



Wylie Parks and Recreation Board Minutes

June 13, 2022 – 6:30 pm

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098

CALL TO ORDER

Board Chair Joni Robinson called the regular meeting to order at 6:30 pm. The following Parks and Recreation Board members were present: Board Co-Chair Gloria Suarez, Board Member Brett Swendig, Board Member Craig Allen, Board Member Kim Mullis, and Board Member Kevin Stewart. Board Member Brian Willeford was absent.

Staff present included: Parks Manager Brent Stowers, Recreation Manager Carmen Powlen, and Parks and Recreation Administrative Assistant II Janet Hawkes.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No Citizens came forward.

REGULAR AGENDA

1. **Consider, and act upon, approval of the May 9, 2022, Regular Parks and Recreation Board Meeting Minutes.**

Board Action

A motion was made by Board Member Mullis, seconded by Board Member Swendig, to approve the May 9, 2022, Regular Parks and Recreation Board Meeting Minutes. A vote was taken, and the motion passed 6-0 with Board Member Willeford absent.

2. **Consider, and act upon, approval of a Park Event Application for the Connection Point Church to hold a 5K/walk for the Fatherless and Fun Run event at Founders Park on November 19, 2022.**

Representative of Connection Point Church, Megan Williams, addressed the Board explaining the event details and goals.

Board Action

A motion was made by Board Member Mullis, seconded by Board Member Stewart, to approve the Park Event Application for the Connection Point Church to hold a 5K/walk for the Fatherless and Fun Run event at Founders Park on November 19, 2022. A vote was taken, and the motion passed 6-0 with Board Member Willeford absent.

3. **Consider, and act upon, approval of a Park Event Application for the Wylie Independent School Council of PTAs to hold the Back to the Future Back to School fundraiser event at Olde City Park on September 17, 2022.**

Board Action

A motion was made by Board Member Swendig, seconded by Board Vice-Chair Suarez, to approve the Park Event Application for the Wylie Independent School Council of PTAs to hold the Back to the Future Back to School fundraiser event at Olde City Park on September 17, 2022. A vote was taken, and the motion passed 6-0 with Board Member Willeford absent.

WORK SESSION

WS1. Project Updates.

Staff Comments on Parks and Recreation management and reorganization updates:

Parks Manager Stowers announced the recent promotion of Carmen Powlen to Parks and Recreation Director. Other reorganization updates are to come at a later date.

Staff Comments on the Splash Pads and Dog Park Design:

Mr. Stowers stated that Dunaway and Associates completed surveys for the splash pads and dog park locations. Dunaway is now in the process of completing the schematic designs for both. A review of the schematic designs will occur during an upcoming joint work session with City Council, possibly during the July 26 or August 9 Council meeting. Mr. Stowers advised that staff recently gave a presentation to the Public Art Advisory Board, which included plans for the splash pads and dog park. The Public Art Advisory Board offered feedback that they would like to see staff incorporate the Blackland Prairie into the dog park's schematic design.

Board Comments on Splash Pads and Dog Park Design:

Board Member Allen expressed concern about a recent news story that two area splash pads closed down due to an outbreak of water quality-related illnesses this summer. Mr. Stowers responded that the Parks and Recreation Department will have two staff members licensed as Certified Pool Operators, trained in water-quality maintenance according to TCEQ guidelines.

Staff Comments on the Wylie Senior Recreation Center Renovations Design:

Mr. Stowers stated that the Wylie Senior Recreation Center renovations are still in the design phase. Focus group meetings with staff and the center's patrons took place to gain input on project priority preferences. Both staff and the center's patrons agreed the focus should remain, first and foremost, on updating the facility's restrooms to meet ADA compliance, then relocation of staff offices, floor renovations, exterior renovations, and HVAC replacement.

Staff Comments on the Brown House Welcome Center:

Mr. Stowers updated the Board that the Brown House Welcome Center's ADA handrail is now complete and awaiting inspection. Director Powlen stated that the museum displays, which include various Collin County and City of Wylie items, are arriving and being installed within the facility. Mr. Stowers advised that staff will soon begin extensive landscaping improvements to the facility's exterior. The Brown House Welcome Center's hours of operation remain limited due to the lack of staffing.

Staff Comments on the Valentine Park Playground:

Mr. Stowers stated that the Valentine Park playground is still incomplete due to the vendor's equipment availability and delivery delay. The vendor advised staff they anticipate delivery to be in late September 2022.

Board Comments on the Wylie Parks and Rec Foundation Update:

Board Member Swendig advised that he and his wife would be stepping down from the Board due to work and family-related conflicts. They are now looking for other citizens to step in and take the lead.

Board Comments on the Cemetery Advisory Board Update:

Board Member Suarez stated that the Cemetery Advisory Board's June meeting was canceled. She commented that staff sent the Board an email that included the draft transitional documents which are being reviewed by the Wylie Cemetery Association at this time.

Board Comments on the Envision Comprehensive Plan Advisory Committee Update:

Board Member Mullis advised that the Comprehensive Plan is in the final draft phase, which City Council will review during the June 14 meeting. She stated that any adjustments made by City Council on June 14 would go back for final revision and then be brought again to City Council in July for the plan's final approval.

Board and Staff Comments on Outgoing Board Members:

The Parks and Recreation Board and staff recognized outgoing Parks and Recreation Board Chair Joni Robinson and Board Member Kevin Stewart, expressing appreciation for their years of service.

WS2. Future Agenda Items.

Board Comments on Parks and Recreation Department upcoming events:

Parks Manager Stowers stated that the annual Summer Kick-Off event on June 3 had a large turnout and was a success. The 3rd annual Juneteenth event will take place on June 18 and is this year being co-sponsored by the City of Wylie. Preparations and planning are underway for the annual Blue Grass on Ballard event, which is scheduled for June 25. Mr. Stowers advised that July is National Parks and Recreation Month, and staff has scheduled many related events, including a proclamation to be read by Mayor Porter during the June 28 City Council meeting.

Board Comments on the Reception for outgoing and incoming board members:

Mr. Stowers advised that all citizens are invited to attend a reception for outgoing and incoming board members, scheduled for June 28 at 5:30 pm, before the City Council meeting. The two newly appointed Parks and Recreation board members will attend their first meeting on July 11. A new Parks and Recreation Board Chair and Vice-Chair appointment will also occur during the July 11 meeting.

RECONVENE INTO REGULAR SESSION

ADJOURNMENT

A motion was made by Board Member Stewart, seconded by Board Vice-Chair Suarez, to adjourn the meeting at 7:17 pm. A vote was taken, and the motion passed 6-0 with Board Member Willeford absent.

Gloria Suarez, Board Vice-Chair

ATTEST:

Janet Hawkes, Administrative Assistant II