



The 1LT Robert F. Welch III Charity
501c3 Nonprofit EIN #: 46-2234352



24 January 2021

Dear Mayor Porter,

I am reaching out to you today to request approval for an upcoming public event that the 1LT Robert F. Welch III Charity would like to host on Saturday, April 17, 2021 in Olde City Park in downtown Wylie, Texas. As you are aware, the 1LT Robert F. Welch III Charity is a local 501c3 charitable entity whose mission is to support and to honor, celebrate, and thank our true American Heroes- those who have served honorably in our Armed Forces, Law Enforcement, and First Responders. It is our mission to also honor those who have made the ultimate sacrifice for our great nation.

We would normally be preparing for our annual in-person Run for our Heroes event (5k, lunch, and vendor fair), however, with the current ongoing Covid Pandemic, we understand that this large scale event is just not possible this year; however, we would still like to do something on a smaller scale to honor our yearly event as well as help benefit our military veterans and first responders. Although our event will be virtual, we would still like to offer a live-stream "opening ceremonies" portion in the morning at 9am at our Veteran's Memorial in Olde City Park which will include the playing of our National Anthem, performance by our FD Pipes and Drums, and wreath laying. We would like to follow this by including a "grab and go" style free lunch for military veterans, first responders, and their families from 10:30 am- 1pm. During lunch, we will also be accepting nonperishable food donations and gift cards that are dropped off by citizens for our local Veterans Food Pantry which is housed inside the Wylie National Guard Armory (people would be driving up and dropping off donations without ever exiting their vehicle). Our volunteers who will be assisting those who attend the event will include our Charity Board Members and cadets from the Wylie ISD AFJROTC program. We have developed a safety plan for our event which includes the following protocols: 1. Disposable table coverings for all tables used under the park pavilion; 2. All volunteers will be required to have their temperatures taken upon arrival; 3. All volunteers will be required to wear masks/face coverings and gloves; 4. All participants driving through our event will be notified prior to the event that they must wear a mask during the duration of their time at the event; 5. Hand Sanitizer and Clorox wipes will be provided on site for volunteers and cleaning purposes; and 6. Grab and go meals will be prepared off site and covered with Seran wrap for added protection. We will be promoting social distancing amongst our event volunteers by limiting the number of individuals we have volunteer as well as encouraging those coming to participate in the event to remain in their vehicles and allow volunteers to serve them. I have already reached out to Janet Hawkes over at the Parks Department to set up a temporary reservation for Olde City Park for this event on April 17th. I understand that our event is contingent on your approval first before we begin promoting it to our supporters and general public. We completely understand the need to protect all of our volunteers and participants. We take this especially serious due to the fact that our charity specifically interacts with older military veterans. If we are allowed to follow through with our "Run for our Heroes Event", we will make sure to do everything in our power to follow all necessary social distancing guidelines required by the City of Wylie as well as the State of Texas.

I truly appreciate your support and consideration of the 1LT Robert F. Welch III Charity and our mission to serve our community. If you have any questions, please feel free to email me at bwelch@1ltwelchrunchforourheroes.org or call me at 214-395-4952. Thank you so much and have a blessed day.

Sincerely,

Becky Welch

Gold Star Wife of 1LT Robert F. Welch III- KIA 4/3/11 Afghanistan
President of the 1LT Robert F. Welch III Charity