

Wylie Parks and Recreation Board

Regular Meeting Minutes

August 11, 2025 – 5:30 pm

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

Board Chair Nick Puente called the regular meeting to order at 5:41 p.m. The following Parks and Recreation Board members were present: Board Vice-Chair Scott Hevel, Board Member Brian Arnold, Board Member Tarah Harrison, Board Member C'Ne Turner, Board Member Elizabeth Troncoso, and Board Member Matthew Busick.

Parks and Recreation Department staff present included: Director Carmen Powlen, Assistant Director Brent Stowers, Administrative Assistant Janet Pieper, Supervisor Ron Thompson, Supervisor Rico Govea, Supervisor Annika Sacco, Supervisor Katy Burton, and Supervisor Brittany Williams.

PRESENTATIONS

No presentations.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No citizens came forward.

REGULAR AGENDA

1. **Consider and act upon approval of the amended April 14, 2025 Parks and Recreation Board Regular Meeting Minutes.**

Board Action

A motion was made by Board Vice-Chair Hevel and seconded by Board Member Busick to approve the April 14, 2025, Regular Parks and Recreation Board Meeting Minutes. A vote was taken, and the motion passed 7-0.

2. **Consider and act upon approval of the amended June 9, 2025 Parks and Recreation Board Regular Meeting Minutes.**

Board Action

A motion was made by Board Member Busick and seconded by Board Member Turner to approve the June 9, 2025, Regular Parks and Recreation Board Meeting Minutes. A vote was taken, and the motion passed 7-0.

3. **Consider and act upon approval of the July 14, 2025 Parks and Recreation Board Regular Meeting Minutes.**

Board Action

A motion was made by Board Member Arnold and seconded by Board Vice-Chair Hevel to approve the July 14, 2025, Regular Parks and Recreation Board Meeting Minutes. A vote was taken, and the motion passed 7-0.

4. **Consider and act upon approval of the Non-Profit Park Event Application from the Cure Sanfilippo Foundation to hold the 4th Annual Do it for Declan 5K and Fun Run event at Founders Park on December 13, 2025.**

Board Action

A motion was made by Board Member Harrison and seconded by Board Member Turner to approve the Non-Profit Park Event Application from the Cure Sanfilippo Foundation to hold the 4th Annual Do it for Declan 5K and Fun Run event at Founders Park on December 13, 2025. A vote was taken, and the motion passed 7-0.

- 5. Consider and act upon approval of the Non-Profit Park Event Application from Circle Ten, Pack 304, to host the Back to Scouting Bash fundraiser event on September 27, 2025, at the Olde City Park.**

Board Action

A motion was made by Board Vice-Chair Hevel and seconded by Board Member Troncoso to approve the Non-Profit Park Event Application from Circle Ten, Pack 304, to host the Back to Scouting Bash fundraiser event on September 27, 2025, at the Olde City Park. A vote was taken, and the motion passed 7-0.

- 6. Consider and act upon approval of the Hope Bridge Pregnancy Resource Center to host the Walk for Life 5K fundraiser event on January 24, 2025, at Founders Park.**

Board Action

A motion was made by Board Vice Chair Hevel and seconded by Board Member Arnold to approve the Hope Bridge Pregnancy Resource Center to host the Walk for Life 5K fundraiser event with the amended date of January 24, 2026, at Founders Park. A vote was taken, and the motion passed 7-0.

WORK SESSION

WS1. 2025 Division Overview.

Supervisors from the Parks and Recreation Department presented the 2025 Division Overview, outlining their responsibilities and those of their staff within their respective divisions.

WS2. PARB Updates

Administrative Assistant Janet Pieper provided an update on upcoming PARB-related items. She noted that, due to the WISD fall break the week of October 13, staff recommends canceling the regularly scheduled PARB meeting because of a potential lack of quorum—a recommendation the board supported. Ms. Pieper advised that the submission deadline for agenda items, in accordance with the Open Meetings Act, has been updated and is now due two weeks prior to the PARB Regular Meeting. She also provided reminders about the One City Rec Pass for board member households, how to access the PARB Guide, and the importance of board members maintaining communication with staff regarding feedback and citizen concerns.

ADJOURNMENT

A motion was made by Board Vice-Chair Hevel and seconded by Board Member Turner to adjourn the meeting at 6:40 pm. A vote was taken, and the motion passed 7-0.

Nick Puente, Board Chair

ATTEST:

Janet Pieper, Administrative Assistant