
AGENDA REPORT

Meeting Date: December 21, 2022
Department: WEDC
Prepared By: Jason Greiner
Date Prepared: December 12, 2022

Item Number: 1
(Staff Use Only)
Account Code: _____
Exhibits: _____

Subject

Consider and act upon an Agreement for Professional Services between WEDC and Vasquez Engineering, LLC.

Recommendation

Motion to approve an Agreement for Professional Services between WEDC and Vasquez Engineering, LLC. in the amount of \$73,950 and further authorize the Executive Director to execute any and all necessary documents.

Discussion

As the Board is aware, WEDC has been working on the Cooper Plaza development at Hwy 78 & Brown and will need civil engineering for platting and design of infrastructure to allow for the development of the property.

The scope of services of the Agreement will allow Vasquez Engineering, LLC. to accomplish the following:

1. Civil Engineering Design
2. Retention Pond Design
3. Plat Coordination
4. Engineer’s Construction Estimate
5. Construction Phase Services

Vasquez Engineering anticipates 6-8 weeks for Civil Engineering Design; 4-6 weeks for Platting; and 6-8 weeks for City Review/Approvals. Upon approval, WEDC Staff will sign and return the documentation and expedite this process.