



Animal Shelter Advisory Board

Minutes

Regular Meeting

November 11, 2020 – 6:00 pm

Wylie Municipal Complex – Conference Room 230

300 Country Club Road, Bldg. 100

Wylie, TX 75098

CALL TO ORDER

Announce the presence of a Quorum.

Dr. Brad Abraham called to order the Animal Shelter Advisory Board meeting at 6:04 pm. Board members present Shelia Patton, Amber Porter, Jeff Forrester, and Jeff Stillinger. Quorum is present.

Staff Liaison Lt. Matt Miller is also present.

INVOCATION

The invocation was given by Brad Abraham.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. **Consider and act upon an Animal Shelter Advisory Board Chair appointment for a term ending June 2022.** (Dr. Brad Abraham, ASAB Vice-Chair)

Board Action

A motion was made by Jeff Forrester to appoint Dr. Brad Abraham as Animal Shelter Advisory Board Chair for a term ending June 2022. Shelia Patton seconded the motion to appoint Dr. Brad Abraham as Animal Shelter Advisory Board Chair for a term ending June 2022. A vote was taken and the motion passed unanimously.

2. **Consider and act upon an Animal Shelter Advisory Board Vice-Chair appointment for a term ending June 2022. (ASAB Chair)**

Board Action

A motion was made by Shelia Patton to appoint Amber Porter as Animal Shelter Advisory Board Vice-Chair for a term ending June 2022. Jeff Forrester seconded the motion to appoint Amber Porter as Animal Shelter Advisory Board Vice-Chair for a term ending June 2022. A vote was taken and the motion passed unanimously.

3. **Consider and act upon approval of the Animal Shelter Advisory Board minutes of May 13, 2020. (ASAB Chair)**

Board Action

A motion was made by Jeff Forrester to accept the Animal Shelter Advisory Board minutes of May 13, 2020, as presented. Jeff Stillinger seconded to accept the Animal Shelter Advisory Board minutes of May 13, 2020, as presented. A vote was taken and the motion passed unanimously.

4. **Consider and place on file 2020 second and third quarter statistical information for shelter operations. (ASAB Board Chair)**

Board Action

A motion was made by Brad Abraham to accept and place on file second and third quarter statistical information for shelter operations. Jeff Forrester seconded the motion to accept and place on file second and third quarter statistical information for shelter operations. A vote was taken and the motion passed unanimously.

DISCUSSION ITEMS

- **Discussion regarding shelter events and status second and third quarters.**
(S. Patton, ASAB Board Member)

Shelia Patton reports ten sterilization pet transport opportunities for public access from Wylie for residents to low-cost animal care providers. Four low-cost vaccination clinics held at the City of Wylie Animal Shelter facility during evening hours to provide residents access to low-cost vaccinations, heartworm testing, and preventative medication. Thirty-six animals received foster care assistance. Volunteers and service workers are not permitted at this time until the Covid restrictions are reassessed. Pet of the week twice monthly with Wylie News continues. One hundred and thirty-one animals received services through the pre-adoption sterilization program. Vet care for twenty-seven injured or diseased stray animals was provided by staff transport to local clinics.

Emergency preparedness for the facility proved to be valuable. A staff member contracted Coronavirus. The facility was closed. Additional and continued positive testing results during quarantine time extended the closure time. Upon first positive notification and removal of the staff member from the facility the remaining staff immediately utilized the emergency processes for the first time. Coronavirus put an unexpected twist to the normal natural or man-made disasters considered during this emergency shut down. Animal control was able to utilize no-contact out-of-the-box procedures to place ten animals into foster care and arrange for neighboring cities to transport fourteen animals to either their facilities or rescues. Allen Animal Services was instrumental in assisting us with animals we had in their jurisdiction receiving vet care on this day. The City of Murphy placed three animals into their adoption program and assisted Wylie with emergency animal-related calls that our police department was not equipped to complete. Sachse assisted with six felines by placing them into their adoption program and completed a resident trap assistance call. City of Wylie staff in quarantine was able to recall all city-owned traps held by residents prior to closure. One animal was not the property of the city upon the closure date. This pet was placed into veterinarian boarding during the closure to ensure if owners came forward their pet was safe, being cared for, and could be returned home.

During the closure, quarantined staff who were not symptomatic continued to work remotely. Staff answered calls to the facility, dispatched other cities if necessary, and assisted all other city departments. All animals taken to other facilities were successfully adopted and upon the return of staff the one unclaimed animal at vet boarding was adopted. Patton reports great pride in her staff for the teamwork it took all of us to succeed. Within five hours the team pulled off something she quietly thought to be impossible considering they had no warning, the virus has affected so many other facilities and impacted many fosters. The staff of four divided into the proper emergency operation duties and completed the job. The city is extremely grateful to our surrounding cities who assisted us and the many more who offered.

Jeff Stillinger expressed the value of the facility to microchip animals returned to owners. Patton expressed they have looked into the possibility before. The staff would have to perform the service. Animals are microchipped by a vet when sterilized. Patton stated she will look into this again.

ADJOURNMENT

Motion was made by Dr. Brad Abraham and seconded by Amber Porter to adjourn the meeting. With no further business before the board, the consensus of the board was to adjourn at 6:27 pm.



Brad Abraham, ASAB Chair

ATTEST:



Shelia Patton, ASAB member