

---

# AGENDA REPORT

<b>Meeting Date:</b>	<u>June 21, 2023</u>	<b>Item Number:</b>	<u>1</u>
<b>Prepared By:</b>	<u>Jason Greiner</u>	<b>Account Code:</b>	<u></u>
<b>Date Prepared:</b>	<u>June 16, 2023</u>	<b>Exhibits:</b>	<u>1</u>

### Subject

Consider and act upon issues surrounding Downtown Parking and Drainage Improvements.

### Recommendation

Motion to award the contract to Kimley-Horn and Associates, Inc. in the amount of \$43,500 and further authorize the Executive Director to execute any and all necessary documents.

### Discussion

As the Board is aware, the WEDC has been working with Kimley Horn on coordination efforts for improved parking downtown and detention will be needed either above ground or underground beneath each parking lot. As such, Kimley-Horn has provided an Individual Project Order (IPO) for professional and engineering services for the Downtown Parking and Drainage Improvements.

The tasks outlined below are the professional services to be provided by Kimley-Horn requested by the Client. The Scope of Services described for Lump Sum (LS) tasks will be completed for the lump sum fee indicated.

1. Topographic Survey - \$21,000 LS
2. Concept Plan - \$7,500 LS
3. Engineer's Opinion of Probable Construction Cost (OPCC) - \$5,000 LS
4. Meetings/Project Coordination - \$10,000 HR

Upon approval, WEDC Staff will sign and return the documentation and expedite this process.