



Parks & Recreation Department
949 Hensley Lane, Building 200
972-516-6340 | Parks@wylietexas.gov

Park Event Application

This application must be submitted a minimum of eight weeks prior to your event date. Special events, meetings, and gatherings (other than typical parties or picnics) will require submission of a Park Event Application prior to reservation approval. Please call the Parks Administration at 972-516-6340 if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

North Star Dance Project (Alexa Guajardo)

Website

northstardanceproject.com

Are you a non profit? *

☐ Yes ☒ No

Contact Information

Primary Contact Name *

Alexa Guajardo

Event Information

Event Name/Title *

Fall Dance Fest

Event Type *

Other

If other, please explain *

A community dance performance & interactive event

Purpose of event *

We want to spread joy through dance. We would be sharing dance knowledge through a class or two on the grass (low-impact, no high injury risk), and offer an opportunity to young dance groups to join us in a performance in the evening.

Event Location *

Olde City Park

112 S Ballard Avenue

Proposed Event Date *

10/09/2022

Alternative Event Date *

10/15/2022

Start Time*

03:00:00 PM

Include Setup

End Time*

08:00:00 PM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☒ Yes ☐ No**Please specify all items you plan to sell**

We plan to sell prepackaged snacks and sodas (all shelf-safe), t-shirts and stickers, and have some local dancers pass out free pamphlets and water bottles to patrons.

Will there be food items provided?☐ Yes ☒ No**Anticipated number of Participating Vendors***

3

Anticipated Event Attendance*

75

Event Target Audience*

any community members - family friendly

Event Details*

We would be sharing dance knowledge through a class or two on the grass (low-impact, no high injury risk), and offer an opportunity to young dance groups to join us in a performance in the evening. We are trying to grow and facilitate a dance community in Wylie for people (young & old) to enjoy. This is a proposal before any other details are set in stone. I would be happy to meet with any community leaders necessary through email, conference call, or in person for further questions and conversations about the benefits of a community event of this sort.

Event Announcement and/or Flyers**NOTE:**

If food is prepared on site or off-site and brought to the event location to be offered to the public, free or at cost, the vendor applicant must contact the Collin County Environmental Services Office in McKinney in order to inquire whether a Temporary/Short-Term Event Food Service/Health permit is required prior to the event. It is possible that a health inspector must examine food preparation and storage equipment to assure the health and safety of customers. Please contact the Environmental Services Specialist at 972-548-5528 or 972-548-5585. The Collin County website is www.collincountytx.gov.

Sec. 78-105 of the City Code of Ordinances states: It shall be unlawful for any person to solicit for sale, vend, peddle, sell or offer to sell any cold drinks, cigars, tobacco, cigarettes, fruits, candies, goods, wares or merchandise of any kind or nature whatsoever within the municipal parks or recreation or community center facility; provided, however, that this section shall not apply to any person, organization, firms or corporations, or the agents of any person, or organization, firm or corporation, or employee of any person who are recommended by the Parks and Recreation Board and approved by the City Council to operate a concession or concessions for the sale of specified goods, wares, and merchandise within the municipal parks or recreation or community center facilities of the city.

Signature**Date***

07/05/2022