



# Wylie City Council

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## AGENDA REPORT

Department: Human Resources  
Prepared By: Glenna Hayes

Account Code: 100-5153-56040

### Subject

Consider, and act upon, Resolution No. 2021-45(R) of the City Council of the City of Wylie, Texas to ratify Wylie Contract #W2021-4-A for Human Resources Benefits Consulting from HUB International Texas in the estimated annual amount of \$66,000.00, and authorizing the Interim City Manager to sign any and all necessary documents.

### Recommendation

Motion to approve Item as presented.

### Discussion

In December 2020, staff completed a competitive sealed proposal process for Health Benefits Consulting Services. The City received six responses which were evaluated according to the RFP, and selected HUB International Texas. An annual agreement (effective March 1, 2021) with renewals was awarded to HUB International in the annual amount of \$48,500.00 which did not reach the dollar threshold mandating City Council approval.

During the course of the contract, staff determined it was in the best interest of the City to implement Benefit Connector Software offered by HUB International. This software interfaces between the City and the health care providers, and allowed staff to quickly and efficiently complete the employee enrollment period. The estimated annual expense for the software is based on the number of employees, and is estimated at \$17,500/year. The addition of this expense will bring the estimated annual total to \$66,000.00 for the contract.

Staff recommends the approval of this resolution to ratify Wylie Contract #W2021-4-A (annual contract with renewals) in the estimated annual amount of \$66,000.00.

### Financial Summary/Strategic Goals