



Wylie City Council

AGENDA REPORT

Department:	<u>Purchasing</u>	Account Code:	<u>611-5715-56040</u>
Prepared By:	<u>Glenna Hayes</u>		<u>611-5719-52040</u>

Subject

Consider, and act upon, the approval of the purchase of Utility Billing Services from DataProse, LLC in the estimated annual amount of \$120,000.00, through an existing City of Plano contract, and authorizing the Interim City Manager to execute all necessary documents.

Recommendation

Motion to approve Item as presented.

Discussion

The City utilizes an outside service provider (DataProse, LLC) to provide statement printing services for monthly utility invoices, late notices, and City newsletters. Services include folding, inserting, postage, and mail services.

The City is authorized to purchase from a cooperative purchasing program with another local government or a local cooperative organization pursuant to Chapter 791 of the Texas Government Code and Section 271 Subchapter F of the Local Government Code; and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. Approval of this item will establish an annual agreement with renewals.

City of Plano Bid #2021-0440-AC (annual contract with renewals)

City of Wylie Agreement W2022-76-I

Financial Summary/Strategic Goals