,000
44152 RECREATION MERCHANDISE	21,009	10,000	10,000	15,000
44156 RECREATION CLASS FEES	399,002	330,000	330,000	330,000
<b>Total Service Fees</b>	<b>1,067,672</b>	<b>940,000</b>	<b>940,000</b>	<b>945,000</b>
46110 ALLOCATED INTEREST EARNINGS	192,547	174,664	174,664	234,000
<b>Total Interest Income</b>	<b>192,547</b>	<b>174,664</b>	<b>174,664</b>	<b>234,000</b>
48120 COMMUNITY ROOM FEES	37,854	45,000	45,000	45,000
48410 MISCELLANEOUS INCOME	5,648	275	275	275
<b>Total Miscellaneous Income</b>	<b>43,502</b>	<b>45,275</b>	<b>45,275</b>	<b>45,275</b>
49600 INSURANCE RECOVERIES	-	20,851	20,851	-
<b>Total Other Financing Sources</b>	<b>-</b>	<b>20,851</b>	<b>20,851</b>	<b>-</b>
<b>Total 4B Sales Tax Revenue Fund Revenues</b>	<b>5,915,517</b>	<b>5,717,351</b>	<b>5,717,351</b>	<b>6,214,492</b>

## 4B Brown House



### Department Description

The Parks and Recreation 4B Brown House supports the operation of the Welcome Center at the Historic Thomas and Mattie Brown House. The Welcome Center ensures the ongoing preservation of local history. This establishment welcomes visitors and provides a rare glimpse into Wylie's rich and colorful background. Funding comes from sales tax revenue. Wylie Parks and Recreation's mission is to spark connection with self, family, and community through meaningful park and recreation experiences.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue assessing and adjusting services and amenities to meet the needs of guests.
		Continue to enhance the Welcome Center experience with new history exhibits, tours, and educational opportunities.
		Continue to support downtown events and cooperative services, e.g. Boo on Ballard, Bluegrass, and Arts Festival.
		Continue intricate facility maintenance and preservation.
 <b>Financial Health</b>		Prepare One Year Business Plan.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Community Focused Government</b>		Support downtown events: Pedal Care Race, Picnic on Ballard, Bluegrass, Boo On Ballard, and Arts Festival.
		Launch of the Victorian Christmas Market.
		Extensive repairs to woodwork and exterior painting.
 <b>Culture</b>		Robust Wylie-focused history and educational exhibits about the early days of American Base Ball, Gibson Girls, the Railroad, Victorian holiday celebrations, Food Glorious Food, Victorian clothing, Mourning Habits of the Victorians, Dia de Los Muertos, Houdini, and Orson Welles.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
GUEST SERVICES SPECIALIST	0.5	3.0	3.0	0.5
PARKS AND RECREATION SUPERVISOR	1.0	1.0	1.0	1.0
RECREATION MONITOR - BROWN HOUSE	2.5	2.5	2.5	3.0
<b>Total</b>	<b>4.0</b>	<b>6.5</b>	<b>6.5</b>	<b>4.5</b>

### Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Attendance - General Hourly Headcount	795	400	500	8,445	9,000
Celebrations - Participants, No Charge Downtown Events	3,000	3,000	3,000	3,500	3,500

## 4B BROWN HOUSE

## Budget FY 2024-2025

112-4B Sales Tax Revenue Fund  
4B Brown House



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	57,394	66,279	66,279	70,678
51112 SALARIES - PART TIME	84,593	97,388	97,388	129,260
51130 OVERTIME	-	1,000	1,000	1,150
51140 LONGEVITY PAY	380	428	428	951
51310 TMRS	11,633	11,419	11,419	14,698
51410 HOSPITAL & LIFE INSURANCE	12,319	13,876	13,876	15,281
51420 LONG-TERM DISABILITY	139	244	244	262
51440 FICA	8,614	10,445	10,445	12,526
51450 MEDICARE	2,015	2,443	2,443	2,930
51470 WORKERS COMP PREMIUM	240	321	321	424
51480 UNEMPLOYMENT COMP (TWC)	87	810	810	468
<b>TOTAL PERSONNEL SERVICES</b>	<b>177,414</b>	<b>204,653</b>	<b>204,653</b>	<b>248,628</b>
52010 OFFICE SUPPLIES	877	1,008	1,008	1,008
52130 TOOLS/ EQUIP (NON-CAPITAL)	14,556	7,655	7,655	13,455
52210 JANITORIAL SUPPLIES	179	2,621	2,621	1,211
52250 MEDICAL & SURGICAL	96	360	360	360
52610 RECREATIONAL SUPPLIES	-	3,910	3,910	3,910
52650 RECREATION MERCHANDISE	5,917	7,500	7,500	7,500
52710 WEARING APPAREL & UNIFORMS	-	625	625	625
52810 FOOD SUPPLIES	207	525	525	525
<b>TOTAL SUPPLIES</b>	<b>21,832</b>	<b>24,204</b>	<b>24,204</b>	<b>28,594</b>
54910 BUILDINGS	8,510	142,800	52,420	162,800
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>8,510</b>	<b>142,800</b>	<b>52,420</b>	<b>162,800</b>
56040 SPECIAL SERVICES	31,339	27,583	27,583	32,853
56080 ADVERTISING	5,571	5,960	5,960	5,960
56110 COMMUNICATIONS	1,254	1,500	1,500	1,500
56140 REC CLASS EXPENSES (BH)	540	2,900	2,900	2,900
56180 RENTAL	-	1,900	1,900	1,900
56210 TRAVEL & TRAINING	2,572	3,250	3,250	3,250
56250 DUES & SUBSCRIPTIONS	4,821	4,945	4,945	4,645
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>46,097</b>	<b>48,038</b>	<b>48,038</b>	<b>53,008</b>
<b>Total 4B Brown House</b>	<b>253,853</b>	<b>419,695</b>	<b>329,315</b>	<b>493,030</b>

## 4B Community Park Center



### Department Description

The Parks and Recreation 4B Community Park Center supports the operation of the Community Park Center. Programs support the well-being of Wylie citizens, ages 55 years and older, by providing recreational and educational opportunities. The division ensures the ongoing operations and marketing of these programs. Funding comes from sales tax revenue. Wylie Parks and Recreation's mission is to spark connection with self, family, and community through meaningful park and recreation experiences.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Health, Safety, and Well-Being</b>	Continue assessing and adjusting services and amenities to meet the needs of guests. Offer rentals and programs for all ages. Replace a bus with a van.
	<b>Financial Health</b>	Prepare One Year Business Plan.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	<b>Health, Safety, and Well-Being</b>	Renovations included ADA restrooms, a separate fitness area, cosmetic upgrades, flooring upgrades, and additional parking and lighting. Support downtown events: Pedal Car Race, Picnic on Ballard, Bluegrass, Boo On Ballard, and Arts Festival. Rebranding of the facility, including a name change.
	<b>Community Focused Government</b>	Provided facility and staff support for elections.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	1.0	1.0	1.0	1.0
BUS DRIVER	0.5	0.5	0.5	0.5
GUEST SERVICES SPECIALIST	2.0	2.0	2.0	2.5
PARKS AND RECREATION SUPERVISOR	1.0	1.0	1.0	1.0
RECREATION MONITOR - CPC	4.0	4.0	4.0	4.0
RECREATION PROGRAMMER - COMMUNITY PARK CENTER	1.0	1.0	1.0	1.0
<b>Total</b>	<b>9.5</b>	<b>9.5</b>	<b>9.5</b>	<b>10.0</b>

### Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Attendance - General Hourly Headcount	47,011	38,500	40,000	41,023	43,000
Paid Activities - Participants	1,724	1,175	1,200	1,561	1,400

## 4B COMMUNITY PARK CENTER

## Budget FY 2024-2025

112-4B Sales Tax Revenue Fund  
4B Community Park Center



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	150,599	168,651	168,651	226,179
51112 SALARIES - PART TIME	199,890	237,001	237,001	250,348
51130 OVERTIME	2,036	2,000	2,000	3,450
51140 LONGEVITY PAY	1,100	1,236	1,236	2,844
51310 TMRS	36,953	37,280	37,280	45,980
51410 HOSPITAL & LIFE INSURANCE	30,862	34,929	34,929	49,906
51420 LONG-TERM DISABILITY	365	632	632	837
51440 FICA	21,158	25,351	25,351	29,858
51450 MEDICARE	4,948	5,929	5,929	6,983
51470 WORKERS COMP PREMIUM	3,012	4,215	4,215	2,532
51480 UNEMPLOYMENT COMP (TWC)	157	2,160	2,160	1,170
<b>TOTAL PERSONNEL SERVICES</b>	<b>451,080</b>	<b>519,384</b>	<b>519,384</b>	<b>620,087</b>
52010 OFFICE SUPPLIES	1,680	1,848	1,848	1,998
52130 TOOLS/ EQUIP (NON-CAPITAL)	9,642	10,500	10,500	17,300
52210 JANITORIAL SUPPLIES	706	3,020	3,020	3,020
52250 MEDICAL & SURGICAL	696	1,200	1,200	1,200
52310 FUEL & LUBRICANTS	5,762	9,000	9,000	9,000
52610 RECREATIONAL SUPPLIES	27,022	25,730	31,730	43,730
52650 RECREATION MERCHANDISE	273	4,475	4,475	4,475
52710 WEARING APPAREL & UNIFORMS	1,378	2,380	2,380	2,380
52810 FOOD SUPPLIES	519	700	700	750
<b>TOTAL SUPPLIES</b>	<b>47,678</b>	<b>58,853</b>	<b>64,853</b>	<b>83,853</b>
54530 HEAVY EQUIPMENT	15,022	18,500	12,500	13,000
54910 BUILDINGS	2,920	4,900	4,900	13,900
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>17,942</b>	<b>23,400</b>	<b>17,400</b>	<b>26,900</b>
56040 SPECIAL SERVICES	15,198	16,885	16,885	16,885
56080 ADVERTISING	3,002	3,503	3,503	3,503
56110 COMMUNICATIONS	1,657	2,172	2,172	2,172
56140 REC CLASS EXPENSES	15,348	27,025	27,025	27,025
56180 RENTAL	1,672	1,800	1,800	2,300
56210 TRAVEL & TRAINING	12,846	17,325	17,325	17,825
56250 DUES & SUBSCRIPTIONS	5,738	7,090	7,090	7,490
56360 ACTIVENET ADMINISTRATIVE FEES	2,376	3,300	3,300	3,300
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>57,837</b>	<b>79,100</b>	<b>79,100</b>	<b>80,500</b>
58510 MOTOR VEHICLES	-	70,000	70,000	75,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>70,000</b>	<b>70,000</b>	<b>75,000</b>
<b>Total 4B Community Park Center</b>	<b>574,537</b>	<b>750,737</b>	<b>750,737</b>	<b>886,340</b>

## 4B Parks


### Department Description

The Parks and Recreation Department 4B Parks supports the maintenance of athletic fields and some park maintenance. This division is responsible for developing and maintaining athletic complexes and parks throughout the city. Funding comes from sales tax revenue. Wylie Parks and Recreation's mission is to spark connection with self, family, and community through meaningful park and recreation experiences. In Fiscal Year 2025, nine positions were moved from General Fund Parks. These positions were Equipment Operators and seasonal mowers.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue assessing and adjusting services and amenities to meet the needs of guests.
		Generate the PARD/PW Service Center renovation plan.
		Generate Community Park parking design and initiate construction.
		Generate Founders Park parking design.
		Generate Braddock Park concept plan.
		Add/replace equipment: Ride On Broadcaster, Spray Rig, Front Loader, and Truck.
		Expand Pickleball Courts.
		Replace playgrounds at Riverway and Sage Creek parks.
		Add shade covering at the new Pirate Cove Playground.
 <b>Financial Health</b>		Renovate South Fields at Founders Park.
		Prepare One Year Business Plan.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Health, Safety, and Well-Being</b>		Hired new Equipment Operator I for the Athletics Division.
		Completed Community Park Playground Phase 2 Installation.
		Completed Community Park Playground Poured-In-Place Surfacing.
		Replaced one Zero Turn Mower.
		Replaced a 5900 Large Mower for Athletic Fields.
		Installed a new pavilion at the Library Garden.
		Replaced Pirate Cove Playground at Founders Park.
		Completed the construction of the new Dog Park at the Municipal Complex.
		Completed the North Field Renovation at Founders Park.
		Supported downtown events: Pedal Car Race, Picnic on Ballard, Bluegrass, Boo On Ballard, and Arts Festival.

## 4B PARKS

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
EQUIPMENT OPERATOR I	1.0	3.0	4.0	13.0
EQUIPMENT OPERATOR II	-	1.0	1.0	2.0
IRRIGATION TECHNICIAN	-	1.0	1.0	1.0
MAINTENANCE WORKER	3.0	-	-	-
PARKS AND RECREATION SUPERVISOR	1.0	1.0	1.0	1.0
SUMMER MOWER	-	-	-	0.8
<b>Total</b>	<b>5.0</b>	<b>6.0</b>	<b>7.0</b>	<b>17.8</b>

## Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Rentals - Participants, Youth Sports Local Leagues	5,066	5,500	5,500	4,784	5,000
Rentals - Participants, Private Teams	13,898	10,000	12,000	14,500	12,000

## 4B PARKS

## Budget FY 2024-2025

112-4B Sales Tax Revenue Fund  
4B Parks

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	276,230	356,527	356,527	856,981
51112 SALARIES - PART TIME	-	-	-	28,080
51130 OVERTIME	13,895	16,500	16,500	45,500
51140 LONGEVITY PAY	2,624	3,019	3,019	9,849
51310 TMRS	45,496	58,287	58,287	143,480
51410 HOSPITAL & LIFE INSURANCE	61,545	85,043	85,043	211,859
51420 LONG-TERM DISABILITY	482	1,349	1,349	3,171
51440 FICA	17,417	23,314	23,314	58,151
51450 MEDICARE	4,073	5,453	5,453	13,600
51470 WORKERS COMP PREMIUM	4,183	5,287	5,287	7,418
51480 UNEMPLOYMENT COMP (TWC)	68	1,890	1,890	2,457
<b>TOTAL PERSONNEL SERVICES</b>	<b>426,013</b>	<b>556,669</b>	<b>556,669</b>	<b>1,380,546</b>
52130 TOOLS/ EQUIP (NON-CAPITAL)	32,767	-	-	-
52710 WEARING APPAREL & UNIFORMS	3,683	740	740	740
<b>TOTAL SUPPLIES</b>	<b>36,450</b>	<b>740</b>	<b>740</b>	<b>740</b>
56040 SPECIAL SERVICES	-	1,000	1,000	26,000
56210 TRAVEL & TRAINING	-	1,500	1,500	1,500
56570 ENGINEERING/ARCHITECTURAL	-	50,000	24,000	151,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>-</b>	<b>52,500</b>	<b>26,500</b>	<b>178,500</b>
58150 LAND-BETTERMENTS	459,192	2,912,262	2,612,262	2,370,000
58510 MOTOR VEHICLES	-	65,851	-	135,851
58530 HEAVY EQUIPMENT	-	-	-	140,000
58570 ENGINEERING/ARCHITECTURAL	165,434	28,771	24,126	313,645
58850 MAJOR TOOLS & EQUIPMENT	13,549	162,000	162,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>638,175</b>	<b>3,168,884</b>	<b>2,798,388</b>	<b>2,959,496</b>
<b>Total 4B Parks</b>	<b>1,100,638</b>	<b>3,778,793</b>	<b>3,382,297</b>	<b>4,519,282</b>





## 4B Recreation Center



### Department Description

The Parks and Recreation 4B Recreation Center supports the operation of the Wylie Recreation Center, which supports the well-being of Wylie citizens by providing access to recreational and education programs. The division ensures the ongoing operations and marketing of recreational programs at the Wylie Recreation Center. Funding comes from sales tax revenue. Wylie Parks and Recreation’s mission is to spark connection with self, family, and community through meaningful park and recreation experiences.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Health, Safety, and Well-Being	Continue assessing and adjusting services and amenities to meet the needs of guests.
	Financial Health	Continue analyzing and addressing user fees to support a reasonable cost recovery.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Health, Safety, and Well-Being	Support downtown events: Pedal Car Race, Picnic on Ballard, Bluegrass, Boo On Ballard, and Arts Festival.
		2024 Best Fitness Facility - Wylie News Reader Poll.
		Provided 22% “NEW” camp and class opportunities. The national benchmark is 20%.
		Added more Open Play times for pickleball, volleyball, and badminton.
		19% increase in Rec Pass Holders from FY ‘23. 43% of Summer Camp registrations have Rec Passes.
		Updated the following fitness equipment: two treadmills, two AMTs, and a diverging lat pulldown.
	Financial Health	Rec Pass Revenue increased per month by an average of 38%.
		Completed a Rental Fee and Amenity Assessment.
		17% increase in Summer Camp revenue over FY ‘23.
		Added a tap to pay option for increased payment opportunities.
		Participant:Brochure Rate 1:2 (national benchmark is 1:50).
		Launched One Year Business Plan.

## 4B RECREATION CENTER

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	1.0	1.0	1.0	1.0
CUSTODIAN	-	-	1.5	1.5
GUEST SERVICES SPECIALIST	7.0	7.0	7.5	8.5
MAINTENANCE TECHNICIAN	1.0	1.0	1.0	1.0
PARKS AND RECREATION SUPERVISOR	1.0	2.0	2.0	2.0
RECREATION MANAGER	1.0	-	-	-
RECREATION MONITOR - RECREATION	13.0	13.0	13.0	13.0
RECREATION PROGRAMMER - RECREATION	3.0	3.0	3.0	3.0
<b>Total</b>	<b>27.0</b>	<b>27.0</b>	<b>29.0</b>	<b>30.0</b>

## Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Attendance - General Hourly Headcount	330,307	381,000	350,000	385,000	380,000
Paid Activities - Participants	5,089	5,250	5,500	6,000	5,750
Rentals - Hours Per Year, Private Parties	500	500	525	645	575

## 4B RECREATION CENTER

## Budget FY 2024-2025

112-4B Sales Tax Revenue Fund  
4B Recreation Center

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	368,044	477,066	461,466	623,834
51112 SALARIES - PART TIME	575,499	698,531	690,731	745,914
51130 OVERTIME	4,213	7,000	7,000	8,050
51140 LONGEVITY PAY	2,224	2,645	2,645	6,227
51270 REC INSTRUCTOR PAY	87,774	60,000	60,000	83,000
51310 TMRS	82,200	101,930	99,512	130,142
51410 HOSPITAL & LIFE INSURANCE	94,063	124,140	119,800	161,861
51420 LONG-TERM DISABILITY	1,129	1,808	1,750	2,309
51440 FICA	62,644	77,267	75,816	84,922
51450 MEDICARE	14,651	18,070	17,731	19,859
51470 WORKERS COMP PREMIUM	13,808	16,731	16,731	3,772
51480 UNEMPLOYMENT COMP (TWC)	596	5,940	5,940	2,925
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,306,845</b>	<b>1,591,128</b>	<b>1,559,122</b>	<b>1,872,815</b>
52010 OFFICE SUPPLIES	4,246	6,002	6,002	6,302
52130 TOOLS/ EQUIP (NON-CAPITAL)	12,747	13,620	20,220	20,020
52210 JANITORIAL SUPPLIES	13,072	29,979	29,979	28,149
52250 MEDICAL & SURGICAL	3,197	3,980	3,980	3,940
52310 FUEL & LUBRICANTS	1,205	6,300	6,300	6,300
52610 RECREATIONAL SUPPLIES	87,798	96,380	104,780	103,700
52650 RECREATION MERCHANDISE	6,426	12,175	12,175	13,225
52710 WEARING APPAREL & UNIFORMS	3,125	4,670	4,670	4,950
52810 FOOD SUPPLIES	572	1,200	1,200	1,500
<b>TOTAL SUPPLIES</b>	<b>132,388</b>	<b>174,306</b>	<b>189,306</b>	<b>188,086</b>
54530 HEAVY EQUIPMENT	20,612	31,240	31,240	26,740
54910 BUILDINGS	29,054	32,720	34,720	35,120
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>49,666</b>	<b>63,960</b>	<b>65,960</b>	<b>61,860</b>
56040 SPECIAL SERVICES	84,935	67,364	103,370	29,070
56080 ADVERTISING	99,467	113,010	113,010	114,120
56110 COMMUNICATIONS	1,008	1,800	1,800	1,800
56140 REC CLASS EXPENSES (REC CTR)	153,883	161,250	161,250	188,250
56180 RENTAL	704	3,300	3,300	3,300
56210 TRAVEL & TRAINING	16,147	29,400	29,400	26,200
56250 DUES & SUBSCRIPTIONS	12,267	15,038	15,038	15,408
56310 INSURANCE	33,080	48,000	48,000	48,000
56360 ACTIVENET ADMINISTRATIVE FEES	69,827	58,600	58,600	73,000
56610 UTILITIES-ELECTRIC	73,706	98,970	98,970	98,970
56630 UTILITIES-WATER	35,291	46,000	25,000	40,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>580,315</b>	<b>642,732</b>	<b>657,738</b>	<b>638,118</b>
<b>Total 4B Recreation Center</b>	<b>2,069,214</b>	<b>2,472,126</b>	<b>2,472,126</b>	<b>2,760,879</b>

## 4B Stonehaven House

### Department Description

The Parks and Recreation Department 4B Stonehaven House supports the maintenance of Stonehaven House.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Community Focused Government</b>	Resume discussions with the Wylie Historical Society regarding possible site management partnerships.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
n/a		

4B STONEHAVEN HOUSE

Budget FY 2024-2025  
112-4B Sales Tax Revenue Fund  
4B Stonehaven House

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
54910 BUILDINGS	5,500	121,000	-	121,000
TOTAL MATERIALS FOR MAINTENANCE	5,500	121,000	-	121,000
Total 4B Stonehaven House	5,500	121,000	-	121,000

## 4B Combined Services

### Department Description

This division reflects expenditures for debt service payments.

## 4B COMBINED SERVICES

## Budget FY 2024-2025

112-4B Sales Tax Revenue Fund  
Combined Services

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56040 SPECIAL SERVICES	-	713	713	48,240
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>-</b>	<b>713</b>	<b>713</b>	<b>48,240</b>
59132 TRANSFER TO 4B DEBT SERVICE	388,050	165,000	165,000	390,775
59430 TRANSFER TO CAPITAL PROJ FUND	1,275,000	222,065	222,065	-
<b>Total Other Financing (Uses)</b>	<b>1,663,050</b>	<b>387,065</b>	<b>387,065</b>	<b>390,775</b>
<b>Total Combined Services</b>	<b>1,663,050</b>	<b>387,778</b>	<b>387,778</b>	<b>439,015</b>

## Parks Acquisition and Improvement Fund


### Department Description

Park Acquisition and Improvement funds are derived from development fees, which may be accepted instead of parkland dedications. The City is divided into three park zones: West, Central, and East. The funds are available to acquire, develop, and improve parkland in the zone where the fee was collected. They may also be used to match grant requirements.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
No specific projects.	

### Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
 Health, Safety, and Well-Being:	Central Zone: Scoreboard replacement at Community Park Baseball Complex.



## PARKS ACQUISITION AND IMPROVEMENT FUND

## Fund Summary

## PARK A &amp; I FUND

<b>Audited PARK A&amp;I Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>775,194</b>
Projected '24 Revenues	\$	198,352
Available Funds		973,546
Projected '24 Expenditures		(38,500) <sup>(a)</sup>
Estimated Ending Fund Balance 09/30/24	\$	935,046
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>935,046</b>
Budgeted Revenues '25		208,000
Budgeted Expenditures '25		-
Carryforward Expenditures	\$	(45,000)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>1,098,046</b>

a) Carry forward items are taken out of projected 2024 expense and included in 2025 expense.\$45,000

PARKS ACQUISITION AND IMPROVEMENT FUND

Budget FY 2024-2025

121-Park A & I Fund  
Park A & I Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
44134 PARK LAND DEVELOPMENT	577,061	178,000	178,000	178,000
<b>Total Service Fees</b>	<b>577,061</b>	<b>178,000</b>	<b>178,000</b>	<b>178,000</b>
46110 ALLOCATED INTEREST EARNINGS	24,093	20,352	20,352	30,000
<b>Total Interest Income</b>	<b>24,093</b>	<b>20,352</b>	<b>20,352</b>	<b>30,000</b>
<b>Total Park A &amp; I Fund Revenues</b>	<b>601,154</b>	<b>198,352</b>	<b>198,352</b>	<b>208,000</b>

PARKS ACQUISITION AND IMPROVEMENT FUND

Budget FY 2024-2025

121-Park A & I Fund  
Park Acq & Imp-West Zone

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
58150 LAND-BETTERMENTS	52,980	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>52,980</b>	-	-	-
59430 TRANSFER TO CAPITAL PROJ FUND	200,000	-	-	-
<b>Total Other Financing (Uses)</b>	<b>200,000</b>	-	-	-
<b>Total Park Acq &amp; Imp-West Zone</b>	<b>252,980</b>	-	-	-

PARKS ACQUISITION AND IMPROVEMENT FUND

Budget FY 2024-2025

121-Park A & I Fund  
Park Acq & Imp-Cent Zone

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
58150 LAND-BETTERMENTS	42,268	45,000	-	45,000
TOTAL CAPITAL OUTLAY	42,268	45,000	-	45,000
Total Park Acq & Imp-Cent Zone	42,268	45,000	-	45,000

PARKS ACQUISITION AND IMPROVEMENT FUND

Budget FY 2024-2025

121-Park A & I Fund  
Park Acq & Imp-East Zone

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
58150 LAND-BETTERMENTS	36,873	38,500	38,500	-
TOTAL CAPITAL OUTLAY	36,873	38,500	38,500	-
Total Park Acq & Imp-East Zone	36,873	38,500	38,500	-




## Fire Training Center Fund

### Department Description

The Fire Training Center Fund is a special revenue fund that was established in FY 2001. The Fire training center is physically located behind Fire Station 2, it is also used as a regional training center by other city departments and area fire departments. Major funding comes from response fees collected within our response area for emergency services rendered. These fees are collected by a 3<sup>rd</sup> party contracted vendor and vary from year to year.

Expenditures from this fund are related to public safety training, as well as upkeep and maintenance of the fire training facilities. The Fire training center is physically located behind Fire Station 2. The facility is also used as a regional training center by other city departments and area fire departments. Major funding comes from response fees collected within our response area for emergency services rendered. Other funding comes from fees assessed on users. A master use plan has been drawn up that will develop the acres available in order to meet the growing needs due to population and commercial growth.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Infrastructure	Expend funds dedicated to the public safety training field to maintain the training facility, improve training offerings, and provide quality training to Wylie public safety personnel.
	Workforce	
	Planning Management	

FIRE TRAINING CENTER FUND

Fund Summary

FIRE TRAINING CENTER FUND

<b>Audited Fire Training Center Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>299,412</b>
Projected '24 Revenues	\$	351,616 (a)
Available Funds		651,028
Projected '24 Expenditures		(25,000)
Estimated Ending Fund Balance 09/30/24	\$	626,028
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>626,028</b>
Budgeted Revenues '25		52,000
Budgeted Expenditures '25		(25,000)
Carryforward Expenditures		(496,001)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>157,027</b>

a) Includes \$300,000 transfer from Fire Development Fund

## FIRE TRAINING CENTER FUND

## Proposed Budget FY 2025

132-Fire Training Center  
Fire Training Center Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
42110 FIRST RESPONDER FEES	46,136	43,800	43,800	40,000
<b>TOTAL LICENSE AND PERMITS</b>	<b>46,136</b>	<b>43,800</b>	<b>43,800</b>	<b>40,000</b>
46110 ALLOCATED INTEREST EARNINGS	9,053	7,816	7,816	12,000
<b>TOTAL INTEREST INCOME</b>	<b>9,053</b>	<b>7,816</b>	<b>7,816</b>	<b>12,000</b>
49131 TRANSFER FROM SPECIAL REVENUE FUND	-	300,000	300,000	-
49600 INSURANCE RECOVERIES	3,000	-	-	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>3,000</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>
<b>Total Fire Training Center Revenues</b>	<b>58,189</b>	<b>351,616</b>	<b>351,616</b>	<b>52,000</b>

132-Fire Training Center  
Fire Training Center Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
52130 TOOLS/ EQUIP (NON-CAPITAL)	33,101	11,000	11,000	20,000
52630 AUDIO-VISUAL	-	5,000	5,000	5,000
<b>TOTAL SUPPLIES</b>	<b>33,101</b>	<b>16,000</b>	<b>16,000</b>	<b>25,000</b>
56040 SPECIAL SERVICES	-	9,000	9,000	-
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>-</b>	<b>9,000</b>	<b>9,000</b>	<b>-</b>
58910 BUILDINGS	-	500,000	-	496,001
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>496,001</b>
<b>Total Fire Training Center Expenditures</b>	<b>33,101</b>	<b>525,000</b>	<b>25,000</b>	<b>521,001</b>







## Fire Development Fund



### Department Description

The Fire Development Fee Fund benefits the City of Wylie by providing a portion of the capital expenditure money to maintain fire protection service levels caused by increases in growth and population. The City established fire development fees by Ordinance No. 2007-12. The fund cannot be used for any operations or replacement costs. Projects in the coming years are Fire Station 5 property, and construction of Fire Station 5, as well as the new apparatus for each.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Financial Health	Receive revenues from Fire Development Fees
	Economic Growth	
	Planning Management	Began the land location process for construction of Fire Station 5
	Financial Health	

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Planning Management	Completed construction and opened Fire Station #4
	Financial Health	

FIRE DEVELOPMENT FUND

Fund Summary

FIRE DEVELOPMENT FEES FUND

<b>Audited Fire Development Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>1,299,342</b>
Projected '24 Revenues	\$	228,140
Available Funds		1,527,482
Projected '24 Expenditures		(300,000) <sup>(a)</sup>
Estimated Ending Fund Balance 09/30/24	\$	1,227,482
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>1,227,482</b>
Budgeted Revenues '25		201,600
Budgeted Expenditures '25		-
Carryforward Expenditures	\$	(55,000)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>1,374,082</b>

a) Carry forward items are taken out of projected 2024 expense and included in 2025 expense. \$55,000

## FIRE DEVELOPMENT FUND

## Proposed Budget FY 2025

## 133-Fire Development Fees

## Fire Development Fees Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
44127 FIRE DEVELOPMENT REVENUE	298,867	200,000	200,000	150,000
<b>TOTAL SERVICE FEES</b>	<b>298,867</b>	<b>200,000</b>	<b>200,000</b>	<b>150,000</b>
46110 ALLOCATED INTEREST EARNINGS	35,311	28,140	28,140	51,600
<b>TOTAL INTEREST INCOME</b>	<b>35,311</b>	<b>28,140</b>	<b>28,140</b>	<b>51,600</b>
<b>Total Fire Development Fees Revenues</b>	<b>334,178</b>	<b>228,140</b>	<b>228,140</b>	<b>201,600</b>

## 133-Fire Development Fees

## Fire Development Fees Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56040 SPECIAL SERVICES	-	55,000	-	55,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>-</b>	<b>55,000</b>	<b>-</b>	<b>55,000</b>
58570 ENGINEERING/ARCHITECTURAL	1,138	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,138</b>	<b>-</b>	<b>-</b>	<b>-</b>
59155 TRANSFER TO FIRE TRAINING CENTER	-	300,000	300,000	-
<b>TOTAL OTHER FINANCING (USES)</b>	<b>-</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>
<b>Total Fire Development Fees Expenditures</b>	<b>1,138</b>	<b>355,000</b>	<b>300,000</b>	<b>55,000</b>

## Municipal Court Technology Fund

### Department Description

Texas Code of Criminal Procedure, Article 102.0172 provides for the establishment of a Municipal Court Technology Fund and the assessment and collection of a Municipal Court Technology Fee. For offenses occurring on or after January 1, 2020, this fund became a component of the Local Consolidated Fee, provided by the Local Government Code, Article 134.103. A person convicted of a misdemeanor offense in the Municipal Court shall pay, in addition to all other costs, the Municipal Court Technology Fee. This money may be used only to finance the purchase of or to maintain technological enhancements for a municipal court or a municipal court of record.

MUNICIPAL COURT TECHNOLOGY FUND

Fund Summary

MUNICIPAL COURT TECH FUND

<b>Audited Municipal Court Technology Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>28,731</b>
Projected '24 Revenues	\$	8,677
Available Funds		37,408
Projected '24 Expenditures		(9,000)
Estimated Ending Fund Balance 09/30/24	\$	28,408
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>28,408</b>
Budgeted Revenues '25		9,140
Budgeted Expenditures '25		(3,000)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>34,548</b>

MUNICIPAL COURT TECHNOLOGY FUND

Proposed Budget FY 2025

151-Municipal Court Tech Fund  
Municipal Court Tech Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
45135 COURT TECHNOLOGY FEES	7,397	8,000	8,000	8,000
<b>TOTAL FINES AND FORFEITURES</b>	<b>7,397</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>
46110 ALLOCATED INTEREST EARNINGS	812	677	677	1,140
<b>TOTAL INTEREST INCOME</b>	<b>812</b>	<b>677</b>	<b>677</b>	<b>1,140</b>
<b>Total Municipal Court Tech Fund Revenues</b>	<b>8,209</b>	<b>8,677</b>	<b>8,677</b>	<b>9,140</b>

151-Municipal Court Tech Fund  
Municipal Court Tech Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
52130 TOOLS/ EQUIP (NON-CAPITAL)	1,289	9,000	9,000	3,000
<b>TOTAL SUPPLIES</b>	<b>1,289</b>	<b>9,000</b>	<b>9,000</b>	<b>3,000</b>
<b>Total Municipal Court Tech Fund Expenditures</b>	<b>1,289</b>	<b>9,000</b>	<b>9,000</b>	<b>3,000</b>

## Municipal Court Building Security Fund

### Department Description

Texas Code of Criminal Procedure, Article 102.017, provides for the establishment of the Building Security Fund and the assessment and collection of a Building Security Fee. For offenses occurring on or after January 1, 2020, this fund became a component of the Local Consolidated Fee, provided by the Local Government Code, Article 134.103. A person convicted of a misdemeanor offense in the Municipal Court shall pay, in addition to all other costs, the Building Security Fee. This money may only be used for security personnel, services, or items related to buildings that house the operation of a municipal court.

MUNICIPAL COURT BUILDING SECURITY FUND

Fund Summary

MUNICIPAL COURT BLDG SEC

<b>Audited Municipal Court Building Security Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>31,771</b>
Projected '24 Revenues	\$	8,837
Available Funds		40,608
Projected '24 Expenditures		(9,250)
Estimated Ending Fund Balance 09/30/24	\$	31,358
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>31,358</b>
Budgeted Revenues '25		11,200
Budgeted Expenditures '25		(9,250)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>33,308</b>



## MUNICIPAL COURT BUILDING SECURITY FUND

## Proposed Budget FY 2025

152-Municipal Court Bldg Sec  
Municipal Court Bldg Sec Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
45136 COURT BLDG SEC FEES	8,923	8,000	8,000	10,000
<b>TOTAL FINES AND FORFEITURES</b>	<b>8,923</b>	<b>8,000</b>	<b>8,000</b>	<b>10,000</b>
46110 ALLOCATED INTEREST EARNINGS	958	837	837	1,200
<b>TOTAL INTEREST INCOME</b>	<b>958</b>	<b>837</b>	<b>837</b>	<b>1,200</b>
<b>Total Municipal Court Bldg Sec Revenues</b>	<b>9,881</b>	<b>8,837</b>	<b>8,837</b>	<b>11,200</b>

152-Municipal Court Bldg Sec  
Municipal Court Bldg Sec Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
52130 TOOLS/ EQUIP (NON-CAPITAL)	2,778	-	-	-
<b>TOTAL SUPPLIES</b>	<b>2,778</b>	<b>-</b>	<b>-</b>	<b>-</b>
56210 TRAVEL & TRAINING	3,035	9,250	9,250	9,250
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>3,035</b>	<b>9,250</b>	<b>9,250</b>	<b>9,250</b>
<b>Total Municipal Court Bldg Sec Expenditures</b>	<b>5,813</b>	<b>9,250</b>	<b>9,250</b>	<b>9,250</b>

## Judicial Efficiency Fund

### Fund Description

Local Government Code, Section 133.103, provides for the establishment of the Judicial Efficiency Fee which is a component of the Time Payment Fee. A person convicted of an offense dated on or before December 31, 2019, shall pay, in addition to all other costs, the Time Payment Fee if the person has not satisfied the full payment of fine and court costs on or before the 31<sup>st</sup> day after the date judgment is entered. Code of Criminal Procedure, Article 102.030, provides for the establishment of the Time Payment Reimbursement Fee. A person convicted of an offense dated on or after January 1, 2020, shall pay, in addition to all other costs, the Time Payment Reimbursement Fee if the person has not satisfied the full payment of fine and court costs on or before the 31<sup>st</sup> day after the date judgment is entered. The money from these fees are to be used for the purpose of improving the efficiency of the administration of justice in the Municipal Court.

JUDICIAL EFFICIENCY FUND

Fund Summary

JUDICIAL EFFICIENCY FUND

Audited Municipal Court Judicial Efficiency Fund Unassigned Ending Balance 09/30/23	\$	9,349
Projected '24 Revenues	\$	1,219
Available Funds		10,568
Projected '24 Expenditures		-
Estimated Ending Fund Balance 09/30/24	\$	10,568
Estimated Beginning Fund Balance - 10/01/24	\$	10,568
Budgeted Revenues '25		2,360
Budgeted Expenditures '25		-
Estimated Ending Unassigned Fund Balance 09/30/25	\$	12,928

JUDICIAL EFFICIENCY FUND

Proposed Budget FY 2025

153-Judicial Efficiency Fund  
Judicial Efficiency Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
45137 JUDICIAL EFFICIENCY FEES	1,944	1,000	1,000	2,000
<b>TOTAL FINES AND FORFEITURES</b>	<b>1,944</b>	<b>1,000</b>	<b>1,000</b>	<b>2,000</b>
46110 ALLOCATED INTEREST EARNINGS	263	219	219	360
<b>TOTAL INTEREST INCOME</b>	<b>263</b>	<b>219</b>	<b>219</b>	<b>360</b>
<b>Total Judicial Efficiency Fund Revenues</b>	<b>2,207</b>	<b>1,219</b>	<b>1,219</b>	<b>2,360</b>

153-Judicial Efficiency Fund  
Judicial Efficiency Fund Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
<b>No Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Truancy Court Fund

### Fund Description

Texas Family Code, Section 65.107, provides the establishment of a Truant Conduct court cost. The court may order a person who is found to have engaged in truant conduct, to pay a Truant Conduct court cost. The money from this cost may only be used to offset the cost of the operations of the truancy court.

TRUANCY COURT FUND

Fund Summary

TRUANCY COURT FUND

<b>Audited Truancy Court Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>21,909</b>
Projected '24 Revenues	\$	3,549
Available Funds		25,458
Projected '24 Expenditures		(1,000)
Estimated Ending Fund Balance 09/30/24	\$	24,458
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>24,458</b>
Budgeted Revenues '25		5,840
Budgeted Expenditures '25		(5,000)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>25,298</b>

TRUANCY COURT FUND

Proposed Budget FY 2025

154-Truancy Court Fund  
Truancy Court Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
45142 TRUANT CONDUCT FEE	2,650	3,000	3,000	5,000
<b>TOTAL FINES AND FORFEITURES</b>	<b>2,650</b>	<b>3,000</b>	<b>3,000</b>	<b>5,000</b>
46110 ALLOCATED INTEREST EARNINGS	651	549	549	840
<b>TOTAL INTEREST INCOME</b>	<b>651</b>	<b>549</b>	<b>549</b>	<b>840</b>
<b>Total Truancy Court Fund Revenues</b>	<b>3,301</b>	<b>3,549</b>	<b>3,549</b>	<b>5,840</b>

154-Truancy Court Fund  
Truancy Court Fund Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56510 AUDIT & LEGAL SERVICES	-	1,000	1,000	5,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>	<b>5,000</b>
<b>Total Truancy Court Fund Expenditures</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>	<b>5,000</b>

## Municipal Jury Fund

### Fund Description

Local Government Code, Section 134.103, provides the Municipal Jury Fee as a component of the Local Consolidated Fee. A person convicted of a misdemeanor offense shall pay, in addition to all other costs, the Municipal Jury Fee. This money may only be used only to fund juror reimbursements and otherwise finance jury services.



MUNICIPAL JURY FUND

Fund Summary

MUNICIPAL JURY FUND

Audited Municipal Jury Fund Unassigned Ending Balance 09/30/23	\$	534
Projected '24 Revenues	\$	1,011
Available Funds		1,545
Projected '24 Expenditures		-
Estimated Ending Fund Balance 09/30/24	\$	1,545
Estimated Beginning Fund Balance - 10/01/24	\$	1,545
Budgeted Revenues '25		524
Budgeted Expenditures '25		-
Estimated Ending Unassigned Fund Balance 09/30/25	\$	2,069

MUNICIPAL JURY FUND

Proposed Budget FY 2025

155-Municipal Jury Fund  
Municipal Jury Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
45143 MUNICIPAL JURY FEES	178	1,000	1,000	500
<b>TOTAL FINES AND FORFEITURES</b>	<b>178</b>	<b>1,000</b>	<b>1,000</b>	<b>500</b>
46110 ALLOCATED INTEREST EARNINGS	14	11	11	24
<b>TOTAL INTEREST INCOME</b>	<b>14</b>	<b>11</b>	<b>11</b>	<b>24</b>
<b>Total Municipal Jury Fund Revenues</b>	<b>192</b>	<b>1,011</b>	<b>1,011</b>	<b>524</b>

155-Municipal Jury Fund  
Municipal Jury Fund Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
No Expenditures	-	-	-	-

## Hotel Occupancy Tax Fund

Special Revenue Other Funds

### Department Description

The Hotel Occupancy Tax was created by Ordinance No. 2004-23 amending Section 106-42 of the Wylie Code of Ordinances. The Hotel Occupancy Tax is imposed on a person who pays for a room or space in a hotel costing \$15.00 or more each day. The Hotel Occupancy Tax is levied (i) upon the cost of occupancy of any room or space furnished by any hotel where such cost of occupancy is at the rate of \$2.00 or more per day, such tax to be equal to seven percent (7%) of the consideration paid by the occupant of such room, space or facility to such hotel, exclusive of other occupancy taxes imposed by other governmental agencies, (ii) and hotel occupancy tax provided herein shall be imposed in the city extraterritorial jurisdiction, provided, however, that the levy of such taxes shall not result in a combined rate of state, county or municipal hotel occupancy taxes in the extraterritorial jurisdiction which exceeds fifteen percent (15%) of the price paid for a room in a hotel.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Objectives
	Community Focused Government	Hired an Event Coordinator to help with events.

HOTEL OCCUPANCY TAX FUND

Fund Summary

HOTEL TAX

<b>Audited Hotel Tax Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>856,620</b>
Projected '24 Revenues	\$	242,419
Available Funds		1,099,039
Projected '24 Expenditures		(272,819)
Estimated Ending Fund Balance 09/30/24	\$	826,220
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>826,220</b>
Budgeted Revenues '25		271,200
Budgeted Expenditures '25		(229,096)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>868,324</b>

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
SPECIAL EVENTS COORDINATOR	-	-	1.0	1.0
<b>Total</b>	<b>-</b>	<b>-</b>	<b>1.0</b>	<b>1.0</b>

## HOTEL OCCUPANCY TAX FUND

## Proposed Budget FY 2025

## 161-Hotel Tax

## Hotel Tax Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
40230 HOTEL OCCUPANCY TAX	295,050	228,000	228,000	240,000
<b>TOTAL TAXES</b>	<b>295,050</b>	<b>228,000</b>	<b>228,000</b>	<b>240,000</b>
46110 ALLOCATED INTEREST EARNINGS	18,210	14,419	14,419	31,200
<b>TOTAL INTEREST INCOME</b>	<b>18,210</b>	<b>14,419</b>	<b>14,419</b>	<b>31,200</b>
48410 MISCELLANEOUS INCOME	101,297	-	-	-
<b>TOTAL MISCELLANEOUS INCOME</b>	<b>101,297</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Hotel Tax Revenues</b>	<b>414,557</b>	<b>242,419</b>	<b>242,419</b>	<b>271,200</b>

## 161-Hotel Tax

## Hotel Tax Expenditures





	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	-	55,160	55,160	54,995
51140 LONGEVITY PAY	-	48	48	174
51310 TMRS	-	8,558	8,558	8,700
51410 HOSPITAL & LIFE INSURANCE	-	10,887	10,887	11,570
51420 LONG-TERM DISABILITY	-	215	215	203
51440 FICA	-	3,423	3,423	3,421
51450 MEDICARE	-	801	801	800
51470 WORKERS COMP PREMIUM	-	107	107	116
51480 UNEMPLOYMENT COMP (TWC)	-	270	270	117
<b>TOTAL PERSONNEL SERVICES</b>	<b>-</b>	<b>79,469</b>	<b>79,469</b>	<b>80,096</b>
56040 SPECIAL SERVICES	43,362	72,150	72,150	75,000
56080 ADVERTISING	15,603	35,000	35,000	38,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>58,965</b>	<b>107,150</b>	<b>107,150</b>	<b>113,000</b>
58850 MAJOR TOOLS & EQUIPMENT	46,510	52,000	52,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>46,510</b>	<b>52,000</b>	<b>52,000</b>	<b>-</b>
59111 TRANSFER TO GENERAL FUND	170,450	-	-	-
59180 TRANSFER TO PUBLIC ARTS	34,200	34,200	34,200	36,000
59611 TRANSFER TO UTILITY FUND	1,000	-	-	-
<b>TOTAL OTHER FINANCING (USES)</b>	<b>205,650</b>	<b>34,200</b>	<b>34,200</b>	<b>36,000</b>
<b>Total Hotel Tax Expenditures</b>	<b>311,125</b>	<b>272,819</b>	<b>272,819</b>	<b>229,096</b>

Public Arts Fund

Department Description

The Public Arts Advisory Board consists of seven members, appointed by the City Council for a two year term. The Public Arts Advisory Board was created by Ordinance No. 2006-37. Funding for the public arts program is accomplished by annually designating one (1) percent of eligible CIP funding for public art, which is derived from the City’s capital project fund, enterprise fund and/or grants. Additional funding is raised through community events focused on the arts. Through the Public Art Advisory Board, provide a variety of public art, in all disciplines, to create an environment of creativity, history and quality of life for all. Provide quality visual and performing art events to attract citizens and visitors to the City and provide creativity, innovation, and variety through art, music, and literature.

Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Infrastructure	Hire an Event Coordinator to help with events.
	Culture	
	Community Focused Government	Continue providing and facilitating visual and performing art events to attract citizens and visitors to the City: Expand the Wylie Arts Festival to include more vendors and attract larger audiences Bluegrass on Ballard- Expand vendors for the Bluegrass on Ballard
	Culture	

PUBLIC ARTS FUND

Fund Summary  
PUBLIC ARTS FUND

<b>Audited Public Arts Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>563,145</b>
Projected '24 Revenues	\$	89,890
Available Funds		653,035
Projected '24 Expenditures		(70,500)
Estimated Ending Fund Balance 09/30/24	\$	582,535
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>582,535</b>
Budgeted Revenues '25		98,800
Budgeted Expenditures '25		(58,800)
Carryforward Expenditures		(134,100) <sup>a)</sup>
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>488,435</b>

a) Carry forward for Municipal Trail Sculptures

## PUBLIC ARTS FUND

## Proposed Budget FY 2025

## 175-Public Arts Fund

## Public Arts Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
46110 ALLOCATED INTEREST EARNINGS	17,687	15,690	15,690	22,800
<b>TOTAL INTEREST INCOME</b>	<b>17,687</b>	<b>15,690</b>	<b>15,690</b>	<b>22,800</b>
48130 ARTS FESTIVAL	64,305	40,000	40,000	40,000
<b>TOTAL MISCELLANEOUS INCOME</b>	<b>64,305</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
49161 TRANSFER FROM HOTEL TAX	34,200	34,200	34,200	36,000
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>34,200</b>	<b>34,200</b>	<b>34,200</b>	<b>36,000</b>
<b>Total Public Arts Fund Revenues</b>	<b>116,192</b>	<b>89,890</b>	<b>89,890</b>	<b>98,800</b>

## 175-Public Arts Fund

## Public Arts Fund Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
52010 OFFICE SUPPLIES	-	1,600	1,600	800
<b>TOTAL SUPPLIES</b>	<b>-</b>	<b>1,600</b>	<b>1,600</b>	<b>800</b>
56040 SPECIAL SERVICES	8,138	6,000	6,000	8,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>8,138</b>	<b>6,000</b>	<b>6,000</b>	<b>8,000</b>
58150 LAND-BETTERMENTS	55,100	197,000	62,900	184,100
<b>TOTAL CAPITAL OUTLAY</b>	<b>55,100</b>	<b>197,000</b>	<b>62,900</b>	<b>184,100</b>
<b>Total Public Arts Fund Expenditures</b>	<b>63,238</b>	<b>204,600</b>	<b>70,500</b>	<b>192,900</b>





# Debt Service Funds

FISCAL YEAR  
2024-2025

DEBT SERVICE FUNDS

Fund Summary

Gen Oblig Debt Svc Fund

<b>Audited GO Debt Service Fund Ending Balance 09/30/23</b>	<b>\$ 532,087</b>
Projected '24 Revenues	\$ 10,894,906
Available Funds	11,426,993
Projected '24 Expenditures	(10,544,462)
Estimated Ending Fund Balance 09/30/24	\$ 882,531
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$ 882,531</b>
Budgeted Revenues '25	9,979,057
Budgeted Expenditures '25	(10,548,987)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$ 312,601</b>

## DEBT SERVICE FUNDS

## Proposed Budget FY 2025

311-Gen Oblig Debt Svc Fund  
Gen Oblig Debt Svc Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
40110 PROPERTY TAXES - CURRENT	8,988,799	10,765,592	10,765,592	9,839,057
40120 PROPERTY TAXES - DELINQUENT	26,918	40,000	40,000	40,000
40190 PENALTY AND INTEREST - TAXES	34,695	10,000	10,000	10,000
<b>TOTAL TAXES</b>	<b>9,050,412</b>	<b>10,815,592</b>	<b>10,815,592</b>	<b>9,889,057</b>
46110 ALLOCATED INTEREST EARNINGS	65,502	79,314	79,314	90,000
<b>TOTAL INTEREST INCOME</b>	<b>65,502</b>	<b>79,314</b>	<b>79,314</b>	<b>90,000</b>
<b>Total Gen Oblig Debt Svc Fund Revenues</b>	<b>9,115,914</b>	<b>10,894,906</b>	<b>10,894,906</b>	<b>9,979,057</b>

311-Gen Oblig Debt Svc Fund  
Gen Oblig Debt Svc Fund Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
57110 DEBT SERVICE-BOND DEBT	6,820,000	7,660,000	7,660,000	8,065,000
57210 DEBT SERVICE-INTEREST	2,601,003	2,868,462	2,868,462	2,467,987
57310 DEBT SERVICE-FISCAL AGENT FEES	5,750	16,000	16,000	16,000
<b>TOTAL DEBT SERVICE AND CAP. REPL</b>	<b>9,426,753</b>	<b>10,544,462</b>	<b>10,544,462</b>	<b>10,548,987</b>
<b>Total Gen Oblig Debt Svc Fund Expenditures</b>	<b>9,426,753</b>	<b>10,544,462</b>	<b>10,544,462</b>	<b>10,548,987</b>

DEBT SERVICE FUNDS

Fund Summary

4B Debt Service Fund-2013

Audited GO Debt Service Fund Ending Balance 09/30/23	\$	227,346
Projected '24 Revenues	\$	173,407
Available Funds		400,753
Projected '24 Expenditures		(387,100)
Estimated Ending Fund Balance 09/30/24	\$	13,653
Estimated Beginning Fund Balance - 10/01/24	\$	13,653
Budgeted Revenues '25		399,775
Budgeted Expenditures '25		(390,775)
Estimated Ending Unassigned Fund Balance 09/30/25	\$	22,653

## DEBT SERVICE FUNDS

## Proposed Budget FY 2025

## 313-4B Debt Service Fund-2013

## 4B Debt Service Fund-2013 Combined Services Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
46110 ALLOCATED INTEREST EARNINGS	8,491	8,407	8,407	9,000
<b>TOTAL INTEREST INCOME</b>	<b>8,491</b>	<b>8,407</b>	<b>8,407</b>	<b>9,000</b>
49132 TRANSFER FROM 4B REVENUE	388,050	165,000	165,000	390,775
49133 TRANSFER FROM 4B DEBT SERVICE	189,505	-	-	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>577,555</b>	<b>165,000</b>	<b>165,000</b>	<b>390,775</b>
<b>Total 4B Debt Service Fund-2013 Revenues</b>	<b>586,046</b>	<b>173,407</b>	<b>173,407</b>	<b>399,775</b>

## 313-4B Debt Service Fund-2013

## 4B Debt Service Fund-2013 Combined Services Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
57110 DEBT SERVICE-BOND DEBT	360,000	370,000	370,000	385,000
57210 DEBT SERVICE-INTEREST	28,050	17,100	17,100	5,775
<b>TOTAL DEBT SERVICE AND CAP. REPL</b>	<b>388,050</b>	<b>387,100</b>	<b>387,100</b>	<b>390,775</b>
<b>Total 4B Debt Service Fund-2013 Expenditures</b>	<b>388,050</b>	<b>387,100</b>	<b>387,100</b>	<b>390,775</b>

## Property Tax Supported Debt Debt Service Requirements Fiscal Year 2024-2025

	Required Principal 2024-2025	Required Interest 2024-2025	Total Required 2024-2025
<b>General Obligation Bonds:</b>			
2013	440,000	6,600	446,600
2015	2,400,000	320,000	2,720,000
2016	3,180,000	603,000	3,783,000
2021	750,000	94,450	844,450
2022	200,000	415,100	615,100
2023	510,000	700,750	1,210,750
<b>Total</b>	<b>7,480,000</b>	<b>2,139,900</b>	<b>9,619,900</b>
<b>Combination Tax &amp; Revenue Certificates of Obligation:</b>			
2018	370,000	217,831	587,831
2021	215,000	110,256	325,256
<b>Total</b>	<b>585,000</b>	<b>328,087</b>	<b>913,087</b>
<b>Total Property Tax Supported Debt Service Requirements:</b>			
	<b>8,065,000</b>	<b>2,467,987</b>	<b>10,532,987</b>

## Utility Fund Supported Debt Debt Service Requirements Fiscal Year 2024-2025

	Required Principal 2024-2025	Required Interest 2024-2025	Total Required 2024-2025
<b>General Obligation Bonds:</b>			
2016	460,000	60,750	520,750
<b>Total</b>	<b>460,000</b>	<b>60,750</b>	<b>520,750</b>
<b>Combination Tax &amp; Revenue Certificates of Obligation:</b>			
2017	350,000	191,119	541,119
<b>Total</b>	<b>350,000</b>	<b>191,119</b>	<b>541,119</b>
<b>Total Utility Fund Supported Debt Service Requirements:</b>			
	<b>810,000</b>	<b>251,869</b>	<b>1,061,869</b>

4B Sales Tax Supported Debt  
Debt Service Requirements  
Fiscal Year 2024-2025

	Required Principal 2024-2025	Required Interest 2023-2024	Total Required 2024-2025
General Obligation Bonds (Fund 313):			
2013	385,000	5,775	390,775
Total	385,000	5,775	390,775



## Property Tax Supported Debt Total Debt Service Requirements

Period Ending	Principal	Interest	Total Debt Service
<b>General Obligation Bonds:</b>			
9/30/2025	7,480,000	2,139,900	9,619,900
9/30/2026	7,860,000	1,781,675	9,641,675
9/30/2027	8,245,000	1,402,225	9,647,225
9/30/2028	8,875,000	1,009,150	9,884,150
9/30/2029	2,610,000	755,075	3,365,075
9/30/2030	930,000	677,875	1,607,875
9/30/2031	980,000	632,950	1,612,950
9/30/2032	1,030,000	585,675	1,615,675
9/30/2033	1,030,000	538,400	1,568,400
9/30/2034	1,075,000	491,225	1,566,225
9/30/2035	1,125,000	441,825	1,566,825
9/30/2036	1,180,000	390,000	1,570,000
9/30/2037	1,235,000	335,625	1,570,625
9/30/2038	1,285,000	283,675	1,568,675
9/30/2039	1,330,000	234,550	1,564,550
9/30/2040	1,380,000	183,600	1,563,600
9/30/2041	1,435,000	130,650	1,565,650
9/30/2042	1,495,000	75,525	1,570,525
9/30/2043	1,185,000	23,700	1,208,700
<b>Total</b>	<b>51,765,000</b>	<b>12,113,300</b>	<b>63,878,300</b>

## Property Tax Supported Debt Total Debt Service Requirements

Period Ending	Principal	Interest	Total Debt Service
<b>Combination Tax &amp; Revenue Certificates of Obligation:</b>			
9/30/2025	585,000	328,087	913,087
9/30/2026	605,000	304,287	909,287
9/30/2027	630,000	279,587	909,587
9/30/2028	650,000	253,987	903,987
9/30/2029	680,000	229,537	909,537
9/30/2030	705,000	206,212	911,212
9/30/2031	730,000	183,387	913,387
9/30/2032	760,000	162,837	922,837
9/30/2033	780,000	143,366	923,366
9/30/2034	810,000	122,913	932,913
9/30/2035	835,000	101,387	936,387
9/30/2036	860,000	78,791	938,791
9/30/2037	885,000	54,916	939,916
9/30/2038	915,000	30,012	945,012
9/30/2039	325,000	14,481	339,481
9/30/2040	330,000	8,750	338,750
9/30/2041	335,000	2,931	337,931
<b>Total</b>	<b>11,420,000</b>	<b>2,505,468</b>	<b>13,925,468</b>

## Utility Fund Supported Debt Total Debt Service Requirements

Period Ending	Principal	Interest	Total Debt Service
<b>General Obligation Bonds:</b>			
9/30/2025	460,000	60,750	520,750
9/30/2026	480,000	37,250	517,250
9/30/2027	505,000	12,625	517,625
<b>Total</b>	<b>1,445,000</b>	<b>110,625</b>	<b>1,555,625</b>
<b>Combination Tax &amp; Revenue Certificates of Obligation:</b>			
9/30/2025	350,000	191,119	541,119
9/30/2026	360,000	176,919	536,919
9/30/2027	370,000	162,319	532,319
9/30/2028	385,000	147,219	532,219
9/30/2029	400,000	131,519	531,519
9/30/2030	420,000	117,219	537,219
9/30/2031	435,000	104,394	539,394
9/30/2032	450,000	90,838	540,838
9/30/2033	470,000	76,463	546,463
9/30/2034	490,000	61,156	551,156
9/30/2035	510,000	44,906	554,906
9/30/2036	530,000	27,675	557,675
9/30/2037	555,000	9,362	564,362
<b>Total</b>	<b>5,725,000</b>	<b>1,341,108</b>	<b>7,066,108</b>

4B Sales Tax Supported Debt  
Total Debt Service Requirements

Period Ending	Principal	Interest	Total Debt Service
General Obligation Bonds Fund 313:			
9/30/2025	385,000	5,775	390,775
Total	385,000	5,775	390,775



# Capital Improvement Program

FISCAL YEAR  
2024-2025

# Capital Improvement Program Summary FY 2025 - 2029

Department	Project Name	Project Cost	Status	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
<b>Public Buildings Projects</b>									
Fire	Fire Station Training Center	8,500,000	Completed	179,210	CO				179,210
	Fire Vehicles	3,153,062	In Progress	1,849,338					1,849,338
	<b>Subtotal</b>	<b>\$ 11,653,062</b>		<b>\$ 2,028,548</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,028,548</b>
<b>Parks Projects</b>									
Parks	Splash Pads 2 Community Reinvestment Fund	2,775,000	In Progress	619,787					619,787
	<b>Subtotal</b>	<b>\$ 2,775,000</b>		<b>\$ 619,787</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 619,787</b>
<b>Street Projects</b>									
Public Works	E FM 544, (County and Bond Funded)	15,904,933	In Progress	9,277,204	CF/GO	4,938,715	CF/GO		14,215,919
Public Works	McMillan /McCreary to 1378 (County and Bond Funded)	25,776,450	In Progress	13,298,864	CF/GO	5,866,511	CF/GO		19,165,375
Public Works	Eubanks Lane City Funded and NTMWD	5,317,073	In Progress	2,815,122	WD				2,815,122
Public Works	Eubanks Lane (E Brown Street to SH 78	6,000,000	In Progress	-	500,000	3,000,000	2,500,000		6,000,000
Public Works	Park Boulevard (County and Bond Funded)	12,409,038	In Progress	5,795,294	CF/GO	4,000,000	CF/GO	703,260	10,498,554
Public Works	Kreymer Lane (Impact Fees and Unfunded)	13,200,000	In Progress	1,600,000	IF	1,600,000	7,000,000	3,000,000	13,200,000
Public Works	Pleasant Valley Road County Funded	18,100,000	In Progress	200,000	IF	900,000	CF	1,000,000	18,100,000
Public Works	Sachse Rd Country Club to Dallas County Line Bond Funded	4,700,000	In Progress	200,000	GO	1,500,000	3,000,000	GO	4,700,000
Public Works	TXDOT HSIP Intersection Imp FM 544/McCreary & 78/Brown	1,510,000	In Progress	200,000					200,000
Public Works	Stone Road Construction	6,000,000	In Progress	5,715,975					5,715,975
Public Works	Miscellaneous Streets and Alleys Bond Funded	10,000,000	In Progress	1,390,000	GO	2,000,000	2,000,000	2,000,000	7,390,000
Public Works	Downtown Improvements	19,887,580	In Progress	-	4,130,120	GO	3,887,580	3,000,000	16,017,700
Public Works	Ann Drive (Kamber In to FM 5514)	1,352,000						1,352,000	1,352,000
Public Works	Elm Drive (Ballard to Watkins Elementary)	3,000,000				300,000	2,700,000		3,000,000
Public Works	Alanis Drive (SH 78 to Ballard Ave)	10,000,000				1,000,000	5,000,000	4,000,000	10,000,000
Public Works	Hensley Lane (Woodbridge Parkway to Sanden)	3,400,000					400,000	3,000,000	3,400,000
	<b>Subtotal</b>	<b>\$ 156,557,074</b>		<b>\$ 40,492,459</b>	<b>\$ 25,435,346</b>	<b>\$ 21,890,840</b>	<b>\$ 27,600,000</b>	<b>\$ 20,352,000</b>	<b>\$ 135,770,645</b>
<b>Signals and Lighting</b>									
Public Works	Sachse Rd/Creek Crossing Signal	825,800	In Progress	760,000	IF				760,000
Public Works	Woodbridge/Hensley Signal	921,882	In Progress	840,000	IF				840,000
Public Works	McCreary/Hensley Signal	690,224	In Progress	635,000	IF				635,000
Public Works	Kent Street/Birmingham Signal	800,000				100,000	700,000		800,000
Public Works	Street Lighting Various Locations	1,400,000				200,000	500,000	500,000	1,400,000
	<b>Subtotal</b>	<b>\$ 4,637,906</b>		<b>\$ 2,235,000</b>	<b>\$ 300,000</b>	<b>\$ 1,200,000</b>	<b>\$ 500,000</b>	<b>\$ 200,000</b>	<b>\$ 4,435,000</b>
<b>Water/Wastewater Projects</b>									
Public Works	Ballard Elevated Storage Tank	8,500,000	In Progress	535,000	IF/CO	988,400			1,523,400
Public Works	SH 78 Distribution Line No. 2 E Brown to Eubanks	573,400				573,400	IF		573,400
Public Works	Cotton Belt /Ave Waterline Replacement	133,000				133,000	IF		133,000
Public Works	SH 78 Spring Creek Pkwy Loop	976,000					750,000	2,250,000	3,000,000
Public Works	Rush Creek Lift Station Expansion	5,700,000		600,000	IF	3,100,000	2,000,000		5,700,000
Public Works	Rush Creek Trunk Sewer Replacement	1,800,000						200,000	1,800,000
	<b>Subtotal</b>	<b>\$ 17,682,400</b>		<b>\$ 1,135,000</b>	<b>\$ 4,794,800</b>	<b>\$ 2,750,000</b>	<b>\$ 2,450,000</b>	<b>\$ 1,600,000</b>	<b>\$ 12,729,800</b>
Other	Impace Fee Study	300,000	In Progress	280,000					280,000
	<b>Total Funded Capital Projects</b>	<b>\$ 179,177,380</b>		<b>\$ 46,790,794</b>	<b>\$ 30,530,146</b>	<b>\$ 25,840,840</b>	<b>\$ 30,550,000</b>	<b>\$ 22,152,000</b>	<b>\$ 153,215,445</b>





