



Parks & Recreation Department
949 Hensley Lane, Building 200
972-516-6340 | Parks@wylietexas.gov

Park Event Application

This application must be submitted a minimum of six weeks prior to your event date. Special events, meetings, and gatherings (other than typical parties or picnics) will require submission of a Park Event Application prior to reservation approval. Please call the Parks Administration at 972-516-6340 if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

Wylie ISD Council of PTAs

Website

<http://ptawyliecouncil.com/>

Are you a non profit? *

☒ Yes ☐ No

Please upload 501c3 Documents

Tax Exempt Forms.pdf 70.19KB

Contact Information

Primary Contact Name *

Becky Welch

Event Information

Event Name/Title *

Wylie ISD PTA's Family Movie Night in the Park

Event Type *

Other

If other, please explain *

Family Program/ Outreach Event

Purpose of event *

We would like to invite the students and families in Wylie ISD ou7t to enjoy a free movie night in the park as an outreach event. Purpose is to bring our students and families together.

Event Location *

Olde City Park

112 S Ballard Avenue

Proposed Event Date *

10/15/2021

Alternative Event Date *

10/15/2021

Start Time*

06:00:00 PM
Include Setup

End Time*

11:00:00 PM
Include Cleanup

Anticipated number of Participating Vendors*

2

Anticipated Event Attendance*

300

Event Target Audience*

Wylie ISD Students and their Families

Event Details*

This would be a free family movie night in the park for our Wylie ISD students and their families. We would have a large inflatable screen set up and families would bring out their own chairs and blankets to watch from. PTA would have a small concession stand set up to sell snacks to those in attendance (all snacks would be prepackaged). Kona Ice will also be in attendance to sell snow cones.

Event Announcement and/or Flyers**NOTE:**

If food is prepared on site or off-site and brought to the event location to be offered to the public, free or at cost, the vendor applicant must contact the Collin County Environmental Services Office in McKinney in order to inquire whether a Temporary/Short-Term Event Food Service/Health permit is required prior to the event. It is possible that a health inspector must examine food preparation and storage equipment to assure the health and safety of customers. Please contact the Environmental Services Specialist at 972-548-5528 or 972-548-5585. The Collin County website is www.collincountytx.gov.

Sec. 78-105 of the City Code of Ordinances states: It shall be unlawful for any person to solicit for sale, vend, peddle, sell or offer to sell any cold drinks, cigars, tobacco, cigarettes, fruits, candies, goods, wares or merchandise of any kind or nature whatsoever within the municipal parks or recreation or community center facility; provided, however, that this section shall not apply to any person, organization, firms or corporations, or the agents of any person, or organization, firm or corporation, or employee of any person who are recommended by the Parks and Recreation Board and approved by the City Council to operate a concession or concessions for the sale of specified goods, wares, and merchandise within the municipal parks or recreation or community center facilities of the city.

Signature**Date***

07/22/2021