



Wylie City Council

AGENDA REPORT

Department: Finance
Prepared By: Melissa Brown

Account Code: _____

Subject

Consider, and act upon, Resolution No. 2025-17(R) of the City Council of the City of Wylie, Texas, approving the Rockwall Central Appraisal District's proposed building addition to the property located at 841 Justin Road, Rockwall, TX.

Recommendation

Motion to approve the Item as presented.

Discussion

In August 2020, Rockwall Central Appraisal District Board of Directors adopted a resolution for the construction of a new 15,000 square foot appraisal building at 841 Justin Rd., Rockwall, TX. The decision to leave the second floor of the building unfinished at the time of construction was made in order to save cost and reduce the amount of money that would be borrowed to construct the new facility.

As the county has continued to grow in parcel count and population since the completion of the building, RCAD has needed to grow its organization in order to keep up with that growth and continue to meet the statutory deadlines. The additional staff requirement has brought the need to complete the second floor to have enough workspace to house all of the appraisal department employees. The cost of this project will not exceed \$500,000. RCAD has the funds available to complete this project and there will be no impact to the 2026 or future budgets due to the completion of the second floor.

Wednesday, August 13, 2025, RCAD BOD adopted a resolution for the completion of the second floor. The adoption of this resolution is in accordance with Texas Property Tax Code 6.051(a) which authorizes the Board of Directors of an appraisal district to purchase or lease real property, and construct or renovate a building or other improvement as necessary to establish and operate the appraisal office, with the approval of its taxing units.

RCAD is asking Wylie City Council to pass a resolution of approval on or before the 30th day following delivery of their resolution and accompanying documentation, and to file the resolution of approval no later than the 40th day following delivery.

RCAD delivered the resolution as directed in 6.051 (b) August 14, 2025. Deadline for approval of the resolution is September 13th and the approved resolution will need to be returned by September 23rd.