



Animal Shelter Advisory Board

Minutes

Regular Meeting

April 12, 2023 – 6:00 pm

Wylie Municipal Complex – Council Chambers

300 Country Club Road, Bldg. 100

Wylie, TX 75098

CALL TO ORDER

Announce the presence of a Quorum.

Dr. Brad Abraham called to order the Animal Shelter Advisory Board meeting at 6:04 pm. Board members present Shelia Patton, Amber Porter, Jeff Forrester, and Susan Cranford. Quorum is present.

Staff Liaison Lt. Matt Miller is absent.

INVOCATION

The invocation was given by Jeff Forrester.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

REGULAR AGENDA

- 1. Consider and act upon the Animal Shelter Advisory Board minutes of February 8, 2023.
(ASAB Chair)**

Board Action

A motion was made by Jeff Forrester to accept the Animal Shelter Advisory Board minutes of February 8, 2023, as presented. Amber Porter seconded to accept the Animal Shelter Advisory Board minutes of February 8, 2023, as presented. A vote was taken, and the motion passed unanimously.

2. Consider and act upon updates to current Animal Shelter Advisory Board Bylaws and Rules of Procedure to reflect updates by city ordinance. (ASAB Chair)

Board Action

A motion was made by Jeff Forrester to accept and place on file the Animal Shelter Advisory Board Bylaws and Rules of Procedure, as presented. Susan Cranford seconded to accept and place on file the Animal Shelter Advisory Board Bylaws and Rules of Procedure, as presented. A vote was taken, and the motion passed unanimously.

Amber Porter had a question about her term expiring this year and not next year.

Shelia Patton stated that we changed the ordinance as suggested by the board to stagger the terms so they expire at different times. So, you are on your first term, and that term expires this year.

3. Consider and place on file the 2023 first-quarter statistical information for shelter operations. (ASAB Chair)

Board Action

A motion was made by Jeff Forrester to accept and place on file the 2023 first-quarter statistical information for shelter operations, as presented. Amber Porter seconded to accept and place on file the 2023 first-quarter statistical information for shelter operations, as presented. A vote was taken, and the motion passed unanimously.

Shelia Patton stated that we are going to be collecting numbers for TNR by PD zones. We also still need to contact rescue groups and mobile home parks to collaborate with their TNR programs as well.

Jeff Forrester said he likes the idea of using the PD zones for continuity. He would like to number of animals released added to this report. Also, in front of the council several months ago, citizens were concerned about the colonies being monitored and controlled, and I think showing information would help people understand that we are paying attention and that there is a program in place to help mitigate the feral cat issue.

Amber Porter asked if we have enough equipment.

Shelia Patton said we currently have enough equipment, but we have requested more funds in case we require more equipment. It is more about obtaining the appointments for sterilization. We are currently building a rapport with the vets for a standing appointment. The program is new, but I know that it's going to work, and we're very positive about that, and it will help maintain a healthy population.

WORK SESSION

WS1. Discuss the status of the Board's recommendation related to the Request for a Proposal for a shelter needs assessment study.

Shelia Patton reported that a request for a mid-year budget amendment for the RFP was not submitted. It was recommended that we request it for our regular budget.

ADJOURNMENT

Motion was made by Amber Porter and seconded by Shelia Patton to adjourn the meeting.
With no further business before the board, the board's consensus was to adjourn at 6:17 pm.

ASAB Chair

ATTEST:

Shelia Patton, ASAB member