

## Monthly Report for the Library Advisory Board

(Based on Weekly Reports sent to City Manager's office every Thursday)

	Aug 24 - Sept 20	July 20 - Aug 23	June 22 - July 19
Storytime	649	238	1,515
Kid Events	46	1,021	1308
Teen Events	0	51	154
Adult Events	64	78	118
Outreach	0	17	0
BCE	116	156	94
Circulation	49,263	65,487	61,496
Visitors	14,794	21,641	20,401
New Borrowers	491	733	600
Drive-Thru	257	324	267
Holds Processed	4,652	6,021	5,521

## Digital Resources Usage:

(Presented by calendar month)

Libby (Overdrive)				
	August 2023	July 2023	June 2023	May 2023
Unique Users	14,654	14,571	14,541	15,443
Check-Outs	60,810	61,564	60,150	58,737
Holds	25,156	26,057	25,939	23,462
Purchases	826	621	481	453

<b>Hoopla Circulation Counts by Month:</b>								
	<b>Audio</b>	<b>Binge</b>	<b>Comics</b>	<b>Ebooks</b>	<b>Movies</b>	<b>Music</b>	<b>TV</b>	<b>Total</b>
<b>May 2023</b>	998	14	121	326	161	35	67	1,722
<b>June 2023</b>	1,019	11	66	364	107	40	30	1,637
<b>July 2023</b>	1080	19	107	402	92	33	46	1,779
<b>August 2023</b>	1,207	17	153	469	138	34	43	2,061

<b>Kanopy</b>				
<b>Stats</b>	<b>Visits</b>	<b>Pages</b>	<b>Plays</b>	<b>Minutes</b>
<b>May 2023</b>	2,251	2,791	340	7,245
<b>June 2023</b>	2,514	2,985	348	6,122
<b>July 2023</b>	4,256	5,037	512	10,737
<b>August 2023</b>	4,197	5,090	508	12,528
<b>Kanopy</b>				
<b>Plays by Device</b>	<b>Tablet</b>	<b>Desktop</b>	<b>Mobile</b>	<b>Television</b>
<b>May 2023</b>	36.5%	8.5%	30.9%	24.1%
<b>June 2023</b>	31.6%	8.3%	31.3%	28.7%
<b>July 2023</b>	27.7%	12.7%	37.9%	21.7%
<b>August 2023</b>	29.5%	10%	36.8%	23.6%

**Meetings/Training Highlights:**

- 8/28/23 Ofilia and Michelle attended the Library Advisory Board meeting
- 8/29/23 Weekly admin team meeting
- 8/29/23 Ofilia and Lisa attended the Beanstack New Client Kickoff Meeting
- 8/30/23 Ofilia attended the Five Steps to Intentional Business Initiatives Webinar provided by TSLAC
- 8/30/23 Ofilia met with Debbie for a Youth Services department check-in meeting
- 8/30/23 Ofilia met with Elizabeth for an Adult Services check-in meeting
- 8/30/23 Lisa met with Cheryl for a Circ Dept check-in meeting
- 8/31/23 Lisa met with Esther Yun for Safety Training
- 8/31/23 Ofilia attended Rotary Meeting
- 9/5/23 Ofilia attended Director Staff Meeting
- 9/8/23 Ofilia attended the Public Library Administrators of North Texas monthly meeting in Keller
- 9/12/23 Weekly admin team meeting
- 9/12/23 Ofilia attended the Historical Society meeting
- 9/13/23 Ofilia and Veronica attended the Library Garden Committee meeting
- 9/14/23 Ofilia, Lisa, and Ana had an account review meeting with T-Mobile
- 9/15/23 Monthly librarian meeting
- 9/15/23 Ofilia and Lisa weekly check-in meeting
- 9/19/23 Lisa attended Director Staff Meeting
- 9/19/23 Lisa attended Friends of the Library meeting
- 9/20/23 Lisa attended Customer Training for NetSuite

**Misc. Information:**

- 8/24/23 Lisa completed 4 phone interviews for the Administrative Assistant position
- 8/25/23 Library Staff Inservice Day - Effective Interpersonal Communication training with Mark Stephens
- 8/29/23 Ofilia and Lisa interviewed two candidates for the Administrative Assistant position
- 8/31/23 City of Wylie Health Fair
- 8/31/23 Lisa, Michelle, and Debbie did library card sign-up at Dodd Elementary
- 9/18 - 9/22 Ofilia out on vacation