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# AGENDA REPORT

<b>Meeting Date:</b>	<u>June 21, 2023</u>	<b>Item Number:</b>	<u>2</u>
<b>Prepared By:</b>	<u>Jason Greiner</u>	<b>Account Code:</b>	<u></u>
<b>Date Prepared:</b>	<u>June 16, 2023</u>	<b>Exhibits:</b>	<u>1</u>

## Subject

Consider and act upon issues surrounding Eubanks Easement and ROW Coordination.

## Recommendation

Motion to award the contract to Kimley-Horn and Associates, Inc. in the amount of \$23,125 and further authorize the Executive Director to execute any and all necessary documents.

## Discussion

As the Board will recall, on May 17, 2023 the WEDC approved the installation of a gas main extension to serve properties from Brown Street to Eubanks Lane, north up to Hwy 78 and then east all the way to Kreymer Lane. As such, Kimley-Horn has provided an Individual Project Order (IPO) for professional and engineering services for the Eubanks Easement and ROW Coordination.

The tasks outlined below are the professional services to be provided by Kimley-Horn requested by the Client. The Scope of Services described for Lump Sum (LS) tasks will be completed for the lump sum fee indicated.

1. ROW Determination/Boundary Survey - \$7,000 LS
2. Easement Documents - \$6,125 LS
3. Meetings/Project Coordination - \$10,000 HR

Upon approval, WEDC Staff will sign and return the documentation and expedite this process.