



Wylie City Council

AGENDA REPORT

Department: WEDC
Prepared By: Jason Greiner

Account Code: _____

Subject

Tabled from 05-30-2023

Remove from table and consider

Consider, and act upon, amendments to the Bylaws of the Wylie Economic Development Corporation.

Recommendation

Motion to approve this Item as presented.

Discussion

As Council will recall, this item was tabled at the May 30, 2023 City Council Meeting for consideration at the June 27, 2023 City Council Meeting. The Wylie Economic Development Board of Directors began the process of reviewing and discussing the need for modifications to the existing bylaws at the November 29, 2021 WEDC Work Session. At that time, the Board directed WEDC Staff to provide examples of bylaws and handbook material from other Type A Corporations for their individual review. In March 2022, the WEDC Board appointed Melisa Whitehead and Tim Gilchrist to a Subcommittee of the Board to review and recommend any modifications to the existing bylaws of the organization. Blake Brininstool was appointed to the Subcommittee in January 2023 due to the Board resignation of Tim Gilchrist.

WEDC Bylaws require that a notice of proposed amendments is posted ten days in advance and any amendments/repeals/new bylaws require approval of four out of five Board Members prior to review/approval by City Council. Accordingly, the WEDC Board met at a Special Called Meeting on April 3, 2023 and voted unanimously to approve the Second Amended and Restated Bylaws of the Wylie Economic Development Corporation, subject to approval by Wylie City Council. While some modifications to the bylaws are routine in nature and include minor procedural/administrative revisions and updates, staff has provided additional detail concerning notable revisions to the proposed Second Amended Bylaws.

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| 4.04 1h | Amended - Director shall be hired by the Board, subject to City Council Approval and removed by a vote of 4 members of the Board, subject to Council Approval |
| 4.04 4a v | Amended to provide annual report to City Council no later than April 1. |
| 4.06 | Discussed term limits, but no significant changes. At this time, there are no term limits. |
| 4.07 | Amended - Annual Meeting of the Board in October. |
| 4.08 | Correction of numbering to include 4.08 and modification on subsequent sections; Updated to require attendance of 75% of the regularly scheduled Board Meetings. |
| 4.14 | Added Section 4.14 outlining the creation of the Board Member Handbook. |
| 5.02 | Amended this section to state that the Board only votes on the Vice President, who serves a 1-year term. VP then becomes President and shall serve a 1-year term. After the 1-year term the President shall revert back to a Board Member. The President and VP shall serve until the next Vice President is elected. Amended the Election Date from July to Oct. |
| 5.09 and 7.03 | Amended to include Director of Econ Dev authorization to make purchases and/or expenditures up to \$25,000 without obtaining any approval or consent. |

As defined within Section 3 of Ordinance No. 2022-01, the WEDC Board is subject to the Code of Conduct as an “Administrative Board” and is therefore required to comply with all standards of conduct approved by City Council.