



PARKS AND RECREATION DEPARTMENT

949 Hensley Lane, Building 200, Wylie, TX 75098
Office: 972-516-6340 / Fax 972-442-0758 / Email: parks@wylietexas.gov

VENDOR APPLICATION-Once approved by City Council, vendor has 7 days to finalize event with Parks & Recreation facility staff. Recommended timeline for submission is 2-3 months in advance of event. Please forward TYPED application to above address, email or fax.

Applicant Information

Name of Organization:

1LT Robert F. Welch III Run for our Heroes Lunch Event

Organization's Primary Contact Person (name only):

Becky Welch

Organization's Website:

www.1ltwelchrunchforourheroes.org

Organization's Non-Profit Exemption Number /501c3 (if applicable):

#46-2234352

Event Information

Event Name/Title:

1LT Robert F. Welch III Run for our Heroes Event

Event Type (fundraiser, etc.):

Community Service

Event Location:

Old City Park in downtown Wylie

Anticipated Number of Participating Vendors:

0

Anticipated Event Attendance:

About 50-100

Purpose of Event:

Fundraiser/ Outreach and support

Proposed Event Date:

4/17/21

Alternative Date:**Start Time (include setup):**

8am

End Time (include cleanup):

2pm

Event Target Audience:

Local Military veterans and first responders

EVENT DETAILS:

Please list any and all specifics, as well as items intended to sell. If available, attach additional pages, announcements or flyers.

We will be hosting our annual Run for our Heroes' event virtually this year due to Covid-19 and out of respect for the health of our participants and volunteers. We would still like to do a smaller Opening ceremonies down at the Veteran's Memorial the morning of the event that we can livestream including the National Anthem and wreath laying for our heroes. We would do that at 9am. We would like to follow that with a "grab and go" style free lunch for our local military veterans and first responders and their families. All meals would be prepackaged and simply passed out to people as they drive up to get food. Miscellaneous items will be sold onsite as a fundraiser i.e. t-shirts. All volunteers will be wearing masks and following Covid-19/ social distancing guidelines (please see letter attached for info).

NOTE:

If food is prepared on-site or off-site and brought to the event location to be offered to the public, free or at a cost, the vendor applicant must contact the Collin County Environmental Services Office in McKinney in order to inquire whether a Temporary/Short-Term Event Food Service/Health Permit is required prior to the event. It is possible that a health inspector must examine food preparation and storage equipment to assure the health and safety of customers. Please contact the Environmental Services Specialist at 1-972-548-5528 or 1-972-548-5585. The Collin County website is www.collincountytx.gov.

Sec. 78-105 of the City Code of Ordinances states: It shall be unlawful for any person to solicit for sale, vend, peddle, sell or offer to sell any cold drinks, cigars, tobacco, cigarettes, fruits, candies, goods, wares or merchandise of any kind or nature whatsoever within the municipal parks or recreation or community center facility; provided, however, that this section shall not apply to any person, organizations, firms or corporations, or the agents of any person, or organization, firm or corporation, or employees of any person who are recommended by the Parks and Recreation Board and approved by the City Council to operate a concession or concessions for the sale of specified goods, wares, and merchandise within the municipal parks or recreation or community center facilities of the city.