



Library Advisory Board

Minutes

**In-person Meeting
June 22, 2026 – 7:00 p.m.
Council Chambers**

CALL TO ORDER

Announce the presence of a Quorum.

Justin Strauch called the meeting to order at 7:00 p.m. The following Library Board members were present: Justin Strauch, Mallory Morris, Toshia Kimball, Sarah Sponsel, Zachary Todd, Monica Munoz, Brian Ortiz & Ofilia Barrera Board Liaison.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

CONSENT AGENDA

A. Consider, and act upon, approval of March 23, 2026 Library Advisory Board Meeting minutes.

Board Action:

A motion was made by Zachary Todd, seconded by Monica Munoz, to approve the minutes as presented. A vote was taken and the motion passed 7-0.

REGULAR AGENDA

1. Consider, and act upon, updated Library Advisory Board Bylaws.

Board Action:

A motion was made by Monica Munoz, seconded by Brian Ortiz, to approve the Library Advisory Board Bylaws as presented. A vote was taken and the motion passed 7-0.

WORK SESSION – DISCUSSION ITEMS

WS1. Staff Spotlight: Andrea Tyler, Youth Services Librarian.

Andrea Tyler shared her journey from a volunteer at the Smith Public Library to her current role as a Youth Services Librarian. She provided the Board with a description of the varied programs and book clubs available for the tween age group. She also gave insight into the curation process for the Youth Services portion of the collection.

WS2. Review monthly report AAG style for April.

Ofilia Barrera guided the Board through the AAG report covering March 12, 2026 through April 15, 2026 with attention given to the Stories of Impact and new staff members.

WS3. Review monthly report details for April.

The Board was offered time to look over the detailed data of the monthly report for April.

WS4. Review monthly report AAG style for June.

The Board reviewed the AAG style monthly report for June with a reminder from Ofilia Barrera that the data covered April 16, 2026 through June 10, 2026 for there was no Library Advisory Board meeting in the month of May.

WS5. Review monthly report details for June.

Ofilia Barrera provided the Board with the detailed data for June's monthly report while indicating the significant rise in some areas is attributed to summer break.

WS6. Update on recent partnerships.

Ofilia Barrera shared information concerning local partnerships benefiting the community: the Student Summer Feeding Program and Coffee that Cares.

WS7. Friends of the Library Update.

Ofilia Barrera provided an update on the customized outreach van, with photos, and described some events the van is being used for. The dates and times for the upcoming Friends of the Library Annual Book Sale were also given.

WS8. Review Upcoming Programs for July 2026.

Ofilia Barrera walked the Board through a list of upcoming programs, across all ages, for the month of July. The library's summer programs culminate on July 31st with Harry Potter's Birthday Party, a family program open to all.

ADJOURNMENT

After recognition of Toshia Kimball's 6 years of service on the Library Advisory Board, a motion was made by Justin Strauch, seconded by Toshia Kimball, to adjourn the meeting at 7:49 p.m. A vote was taken and the motion passed 7-0.

Justin Strauch, Chair