



September 23, 2023

City of Wylie
Zoning Board of Adjustments
Planning Department
300 Country Club Road, Building 100
Wylie, Texas 75098

**Re: Temporary Parking – Letter of Intent
Wylie Shops by Slate
1808 N State Highway No. 78
Woodlake Village Addition, Lot 4R & 6, Block A**

We are writing to express our intent to construct a temporary asphalt parking lot located on Lot 6, Block A of the Woodlake Village Addition in Wylie, Texas. Our plan includes the proposed construction of 40 parking spaces to serve Lot 4R, as well as a cul-de-sac to allow for smooth vehicle turnaround. Please see the attached layout exhibit and paving section included with this submittal.

This project aims to accommodate overflow parking, as customers are currently parking offsite in the Wylie Public Safety Building parking lot. We believe this temporary parking solution will enhance accessibility and convenience for customers while reducing the need for offsite parking. We are requesting that this parking lot be permitted for a maximum duration of two years.

We are committed to adhering to all city regulations and ensuring that the construction process is efficient and minimally disruptive to the surrounding community. We will coordinate with city officials to address any concerns and obtain the necessary permits for this project.

Thank you in advance for your consideration. Please contact me if you have any questions or concerns.

Sincerely,
CROSS ENGINEERING CONSULTANTS, INC.

Mitchell Mulholland
Project Manager