



# Wylie Planning & Zoning Commission

## AGENDA REPORT

Department: Planning  
Prepared By: Jasen Haskins

Item Number: 4

### Subject

Consider and act upon adoption of amended Rules and Procedures for the Planning and Zoning Commission to reflect changes to State Law, City Ordinances, and other matters.

### Recommendation

Motion to recommend **approval** as presented.

### Discussion

The 1956 Ordinance that created the Planning and Zoning Commission required that the Commission adopt Rules and Procedures for the operation of the Commission. Those R&P were updated in 1998, 2008, and 2020.

Due to changes in State Laws, the City Charter, and City Ordinances, staff is proposing suggested updates to the R&P.

Recommended edits include:

- Rewording of when the chair and vice-chair are elected to reflect the fact that the P&Z Commission is no longer required to meet at least once a month, but only on an as needed basis.
- Rewording when agendas shall be posted to align with the verbiage for Council.
- Amend the abstention paragraph to change the vote from 'affirmative' to 'negative' if no declared conflict of interest exists.
- Correcting a few clerical errors.