



Parks & Recreation Department
949 Hensley Lane, Building 200
972-516-6340 | Parks@wylietexas.gov

Park Event Application

This application must be submitted a minimum of eight weeks prior to your event date. Special events, meetings, and gatherings (other than typical parties or picnics) will require submission of a Park Event Application prior to reservation approval. Please call the Parks Administration at 972-516-6340 if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

Wylie ISD Council of PTAs

Website

Are you a non profit? *

☒ Yes ☐ No

Please upload 501c3 Documents

Copy of Tax Exempt Forms.pdf 70.19KB

Contact Information

Primary Contact Name *

Becky Welch

Event Information

Event Name/Title *

Wylie ISD Council of PTA's Back the Future Event

Event Type *

Fundraiser

Purpose of event *

To bring together all of our Wylie ISD Families, Students, and Staff for a night of fun and entertainment with our local PTAs

Event Location *

Olde City Park

112 S Ballard Avenue

Proposed Event Date *

09/24/2022

Alternative Event Date *

09/24/2022

Start Time *

02:00:00 PM

Include Setup

End Time *

09:00:00 PM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☒ Yes ☐ No

Please specify all items you plan to sell

PTA Memberships and spirit wear and various food and local business vendors

Will there be food items provided?

☒ Yes ☐ No

Please specify the types of food items to be provided

Kona Ice, Grumpy's Popcorn, Lalo's Tacos, Dippin' Dots, SMOs Donuts

Who is providing the food?

☐ Applicant
☒ Food Vendor
☐ Other

Anticipated number of Participating Vendors *

50

Anticipated Event Attendance *

1,000

Event Target Audience *

Wylie ISD Families and Local Wylie Community

Event Details *

The Wylie ISD Council of PTAs is proud to host its annual Back the Future event for all our local Wylie ISD local PTAS and all Wylie ISD students and their families. This event is meant to unite us all as we kick off another great school year! We will have bounce houses, a kid zone, local businesses and home business vendors, food for sale, tables and games from all our local ptas, and entertainment from our local school groups.

Event Announcement and/or Flyers

NOTE:

If food is prepared on site or off-site and brought to the event location to be offered to the public, free or at cost, the vendor applicant must contact the Collin County Environmental Services Office in McKinney in order to inquire whether a Temporary/Short-Term Event Food Service/Health permit is required prior to the event. It is possible that a health inspector must examine food preparation and storage equipment to assure the health and safety of customers. Please contact the Environmental Services Specialist at 972-548-5528 or 972-548-5585. The Collin County website is www.collincountytx.gov.

Sec. 78-105 of the City Code of Ordinances states: It shall be unlawful for any person to solicit for sale, vend, peddle, sell or offer to sell any cold drinks, cigars, tobacco, cigarettes, fruits, candies, goods, wares or merchandise of any kind or nature whatsoever within the municipal parks or recreation or community center facility; provided, however, that this section shall not apply to any person, organization, firms or corporations, or the agents of any person, or organization, firm or corporation, or employee of any person who are recommended by the Parks and Recreation Board and approved by the City Council to operate a concession or concessions for the sale of specified goods, wares, and merchandise within the municipal parks or recreation or community center facilities of the city.

Signature

Becky Welch

Date *

05/12/2022