



# Library Advisory Board

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## Minutes

**In-person Meeting**  
**February 26, 2024 – 7:00 p.m.**  
**Council Chambers**

### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

Justin called the meeting to order at 7:00 pm. The following Library Board members were present: Justin Strauch, Toshia Kimball, Brian Ortiz, Monica Munoz, Zachary Todd & Lisa Galletta acting as Board Liaison. Board members not present: Roberta Schaafsma, Irene Chavira. Board Liaison, Ofilia Barrera not present.

### **SPOTLIGHT**

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*Kristina Kelly, Friends of the Library Board Director*

Ms. Kelly was unable to attend. Will potentially be rescheduled.

### **CITIZENS COMMENTS ON NON-AGENDA ITEMS**

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*Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.*

*No citizens were present at the meeting.*

### **CONSENT AGENDA**

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1. **Consider and act upon approval of the Minutes of the January 22, 2024 Library Board Meeting.**

#### **Board Action:**

→ The Library Board Minutes of January 22, 2024.

- ◆ Justin requested members review the minutes; there were no questions or changes requested.

- Zach made a motion to approve the minutes.
- Brian seconded the motion.

All votes were in favor; the motion passed 5-0.

### **WORK SESSION – DISCUSSION ITEMS**

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#### **WS1. TMLDA Award Announcement**

Lisa Galletta filled in for Ofilia Barrera. Lisa provided a brief explanation of the TMLDA award.

- Texas Municipal Library Directors Association
  - Achievement of Excellence in Libraries Award
    - Of 545 public libraries in Texas, the Smith Public Library is one of 84 to receive the award. That is the top 15%
    - This marks 4 years in a row.

## **WS2. Review the monthly report**

Lisa gave an overview of the report to the Board. From circulation to on-line databases, all usage numbers have gone up.

- Justin asked what defines an item as being circulated and how are the number of visitors tracked.
  - ◆ Circulation is the number of items checked out plus renewals.
  - ◆ The number of visitors is a physical count. The gates that patrons pass through, as they enter the library, have electronic counters. These numbers are recorded daily.
- Lisa provided clarification for the Libby statistics.
  - The library belongs to the Northeast Texas Library Consortium which comprises about 75 libraries.
  - The report now shows totals for the consortium and numbers specific to the library.
- Lisa offered to answer any questions related to the meetings/training from the past month.
- Justin noted the planning meeting for the upcoming Solar Eclipse on April 8th and asked what the library has planned.
  - ◆ The Saturday night before the eclipse, the library will host a Star Party featuring an astronomer who specializes in telescopes. The program will include crafts and fun things for families.
- Brian inquired about the meeting to discuss school field trip organization.
  - ◆ Lisa explained that this time of year is when testing starts in the school district. Teachers often look to plan tours of the library and the recreation center as a way to have the students, who are not testing, out of the buildings to help ensure that those who are have a quiet testing environment.
- Zach asked if Ofilia had shared any feedback from the Addressing the Roots of the Book Ban Crisis webinar.
  - ◆ Lisa could not speak directly to the points of the webinar for she did not attend, but will follow up with Ofilia.
- Lisa thanked Justin for coming to help represent the library, with her, at the Wylie ISD Multicultural Event on January 20, 2024.
  - Justin shared his experience.
- Lisa shared how a planned library tour for FASE students typically goes.
- Justin asked Lisa to talk about mentoring for WISD.
  - ◆ Lisa has been mentoring the same student for two years and hopes to continue through the student's high school years.
  - ◆ Monica shared her experience, as a current mentor, and provided additional information for anyone interested in the program.

## **WS3. Review upcoming programs**

- Lisa highlighted some of the special programs coming up in addition to regular storytimes, book clubs, and teen clubs.
  - The library is partnering with Collin College-Wylie Campus to hold a Community Culture Fest on March 23rd.
  - Also on March 23rd, the library will host a Ramadan program celebrating Ramadan around the world.
  - The bookmark design contest is currently underway.

- Youth Services is partnering with Nothing Bundt Cakes for an upcoming reading challenge.
- March 20th - Won't You Be My Neighbor Day, celebrating Mr. Rogers' birthday.
- Notable spring break programs occurring on March 14th:
  - Tejas Dance performance (Bollywood dancing)
  - City of Wylie AMA
    - Ask Me Anything event offering teens the opportunity to talk with representatives of the different city departments about their positions.
- Justin mentioned there will be a Multicultural Expo, at Wylie East HS, on March 2nd.
- Tasha acknowledged the need for valuable spring break programs for teens, like the AMA. She asked, if in the future, could these type programs be held on the weekend to allow working parents to attend and increase participation.
  - ◆ Lisa will share the input with the Teen Services Librarian.
- Justin asked for any further questions or comments.
  - ◆ There were none.

## **ADJOURNMENT**

Toshia made a motion to adjourn the meeting. Monica seconded the motion. All votes were in favor; the motion passed 5:0. The meeting adjourned at 7:24pm.

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**Justin Strauch, Chair**