



# Animal Shelter Advisory Board

## **Minutes**

### **Regular Meeting**

**May 8, 2024 – 6:00 pm**

**Wylie Municipal Complex – Council Chambers**

**300 Country Club Road, Bldg. 100**

**Wylie, TX 75098**

### **CALL TO ORDER**

*Announce the presence of a Quorum.*

Dr. Brad Abraham called to order the Animal Shelter Advisory Board meeting at 6:03 p.m. Board members present Dr. Brad Abraham, Shelia Patton, Amber Porter, Jeff Forrester, and Joe Webb. Laurie Black and Susan Cranford are absent. Quorum is present.

### **INVOCATION**

The invocation was given by Jeff Forrester.

### **CITIZENS COMMENTS ON NON-AGENDA ITEMS**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.*

### **REGULAR AGENDA**

- 1. Consider and act upon the Animal Shelter Advisory Board minutes of February 7, 2024. (ASAB Chair)**

#### **Board Action**

A motion was made by Amber Porter to accept the Animal Shelter Advisory Board minutes of February 7, 2024, as presented. Jeff Forrester seconded to accept the Animal Shelter Advisory Board minutes of February 7, 2024, as presented. A vote was taken, and the motion passed unanimously.

- 2. Consider and place on file the 2024 first-quarter statistical information for shelter operations. (ASAB Chair)**

### **Board Action**

A motion was made by Jeff Forrester to accept and place on file the 2024 first-quarter statistical information for shelter operations, as presented. Amber Porter seconded to accept and place on file the 2024 first-quarter statistical information for shelter operations, as presented. A vote was taken, and the motion passed unanimously.

### **WORK SESSION**

---

#### **WS1. Discuss the recommendations related to current and future facility needs.**

Shelia Patton stated that Shelter Planner of America (SPOA) has completed the needs assessment. She also said that, at the same time, we are moving forward with the renovation for the current shelter needs, and she wanted everyone to be aware that these are two different companies. She then asked the board if they had any questions.

Jeff Forrester asked how long the renovations would extend the life of the current shelter.

Shelia Patton stated it would give us a few years but wanted everyone to understand that the renovations were not adding any space for intake but would allow us to use that space more effectively.

Jeff Forrester stated that he thinks it's important that SPOA agrees with the renovations and that the conversation should be about the future needs of Animal Services going forward.

Amber Porter believes it's crucial to present to the City Council not just the need for space but also the need for the shelter to be more accessible and presentable to the public, which will increase visitors and adopters.

Jeff Forrester agrees with Mrs. Porter. He added that the shelter should be visible and not shoved in a corner. We want people to come to the shelter.

Joe Webb asked if a multiple-story building was a possibility. He stated it may help if the new building had to be built in phases.

Shelia Patton said that SPOA did not recommend a multiple-story building and that she would seek advice about the shelter being built in phases.

### **ADJOURNMENT**

Motion was made by Amber Porter and seconded by Shelia Patton to adjourn the meeting. With no further business before the board, the board's consensus was to adjourn at 6:30 p.m.

---

**ASAB Chair**

**ATTEST:**

---

**Shelia Patton, ASAB member**