



Wylie City Council

AGENDA REPORT

Department: City Secretary
Prepared By: Stephanie Storm

Account Code: _____

Subject

Discuss the future format for City Council and Board and Commission Meeting Minutes.

Recommendation

Direction.

Discussion

Currently, the format for the City Council and Board and Commission minutes are “detailed discussion.” With the City now live-streaming all meetings, and making them available on-demand indefinitely at this time, staff is proposing that City Council and Board and Commission meeting minutes format be “action” and not “detailed discussion” as they are now. “Action” minutes would record the decisions reached and the actions to be taken, though not recording the discussion that went into making the decisions. Staff researched surrounding entities and the majority do “action” minutes.