



# Animal Shelter Advisory Board

## **Minutes**

### **Regular Meeting**

**December 14, 2022 – 6:00 pm**

**Wylie Municipal Complex – Council Chambers**

**300 Country Club Road, Bldg. 100**

**Wylie, TX 75098**

### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

Dr. Brad Abraham called to order the Animal Shelter Advisory Board meeting at 6:03 pm. Board members present Shelia Patton, Amber Porter, and Jeff Forrester. Quorum is present. Staff Liaison Lt. Matt Miller and Board Member Susan Cranford are absent.

### **INVOCATION**

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The invocation was given by Jeff Forrester.

### **CITIZENS COMMENTS ON NON-AGENDA ITEMS**

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.*

### **REGULAR AGENDA**

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- 1. Consider and act upon an Animal Shelter Advisory Board minutes of November 16, 2022.**

### **Board Action**

A motion was made by Jeff Forrester to accept the Animal Shelter Advisory Board minutes of November 16, 2022, as presented. Dr. Brad Abraham seconded to accept the Animal Shelter Advisory Board minutes of November 16, 2022, as presented. A vote was taken, and the motion passed unanimously.

**2. Consider and place on file the 2022 Veterinarian Rabies Quarantine Facility Inspection.**

**Board Action**

A motion was made by Jeff Forrester to accept and place on file the 2022 Veterinarian Quarantine Facility Inspection, as presented. Dr. Brad Abraham seconded to accept and place on file the 2022 Veterinarian Rabies Quarantine Facility Inspection, as presented. A vote was taken, and the motion passed unanimously.

**WORK SESSION**

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**WS1. Discuss the Interlocal Cooperation Agreement for the use of Wylie Animal Services and Collin County Community District Veterinary Technology.**

Shelia Patton stated that Lt. Matt Miller put this forward, and he was unable to attend the meeting. We've had a couple of meetings with the college regarding a partnership with them. The largest obstacle for us is their 28-day hold policy. Students attend this program and are not required to get pre-exposure rabies vaccines, so the only animals they can work with have to be vaccinated for 28 days. This is an obstacle for us because we don't usually hold animals for that amount of time. Our animals are given rabies vaccinations when they are sterilized. Our current sterilization process is holding the animal for 7 days and then scheduling them for sterilization after the 7-day hold. Shelia Patton doesn't know if Lt. Matt Miller has any additional information, and we may need to bring this up again at the next meeting.

Jeff Forrester has a couple of questions. The first question is about the 28-day hold policy. Would that be for each animal, and would there not be some animals that could be used for the program? Second question. Does the 28-day hold period apply to felines and dogs? If so, is there any workaround for us to utilize so we can use the program?

Shelia Patton stated we would have some animals that could be used. Getting an animal vaccinated can sometimes take up to 21 days. After the animal gets vaccinated, the 28-day hold period will start. We could also use the program for oversized animals. The animal would need to be held at the facility for around six weeks before receiving care through the program. Yes, the 28-day hold period does apply to all animals, and she does not see a way around the policy. Students are not only not required to get the pre-exposure vaccine but also have trouble obtaining it. We have also had trouble obtaining the vaccine as well.

Jeff Forrester stated that before COVID, we had a vet that did vaccinations every month. Are we looking to start that again, and could the college help?

Shelia Patton stated the 28-day policy would still apply, so the vet must vaccinate the animals if the animal hasn't been vaccinated for 28 days.

Amber Porter asked if it is the college's policy and if there is a reason behind the policy.

Shelia Patton stated it has to do with the American Veterinarian Medical guidelines. She doesn't know exactly what that is, but maybe Dr. Brad Abraham could answer.

Dr. Brad Abraham stated it is likely because it takes the body three weeks to respond to the vaccine. He doesn't know if there is a State Law. It is a policy from the college and the four weeks is from the time it takes to respond to the vaccine.

Amber Porter stated she only knew of the animal bite quarantine period of 10 days and was curious about the requirement of 28 days.

Shelia Patton stated the pre-exposure vaccine is a three-shot series. After the first shot, the second shot is given seven days later, and the final shot is given 21 or 28 days after the first shot. The rabies virus is only transmittable for ten days. All animals that bite have to go into confinement. The 28-day policy has something to do with the vet tech program. It may not be just Collin College policy but something to do with the program. We also asked if the student could be required to get the pre-exposure rabies vaccine. The college response was that the series was very expensive and hard to obtain.

Jeff Forrester asked how often do they have to receive the vaccine. When would they need to re-up the series?

Shelia Patton stated it depends on the person. They will need to receive a titer to check the vaccine's effectiveness. Sometimes it's two years, and sometimes it is much longer.

Dr. Brad Abraham stated he has been good for 15 years.

Shelia Patton stated that everyone is different.

Jeff Forrester asked if it falls on the school to provide this for the students.

Dr. Brad Abraham stated yes.

Jeff Forrester stated if we can enter into the agreement, the problem is not on us but on the school and students to get the vaccine. Is that a correct statement?

Shelia Patton stated the students can be a part of the program but can only handle animals after they have been vaccinated for 28 days. This will limit the number of animals available for the program.

Jeff Forrester stated he doesn't see any harm in entering into the program. If it is on the school and students to participate and we act as good stewards of our facility and animals. He agrees with joining the program unless there is a reason not to join.

Shelia Patton stated that she agrees with Jeff Forrester. She believes if we have animals available and do not change our policies to hold animals, we can benefit from the program. Their main goal is to get our animals into good homes. Our animals would benefit from the program, and it would be safe for them.

Jeff Forrester stated he would like us to join the program. It benefits the city and the students in the program.

Amber Porter stated she agreed.

Dr. Brad Abraham stated he agreed. It is a limited program, but it is better than nothing.

Shelia Patton stated that she would pass this information up the chain of command.

**WS2. Discuss the status of the Board's recommendation related to the Request for a Proposal for a shelter needs assessment study.**

Shelia Patton stated that Lt. Matt Miller had placed this on the agenda. We have started the discussion for the RFP. We plan to meet with Glenna and Renae at the beginning of next year and will push for the mid-year budget submittal as suggested by the board.

## **ADJOURNMENT**

Motion was made by Dr. Brad Abraham and seconded by Amber Porter to adjourn the meeting. With no further business before the board, the board's consensus was to adjourn at 6:26 pm.

  
**ASAB Chair**

## **ATTEST:**

  
**Shelia Patton, ASAB member**