
AGENDA REPORT

Meeting Date:	<u>July 20, 2022</u>	Item Number:	<u>4</u>
Prepared By:	<u>Jason Greiner</u>	Account Code:	<u></u>
Date Prepared:	<u>7-15-22</u>	Exhibits:	<u>1</u>

Subject

Consider and act upon a Master Agreement between WEDC and Kimley-Horn and Associates, Inc. for continuing professional services.

Recommendation

Motion to approve a Master Agreement between WEDC and Kimley-Horn and further authorize the Executive Director to execute any and all necessary documents.

Discussion

As the Board is aware, Kimley-Horn and Associates, Inc. has been working with WEDC on engineering projects all across the city. Staff is currently working with Kimley-Horn on a project by project basis. However, the attached Master Services Agreement formerly engages Kimley-Horn to provide professional services directly for the WEDC.

The Board of Directors will continue to receive large contracts for projects that need formal approval, but this Master Service Agreement allows Kimley-Horn to provide basic consulting services to Staff without having to go through detailed contract negotiations each time.