



# Wylie City Council

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## AGENDA REPORT

Department: Purchasing  
Prepared By: Glenna Hayes

Account Code: 100-5155-54810

### Subject

Consider, and act upon, the approval of the purchase of NeoGov Human Resources Software from Carasoft Technology Corporation in the estimated annual amount of \$52,220.17 through a cooperative contract with Omnia Partners, and authorizing the City Manager to execute any and all necessary documents.

### Recommendation

Motion to approve the Item as presented.

### Discussion

The City currently utilizes NeoGov software modules throughout an employee's lifecycle. The modules streamline the hiring process, automate onboarding and offboarding processes (HR, payroll, vehicle, and fuel access, etc.), track employee accomplishments and performance evaluations, and assist with ongoing education requirements. The City utilizes:

- Insight Annual Enterprise License - recruiting, applicant tracking;
- Perform Annual License - employee performance and evaluations;
- Onboard Annual License - onboarding of new hires, paperwork and processing; and
- Learn Annual License - centralized training and development programs, and tracking

Staff recommends the continuation of NeoGov software through their authorized reseller Carasoft Technology Corporation in the amount of \$52,220.17, as providing the best overall value for the City. Approval of this item will establish an annual agreement term of October 1, 2022 – September 30, 2023 with renewals under OMNIA Cooperative for Contract #R191902/Wylie Agreement #W2023-45-I.