



# Wylie City Council

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## AGENDA REPORT

Department: Purchasing  
Prepared By: Glenna Hayes

Account Code: 100-5181-56040

### Subject

Consider, and act upon, the award of a professional services project order (PSPO) #W2021-62-E for the 2021-2022 update of the Comprehensive Plan for the City of Wylie to Freese and Nichols, Inc., in the amount of \$149,000.00 and authorizing the City Manager to execute any necessary documents.

### Recommendation

A motion to award a professional services project order (PSPO) #W2021-62-E for the 2021-2022 update of the Comprehensive Plan for the City of Wylie to Freese and Nichols, Inc., in the amount of \$149,000.00 and authorizing the City Manager to execute any necessary documents.

### Discussion

Staff and the Planning and Zoning (P&Z) Commission met in December 2020 to complete the five-year review of the Comprehensive Master Plan (as required by City Charter). The P&Z Commission and staff then held a joint work session in January 2021 with the City Council to review the current Comprehensive Plan and discuss any possible updates. During this work session, discussion led to Council directing staff to work on hiring a consultant for a Comp Plan update. Staff reviewed the vendor requirements with Purchasing, and determined that utilizing the City's Master Agreements for Engineering and Professional Services (MAPES) as the selection process would provide the best overall value to the City.

Staff recommends the award of this PSPO to Freese and Nichols, Inc. as the most qualified firm to provide professional and consulting services for the update to the City's Comprehensive Master Plan. This PSPO is issued under Master Agreement for Professional and Engineering Services (MAPES) #W2021-8-E. Staff has determined Freese and Nichols, Inc. to be the most qualified firm for this project in Category M General Consulting, Analysis and/or Engineering Studies, in accordance with Government Code 2254.