



Library Advisory Board

Minutes

In-person Meeting
July 22, 2024 – 7:00 p.m.
Council Chambers

CALL TO ORDER

Announce the presence of a Quorum.

Justin Strauch called the meeting to order at 7:00 p.m. The following Library Board members were present: Justin Strauch, Brian Ortiz, Monica Munoz, Roberta Schaafsma, Irene Chavira & Toshia Kimball & Ofilia Barrera Board Liaison. Board members not present: Zachary Todd

STAFF SPOTLIGHT

Carmen Ramirez, Library Technician

Carmen Ramirez provided the Board with a description of her role and duties as a Library Technician.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

CONSENT AGENDA

- 1. Consider, and act upon, approval of June 24, 2024 Library Advisory Board Meeting minutes.**

Board Action:

A motion was made by Toshia Kimball, seconded by Monica Munoz, to approve the minutes with one spelling correction. A vote was taken and the motion passed 6-0.

REGULAR AGENDA

- 1. Nominate and vote on Board Chair**

Board Action:

The nomination of Justin Strauch for Board Chair was made by Toshia Kimball and seconded by Monica Munoz. A vote was taken and the nomination passed 6-0.

- 2. Nominate and vote on Board Vice Chair**

Board Action:

The nomination of Toshia Kimball for Board Vice Chair was made by Justin Strauch and seconded by Monica Munoz. A vote was taken and the nomination passed 6-0.

WORK SESSION – DISCUSSION ITEMS

WS1. Review Fine Free Information.

Oflia Barrera presented the Board with multiple articles and data related to revenue generated by the library that support the elimination of late fees.

Roberta Schaafsma suggested the information be presented as a future agenda item allowing for a formal vote. The Board agreed.

WS2. Review the monthly report.

Oflia Barrera presented information to the Board covering program attendance, resource usage by patrons, and staff meeting/training highlights for the period of June 20, 2024 to July 17, 2024.

WS3. Review upcoming programs.

Oflia Barrera presented a list of programs and descriptions for the month of August while noting this time to be less active for it falls between the Summer and Fall program periods.

ADJOURNMENT

A motion was made by Toshia Kimball, seconded by Monica Munoz, to adjourn the meeting at 7:50 p.m. A vote was taken and the motion passed 6-0.

Justin Strauch, Chair