Wylie City Council

AGENDA REPORT

Department: Wylie Municipal Court **Account Code:**

Prepared By: Lisa Mangham

Subject

Consider, and act upon, the approval of an Interlocal Agreement between the Texas Department of Public Safety and the City of Wylie, Texas, authorizing the Interim City Manager or designee, to sign any and all documents.

Recommendation

Motion to approve the Item as presented.

Discussion

The Texas Department of Public Safety ("DPS"), Driver License Division, is transitioning court conviction reporting from the current paper and SFTP electronic file submission processes to a new, secure web-based portal known as the Texas Conviction Reporting ("TXCR") system.

DPS is legislatively required to apply all court-reported convictions to a driver's record within seven days of final disposition, and Texas courts collectively transmit more than 180,000 conviction records to DPS each month.

DPS notified the Municipal Court that, effective January 1, 2027, all final convictions sent to DPS for processing must be submitted through TXCR. Submission through TXCR requires that a TXCR Interlocal Cooperation Contract (the "Contract") first be executed between the contracting court or authority and DPS.

DPS has further advised that all contracting parties must have a new Contract on file by December 31, 2026. DPS will provide access to TXCR at no cost to the City (Contract, Section IV). The Municipal Court is required to report qualifying convictions to DPS under Chapter 543, Subchapter C, Texas Transportation Code, including the seven-day reporting deadline set forth in Section 543.203.

This agreement is effective on the date of execution and will not expire except upon written request of either party with 30 calendar days' written notice. This agreement may only be amended by mutual written agreement of the parties.

City of Wylie No. W2027-012