

# Wylie Parks and Recreation 4B Board Regular Meeting Minutes

August 22, 2023 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



## CALL TO ORDER

Mayor Porter called to order the Parks and Recreation 4B meeting at 7:27 p.m. The following Board Members were present: Board Member Matthew Porter, Board Member David R. Duke, Board Member Scott Williams, Board Member Sid Hoover, Board Member Auston Foster, Board Member Whitney McDougall, and Board Member Scott Hevel.

## COMMENTS ON NON-AGENDA ITEMS

*Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

There were no persons present wishing to address the Parks and Recreation Facilities Development Corporation (4B) Board.

## REGULAR AGENDA

1. **Consider, and act upon, approval of August 23, 2022 Regular Wylie Parks and Recreation Facilities Development Corporation (4B) meeting minutes.**

### Council Action

A motion was made by Board Member Duke, seconded by Board Member McDougall, to approve Item 1 as presented. A vote was taken and the motion passed 7-0.

2. **Consider, and act upon, approval of the Fiscal Year 2023-2024 4B Budget and authorize expenditures for the FY 2023-2024 Community Services Facilities Capital Improvement Plan.**

### Staff Comments

Finance Director Brown addressed the Board giving a summary of the 4B budgets for 2024 and reminded the Board that the activities of 4B are accounted for in two different fund types, one being the Sales Tax Revenue Fund and the other the 4B Debt Service Fund. The Sales Tax Revenue Fund includes several departments, including the Brown House, Senior Recreation Center, Stonehaven House, and a portion of Parks and Combined Services. Their proposed revenues for the 24-budget year are \$5,696,500 which includes a 10 percent increase in the sales tax revenue over the 23-budget year, and the proposed expenditures are \$5,479,756 which includes one equipment operator, Pirate Cove playground replacement, Community Park playground surfacing and phase two installation, a large mower replacement, a pavilion at the library, and a zero-turn mower. A very healthy fund balance is projected at a little over \$4 million and the fund balance policy requirement is 25 percent of the budgeted sales tax revenue, which is equal to about \$1.1 million. The 4B Debt Service Fund will make bond payments this year of principal and interest totaling \$387,100 which is supported by a transfer from the 4B Sales Tax Revenue Fund, and the current outstanding debt for the 4B fund is \$755,000, which will be completely paid off in fiscal year 2025.

**Council Action**

A motion was made by Board Member Duke, seconded by Board Member Hevel, to approve Item 2 as presented. A vote was taken and the motion passed 7-0.

**ADJOURNMENT**

A motion was made by Board Member McDougall, seconded by Board Member Duke, to adjourn the meeting at 7:35 p.m. A vote was taken and the motion passed 7-0.

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**Matthew Porter, Chair****ATTEST:**

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**Stephanie Storm, City Secretary**