



Wylie City Council

AGENDA REPORT

Department: Information Technology
Prepared By: Kirby Krol

Account Code: 100-5155-54810

Subject

Consider, and act upon, the approval to establish a three (3) year Annual Agreement for the purchase of Google Workspace Enterprise Standard Licenses for the Information Technology Department in an estimated annual amount of \$102,663.00 from SADA Systems LLC through a Cooperative Purchasing Agreement with the Texas Department of Information Resources (DIR), and authorizing the City Manager to execute any necessary documents.

Recommendation

Motion to approve the Item as presented.

Discussion

The City's Information Technology Department is requesting Council approval to establish an Annual Agreement for a three (3) year term to purchase Google Workspace Enterprise Standard Accounts.

These licenses provide a complete suite of productivity and collaboration applications for continuity of day-to-day operations for the City. This includes email and various other work products. The estimated amount for the life of this agreement is \$307,989.00, with an annual cost of approximately \$102,663.00.

Should Council not approve this agreement, City employees will not be able to send or receive emails and residents will experience extended delays to inquiries and service delivery. Additionally, significant gaps in accountability will impact how the City complies with legal requirements such as the Open Meetings Act and the Public Information Act, as staff will be unable to access the software that has streamlined these operations without their email accounts.

Staff recommends the purchase of Google Workspace Enterprise Standard Accounts from SADA Systems LLC. SADA Systems LLC is an approved subcontractor for Carahsoft Technology Corporation and is an authorized reseller of Google Workspace products.

The City is authorized to purchase from the State Contract list pursuant to Section 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items.

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