



Wylie City Council

AGENDA REPORT

Department: City Manager
Prepared By: Renae' Ollie

Account Code: _____

Subject

Hold a Work Session to discuss ground maintenance assistance with the Wylie Cemetery Association

Recommendation

Discussion and direction

Discussion

The president of the Wylie Cemetery Association (WCA) has asked the city to consider a partnership to assist with ground maintenance, specifically mowing the two cemeteries.

The Wylie and Kreymer cemeteries consist of four tracts of land totaling approximately 13 acres. The Association currently contracts the mowing service to a third party. Their contractor mows weekly with an annual cost of \$50,000. Ground maintenance includes mowing, edging, and weed eating around markers.

Staff is seeking direction from Council to consider the following options for ground maintenance:

1. Enter into a partnership with WCA to provide ground maintenance provided by the Parks & Recreation mowing contractor:
 - a. The two cemeteries would need to be maintained weekly at 39 cycles a year for the contractor to maintain.
 - b. This would increase the City's mowing contract an additional \$50k, bringing the overall total to \$475k annually to maintain.
2. City funds the cost of mowing. Mowing duties are handled by the WCA's current or future contractor.
 - a. Due to the delicate nature of the proposed maintenance and to alleviate additional work being placed on current Parks & Recreation Staff, the Association requests to maintain their current mowing contractor and the responsibility for oversight.
 - b. Maintenance performed March 1st thru October 31st. Agreement would begin March 1, 2026.
 - c. WCA would be responsible for any issues that need to be addressed.
3. Staff perform the mowing responsibilities.
 - a. Proper equipment would be needed to perform the required mowing services.
 - b. Proper staff training required to perform the required mowing services.
 - c. Staff would be responsible for any outstanding issues that need to be addressed.

The Yearly Maintenance Service requirements as performed by the WCA and their current contractor is attached as Exhibit A.