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# AGENDA REPORT

**Meeting Date:** March 20, 2024      **Item Number:** 2  
**Prepared By:** Jason Greiner

**Subject**

Consider and act upon issues surrounding the WEDC Board Member Handbook.

**Recommendation**

Motion to approve the WEDC Board Member Handbook.

**Discussion**

Provided for your review is the current final draft of the WEDC Board Member Handbook.

As a process, Staff will make routine updates to the WEDC Board Member Handbook on an annual or as-needed basis. Any proposed substantive changes will come back to the Board for review.

Additionally, Board Member Expectations will be provided to the City Secretary’s Office for inclusion in the Board Application process.