

Budget Work Session Fiscal Year 2021-2022

July 13, 2021

General Fund Summary

Audited General Fund Unassigned Ending Balance 09/30/21	\$ 21,914,768
Audited General Fund Assigned Ending Balance on 09/30/21	\$ -
Projected '21 Revenues	<u>49,938,348</u> a)
Available Funds	71,853,116
Projected '21 Expenditures	<u>(46,311,939)</u>
Estimated Ending Fund Balance 09/30/21	\$ 25,541,177
 Estimated Beginning Fund Balance - 10/01/21	 \$ 25,541,177
Proposed Revenues '22	48,540,720 b)
Proposed Expenditures '22	(43,755,024)
Recommended Requests (Recurring Expense)	(1,536,609)
New/Replacement Fleet & Equipment & One Time Uses	(697,400)
Additional Funds Available for Allocation	<u>(2,551,687)</u>
Estimated Ending Fund Balance 09/30/22	\$ 25,541,177 (c)

a) Sales Tax is Oct - Apr actual collected plus a 5% increase on 2019-20 May - Sep actuals.

b) Proposed revenues include estimated no new revenue rate and 2% growth on projected FY 2021 sales tax.

c) Fund balance is 53% of expenditures.

Budget Recommendations (Personnel)

General Fund

Dept	Description	Amount
Facilities	Maintenance Technician	\$ 71,111
Purchasing	Senior Buyer	\$ 92,460
Police	Two Detention Officers (2)	\$ 173,321
Police	Training Coordinator	\$ 79,324
Police	Mental Health Coordinator - Part Time	\$ 32,575
Police	Quartermaster - Part Time	\$ 17,953
Police	Admin Assistant 1 - Part Time	\$ 19,038
Fire	Station 4 Captains (3)	\$ 481,063
Fire	Station 4 Driver/Engineer (3)	\$ 425,084
Animal Control	Reclassify Admin Assistant to Animal Control Officer	\$ 3,920
Streets	Lead Signal Technician	\$ 66,713
Streets	Equipment Operator	\$ 66,212
Library	Reclassify Librarian to Assistant Library Director	\$ 7,835
Total		\$ 1,536,609

Budget Recommendations (One Time Uses)

General Fund

Dept	Description	Amount
Police	Computer Equipment/Software for Patrol Tahoes	\$10,000
Fire	Outdoor Warning Siren Replacement	\$50,000
Fire	Combined Space Rescue Equipment	\$11,100
Streets	Asphalt Roller - Unit #182 Replacement	\$21,500
Streets	McCreary Road and Hensley Lane Signal Design	\$60,000
Streets	Traffic Signal Control Cabinet	\$17,500
Streets	Arrow Directional Board	\$14,500
Parks	Cemetery Operations	\$50,000
Total Non Personnel		\$234,600
Police	Patrol Replacement Tahoes - 4	\$255,800
Police	Admin Replacement Tahoes - 2	\$101,000
Fire	Replacement Division Chief Vehicle	\$60,000
Streets	Replacement of Unit #105	\$46,000
Total Vehicle Replacements		\$462,800
Total Non Personnel and Vehicle Replacements		\$697,400

General Fund

Potential Additional Recommendations

FY 2021-2022

Excess Revenue over Exp. plus recommended requests	\$ 2,551,687
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Potential Additional Recommendations:

Recurring:

Health Insurance (5% Increase)	\$ 165,000
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Market Adjustment (approximate)	\$ 1,500,000
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	\$ 1,665,000
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One Time Uses:

Tech Upgrades for Council Chambers	\$ 150,000
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FARO System (Police)	\$ 46,340
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Ambulance Replacement	\$ 350,000
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2 Additional Tahoe Replacements (PD)	\$ 138,000
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Tennis Court Lighting - Partnership with WISD	\$ 150,000
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Security for Parks Maintenance Facility	\$ 30,000
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	\$ 864,340
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TOTAL	\$ 2,529,340
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General Fund Estimated Balance FY 2021-2022

Est. 09/30/2022 Fund Balance	\$ 25,541,177 (a)	
	<u>25%</u>	<u>35%</u>
Amount required based on FY 2022 balanced budget	\$ 12,135,180 (b)	\$ 16,989,252
Excess Fund Balance	\$ 13,405,997	\$ 8,551,925

(a) Based on balanced budget (Revenues = Expenditures). This Fund Balance is 53% of expenditures.

(b) It is the goal of the City to achieve and maintain an unassigned fund balance in the general fund equal to 25% of expenditures. The City considers a balance of less than 20% to be cause for concern, barring unusual or deliberate circumstances. If unassigned fund balance falls below the goal or has a deficiency, the City will appropriate funds in future budgets to replenish the fund balance based on a time table deemed adequate by the City Council. **Bond rating agencies prefer 30%.**

Utility Fund Summary

Audited General Fund Unassigned Ending Balance 09/30/20	\$ 13,179,709
Audited General Fund Assigned Ending Balance on 09/30/20	\$ -
Projected '21 Revenues	<u>23,962,830</u>
Available Funds	37,142,539
Projected '21 Expenditures	<u>(23,858,335)</u>
Estimated Ending Fund Balance 09/30/21	\$ 13,284,204
 Estimated Beginning Fund Balance - 10/01/21	 \$ 13,284,204
Proposed Revenues '22	25,170,434 a)
Proposed Expenditures '22	(20,844,570)
Recommended Requests (Recurring Expense)	0
New/Replacement Fleet & Equipment & One Time Uses	<u>(317,500)</u>
Estimated Ending Fund Balance 09/30/22	\$ 17,292,568 b)

a) Assumes 7.25% water rate increase and 2.75% sewer rate increase per the 2020 rate study.

b) Policy requirement is 90 days of operating expenditures. This ending fund balance is 303 days.

Recommended Additions to Budget & Fund Balance Items

Utility Fund

Dept	Description	Amount
Utility Admin	Texas 811 - Utility Locate Contract	\$ 15,000
Water	Skid Steer Broom Attachment	\$ 4,500
Water	Decker Facility - Privacy Screen Fence/Motor Gate	\$ 15,600
Water	Portable Handheld Radios	\$ 26,500
Wastewater	Rubber Track Compact Skid Loader w/Trailer	\$ 62,300
Total Equipment		<u>\$ 123,900</u>
Water	Unit #288 Replacement	\$ 47,500
Wastewater	Crew Leader Vehicle	\$ 37,500
Utility Billing	Meter Services Vehicle Replacements (3)	\$ 108,600
Total Additional Vehicle and Replacements		<u>\$ 193,600</u>
Total Requests		<u>\$ 317,500</u>

4B Sales Tax Fund Summary

Audited 4B Sales Tax Revenue Fund Ending Balance 09/30/20	\$ 3,529,938
Projected '21 Revenues	<u>4,232,103</u> a)
Available Funds	7,762,041
Projected '21 Expenditures	<u>(3,193,515)</u>
Estimated Ending Fund Balance 09/30/21	\$ 4,568,526
 Estimated Beginning Fund Balance - 10/01/21	 \$ 4,568,526
Proposed Revenues '22	4,361,416 b)
Proposed Expenditures '22	(3,566,990)
Recommended Requests (Recurring Expense)	(34,650)
Recommended Requests (One Time Uses and Equipment)	<u>\$ (432,200)</u>
Estimated Ending Fund Balance 09/30/22	\$ 4,896,102 c)

a) Sales Tax is Oct - Apr actual collected plus a 5% increase on 2019-20 May - Sep actuals.

b) Total includes sales tax revenue and revenue from the Recreation Center.

c) Policy requirement is 25% of budgeted sales tax revenue (\$3,789,966 x 25% = \$947,492).

Recommended Additions to Budget & Fund Balance Items

4B Sales Tax Fund

Dept	Description	Amount
Recreation Center	Reclass Part-Time GSS to Full-Time	\$ 34,650
	Total Personnel	\$ 34,650
4B Parks	Replacement of Valentine Park Playground	\$ 70,000
4B Parks	Spray Rig Addition	\$ 66,000
4B Parks	Founders Softball Infield Replacement Fields C and D	\$ 55,000
4B Parks	Irrigation Pump Founders Softball	\$ 40,000
4B Parks	New Christmas Tree for Holiday Events	\$ 8,000
4B Parks	Holiday Lights for Municipal Complex	\$ 5,000
4B Parks	Replacement Utility Tractor	\$ 50,000
4B Parks	Turf Renovator	\$ 13,000
Recreation Center	Aerobics Studio Audio Upgrade	\$ 5,200
Stonehaven House	Stonehaven House Phase I	\$ 120,000
	Total Equipment and One Time Uses	\$ 432,200
	Total Requests	\$ 466,850

Fire Development Fund Summary

Audited Fire Development Fund Ending Balance 09/30/20	\$ 1,570,845
Projected '21 Revenues	<u>200,716</u>
Available Funds	1,771,561
Projected '21 Expenditures	<u>(1,165,851)</u> a)
Estimated Ending Fund Balance 09/30/21	\$ 605,710
 Estimated Beginning Fund Balance - 10/01/21	 \$ 605,710
Proposed Revenues '22	260,716
Proposed Expenditures '22	<u>0</u>
Estimated Ending Fund Balance 09/30/22	\$ 866,426

a) Includes Station #4 Architect carry forward and \$600,000 CMAR in FY 2021.

The CMAR expense and funding was transferred to the Fire Station Construction Fund.

Hotel Occupancy Tax Fund Summary

Audited Hotel Occupancy Tax Fund Ending Balance 09/30/20	\$ 471,211
Projected '21 Revenues	<u>200,200</u>
Available Funds	671,411
Projected '21 Expenditures	<u>(274,700)</u> a)
Estimated Ending Fund Balance 09/30/21	\$ 396,711
 Estimated Beginning Fund Balance - 10/01/21	 \$ 396,711
Proposed Revenues '22	200,200
Proposed Expenditures '22	<u>(100,000)</u>
Estimated Ending Fund Balance 09/30/22	\$ 496,911

a) Includes \$120,000 for Brown House Phase I remodel and \$70,000 for Old City Park Sign.

WEDC Fund Summary

Audited Wylie Economic Development Corp Ending Balance 09/30/20	\$ 1,735,327
Projected '21 Revenues	<u>3,904,938</u> a)
Available Funds	5,640,265
Projected '21 Expenditures	<u>(4,589,421)</u>
Estimated Ending Fund Balance 09/30/21	\$ 1,050,844
 Estimated Beginning Fund Balance - 10/01/21	 \$ 1,050,844
Proposed Revenues '22	6,529,322
Proposed Expenditures '22	<u>(5,231,219)</u>
Estimated Ending Fund Balance 09/30/22	\$ 2,348,947

a) Sales Tax is Oct - Apr actual collected plus a 5% increase on 2019-20 May - Sep actuals.